



NUMBER _____

CITY OF ROCHESTER DRIVEWAY PERMIT APPLICATION

Rochester Public Works

45 Old Dover Road, Rochester, NH 03867
Phone (603) 332-4096 Fax (603) 335-4352

Permit Fee \$150

Owners Name: _____ Date: _____

Owners Address: _____ Telephone # _____

_____ Cell/Work# _____

Will the driveway impact wetlands and/or will it impact any area within 50 feet of wetlands? _____

Was this lot created prior to September 23, 2003? _____

TAX MAP NUMBER: _____ LOT NUMBER: _____

Describe Driveway Location: _____

Location Sketch:

Contractor Name & Address: _____

Telephone # _____

Cell # _____

I _____ Do hereby request permission for a DRIVEWAY ACCESS and I
(Owner or Owner's Agent)
have reviewed, understand and agree to abide by the applicable City of Rochester regulations and ordinances
and any State Agency requirements that may apply.

OWNERS' SIGNATURE: _____

CITY OF ROCHESTER

DRIVEWAY APPLICATION CONTROL REGULATIONS

1. Pursuant to NH RSA 236:9, it shall be unlawful to construct or maintain any driveway, entrance, or approach within the limits of the right-of-way of any street or highway in the City of Rochester without a written permit from the Department of Public Works. If the entrance is from a Class I, II, or III highway under the jurisdiction of the State of New Hampshire a permit shall also be secured from the New Hampshire Department of Transportation's District Engineer. No permit shall be required for any existing driveway, entrance, or approach unless the grade or location of the existing driveway is changed.
2. The Department of Public Works is authorized to make such rules and regulations as to the grade and location of driveways, entrances, and approaches on said highways as will adequately protect and promote the safety of the traveling public, but s/he shall in no case deny access to property abutting the highway.
3. All driveway permits expire one year from the date of issue if not acted upon. The application fee will not be refunded if the permittee fails to act on any issued permit.
4. The grade of the approach at the location to be agreed upon is to be such as will permit a safe and controlled approach to the highway at all seasons and so designed that no water will discharge from the approach upon the paved surface of the highway. The driveway shall have a maximum slope of 8 percent and a suitable stopping platform at the intersection with a maximum slope of 3 percent.
5. All driveways shall be of sufficient width and configurations to accommodate the prospective traffic and to afford satisfactory access into the site for police, fire and other emergency services. Driveways shall be no less than 20 feet in width with 3' turning radii for a 26 foot curb cut. No driveway shall be wider than 50 feet, except that a driveway, entrance, exit, or approach may be flare beyond a width of 50 feet at its junction with the highway to accommodate the turning radius of vehicles expected to use the particular driveway, entrance, exit, or approach.
6. A 1-inch lip shall be installed at the curb line to allow stormwater to flow past laterally at the entrance.
7. Driveway shall not impede roadside drainage, drainage structures necessary to maintain existing highway drainage are to be furnished and installed by owner and are to be designed to meet all Department of Public Works and Highway Specifications.
8. Driveway culverts (12-inch minimum diameter) along streets shall extend 5 feet beyond both sides of driveway unless concrete headwalls are provided. All culvert shall have a minimum of 1 foot cover over the top of the pipe.
9. It is the property owner's responsibility to provide stormwater ditches along driveways to protect roadways from water runoff.
10. The property owner is responsible for maintenance and future replacement of a culvert under a driveway.
11. Anyone who excavates or disturbs the shoulders, ditches, sidewalks, embankments, or surfaces or improved for travel of any highway shall restore them to the satisfaction of the Department of Public Works
12. The Department of Public Works may require that a bond be furnished to the city providing for the satisfactory restoration of the highway.
13. The Department of Public Works will not permit more than one access to a parcel of land unless an all-season sight distance of 400 feet in both directions can be obtained. The location of the access shall be that location deemed to be the safest by the Department of Public Works.
14. There will be no more than two driveways, entrances, exits or approaches from any one highway to any one parcel of land unless the frontage along the highway exceeds 500 feet.
15. The driveway entrance shall be as specified in Article III, Section 14-b (5) of the City of Rochester's Site Plan regulations unless modified by the Department of Public Works.
16. The owner of the property to which the access is appurtenant shall have continuing responsibility for the adequacy of the access and any grades, culverts, or other structures pertaining to such access, whether or not located in the public right-of-way.
17. **Penalty:** Any person who violates any provision of RSA 236:9-14 or any provision of Rochester Ordinance Chapter 15 shall be guilty of a violation, fined \$100, and be liable for the cost of restoration of the highway to a condition satisfactory to the Department of Public Works.