

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

July 9th

2020

CALL MEETING TO ORDER BY: Tim Pfile@ 7:30 p.m. Pledge of Allegiance

Fiscal Officer roll call: Roll Call

Pfile Chair: Present, Vice Chair Bixler: Present, Trustee Diehl: Present, Fiscal Officer: McCluskey Present, Zoning inspector: Lippy (present shortly after start of meeting)

Guests:

I. MOTION TO APPROVE AGENDA FOR 7/09/2020

Moved By: Chris

Second: Jeffrey

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

II. MOTION TO APPROVE MINUTES:

Trustee meeting 6/25/2020

Moved By: Jeffrey

Second: Chris

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

Budget meeting 6/25/2020

Moved By: Chris

Second: Jeffrey

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

III. CORRESPONDENCE:

Tim presented certificate of tax revenue from County auditor relating to two levies.

Amounts verified and entered on resolution to proceed with levies. Each levy document was reviewed by trustees.

MOTION presented by Tim, **RESOLUTION TO PROCEED with Levies:**

Fire Levy 2192 fund: Resolution 2020-043 (attached)

Moved By: Jeffrey

Second: Chris

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

General Levy: Resolution 2020-044 (attached)

Moved By: Jeffrey

Second: Chris

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

Bill will present the Election Board with resolutions of necessity, county tax certificates and resolutions to proceed.

Tim reported the letter from State Auditor, approving the Audit report from Charles Harris, relating to our township audit.

Bill presented statement from State Auditor, reviewed by Tim, Auditor has updated the UAN system with patch to add Cares-Coronavirus fund 2272. This separate from other funds, and independent to funds received for assisting in covid-19 related township costs. Bill stated it was received and installed on July 4th. Bill stated relating to the history, the trustees have approved acceptance of money from CARES program by resolution. As there was not a fund account, the money was placed in the general fund. Each individual payment from the fund has been paid by resolution to date. The money is now appropriated in the Covid fund. Bill has presented county auditor with request for an amended certificate. Certificate included \$500 from OTARMA for covid related expenses. Payment utility will be used to adjust payment to correct updated accounts.

Motion: Covid CARES Funding: Resolution 2020-045 (Attached)

Moved By: Jeffrey

Second: Chris

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

Tim presented approval from County on Baseball Dugouts. Bill state he sent copy to Jodi of Parks Board/Hot Stove.

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Jeffrey reported on a review of the Dillon property discussed at previous meeting. He Nate and Kevin went to area and reviewed area and his opinion is there is a need to clean the area up, and perhaps increase pipe size under the drive. Tim discussed only thing that didn't happen based on soil and water was lowering the driveway pipe and a reduction to 8 inch. General discussion about plan to discuss with drive owner. Unlikely to Dig up road for cross over.

IV. Old Business:

Tim presented statement on Dumpster Day, what will and not be accepted. Bill to post on website.

V. Trustee Reports:

Tim reported road department cleaning up of old sign and suggestion to get quote for resin topper. Waiting for quote.

VI. Department reports:

A. Roads. Tim reported road department report. Patching on Giddings and porter and berming as well. Gentleman for Portage County work prom to begin with township. Mowing in park and 30 stones leveled in cemetery. Discussion of gasoline receipt for payment of gasoline bill.

B. Fire department report by Mr. Bixler. Total Runs through June 177 in 2020, 217 in 2019. 3 fire 17 EMS with 5 mutual aids, motor vehicle crash 3, 1 mutual aid. One open burn. Awaiting all information for generator for fire vehicle. Battery in 1526 replaced. Hyde's Automotive donated 4 16 oz. bottles of hand sanitizer. Asked of RTW slip for Mr. Grudosky.

C. Zoning report. Rhonda report completing an agriculture permit, pole barn and another permit on Stoup.

D. Fiscal Officer. Fiscal officer provided financial report statements, minutes, PO's. .Bill stated he has not received any guidance from the county prosecutor regarding the electronic payment of bills. Response from another fiscal officer was to just include approval for payment in meeting. (which is what we are doing now as all payments on payment report), but will add Electronic payments to the motion. Bill stated he is still getting bills from Clearwater. As they have not removed their equipment they are continuing to charge. Bill asked Mr. Bixler to follow-up as he was involved in ending the contract back in March 2020.

Bill Presented a list of old non-deposited checks. They were generally payroll related, prior to his being in office. Jeffrey stated if they haven't cashed them it is their problem.

Motion Resolution 2020-046 Payroll Checks prior to 2016 are to be voided by fiscal officer,

Moved By: Jeffrey

Second: Chris

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

Bill asked for approval of payment of staples order as he did not receive the packing slip from fire department, but they reported they did receive products.

Bill asked for Motion: Budget resolution; 2020-047 (summary attached) To approve and present Tax Budget for 2021 to the County Auditor.

Moved By: Chris

Second: Jeffrey

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

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Rhonda asked about drop box outside zoning office. Bill said Kevin had ordered one. Tim will follow up.

VI. Motion to pay township bills, EFTS and warrants numbers 41799-41830

Moved By: Chris

Second: Jeffrey

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

VII. Motion to adjourn at 7:57 pm.

Moved By: Jeffrey

Second: Chris

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

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BOARD OF TRUSTEES
EDINBURG TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution No. 2020-043

Resolution to proceed with placing on the ballot a renewal levy for the purpose of a tax in excess of the ten mill limitation pursuant to Ohio Revised Code Sections 5705.19(I); 5705.191 & 5705.25 and R.C. 505.39.

The Board of Trustees of Edinburg Township, Portage County, Ohio met at a regular session, on the 9th day of July, 2020 at 7:30 pm at, 6856 Tallmadge Road, Rootstown Ohio, 44272, with the following members present:

Chris Diehl;
Jeffrey Bixler;
Tim Pfile:

Jeffrey Bixler moved the adoption of the following resolution:

Whereas, on the 25rd day of June 2020, the board of trustees passed a resolution declaring the necessity, for the purpose described in RC 5705.19(I), for the renewal of the tax levy of a tax in excess of the ten-mill limitation, at a rate of 2.1 mills for each one dollar of valuation.

Whereas, the Portage County Auditor has certified to the board of trustees that the dollar amount of revenue that would be generated by the 2.1 mills tax levy will be \$123,624, based on the current assessed valuation of the Township of \$63,373,330.00 .

Resolved, by the board of trustees, with at least two-thirds of all members elected thereto concurring, that the board desires to proceed with the submission of the question of renewal of the tax levy at the rate of 2.1 mills for each one dollar of valuation, which amounts to 21 cents (\$0.21) for each one hundred dollars of valuation, to the electors of Edinburg Township.

Resolved, that the tax levy will be for 5 years and such levy will include a levy on the tax list commencing in the tax year 2021, first due in calendar year 2022, if approved by a majority of the electors voting thereon.

Resolved, that the Township Fiscal Officer is hereby directed to certify, not less than 90 days prior the general election, to the Board of Elections, Portage County, Ohio, a copy of the resolution dated June 25th, 2020, along with a copy of this resolution to proceed, together with the certification on the Portage County Auditor, and notify the board of elections to cause notice of the election on the question of levying the tax to be given as required by law.

Tim Pfile seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

Trustee Chris Diehl ____yes_____
Trustee Jeffrey Bixler ____yes_____
Trustee Tim Pfile ____yes_____

Adopted July 9th, 2020

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BOARD OF TRUSTEES
EDINBURG TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution No. 2020-044

Resolution to proceed with placing on the ballot renewal levy for the purpose of a tax in excess of the ten mill limitation pursuant to Ohio Revised Code Sections 5705.19(A); 5705.191, 5705.25

The Board of Trustees of Edinburg Township, Portage County, Ohio met at a regular session, on the 9th day of July, 2020 at 7:30 pm at, 6856 Tallmadge Road, Rootstown Ohio, 44272, with the following members present:

Chris Diehl;
Jeffrey Bixler;
Tim Pfile:

Jeffrey Bixler moved the adoption of the following resolution:

Whereas, on the 25rd day of June 2020, the board of trustees passed a resolution declaring the necessity, for the purpose described in RC 5705.19(A), for the renewal of the tax levy of a tax in excess of the ten-mill limitation, at a rate of 1.3 mills for each one dollar of valuation.

Whereas, the Portage County Auditor has certified to the board of trustees that the dollar amount of revenue that would be generated by the 1.3 mills tax levy will be \$45866.00, based on the current assessed valuation of the Township of \$63,373,330.00 .

Resolved, by the board of trustees, with at least two-thirds of all members elected thereto concurring, that the board desires to proceed with the submission of the question of renewal of the tax levy at the rate of 1.3 mills for each one dollar of valuation, which amounts to 13 cents (\$0.13) for each one hundred dollars of valuation, to the electors of Edinburg Township.

Resolved, that the tax levy will be for 5 years and such levy will include a levy on the tax list commencing in the tax year 2021, first due in calendar year 2022, if approved by a majority of the electors voting thereon.

Resolved, that the Township Fiscal Officer is hereby directed to certify, not less than 90 days prior the general election, to the Board of Elections, Portage County, Ohio, a copy of the resolution dated June 25th, 2020, along with a copy of this resolution to proceed, together with the certification on the Portage County Auditor, and notify the board of elections to cause notice of the election on the question of levying the tax to be given as required by law.

Tim Pfile seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

Trustee Chris Diehl ___yes___
Trustee Jeffrey Bixler ___yes___
Trustee Tim Pfile ___yes___

Adopted July 9th, 2020

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BOARD OF TRUSTEES
EDINBURG TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution No. 2020-045

Resolution to accept CARES Funding from HHS for purpose of assisting in Covid 19 related costs.

The Board of Trustees of Edinburg Township, Portage County, Ohio met at a regular session, on the 28th day of May, 2020 at 7:30 pm at, 6856 Tallmadge Road, Rootstown Ohio, 44272, with the following members present:

- Chris Diehl;
- Jeffrey Bixler;
- Tim Pfile:

Jeffrey Bixler moved the adoption of the following resolution:

- Whereas, The Township of Edinburg received \$1268.85 Federal CARES funding, and:
- Whereas, on May 28th the township passed resolution 2020-038 accepting the CARES Funding and resolved to use for Covid 19 related expenses
- Whereas, On July 4th 2020, the Fiscal officer received and downloaded a UAN upgrade version 2020.3 which included a new Covid Relief Fund number 2272, entered this new fund , And is requesting an amended certificate from the county Auditor.
- Whereas, the Township has incurred additional non-foreseen costs associated with Covid 19, therefore be resolved;
- Resolved, by the board of trustees, with at least two-thirds of all members elected thereto concurring, that the board desires to proceed with reclassification of the \$1268.85 Gov. and \$500.00insurance CARES funding from the general fund to fund 2272 as well as reallocate payments made to vendors using Cares money for covid related expenses.

MOTION: Resolution 2020-045

Second: Tim

Mr. Diehl:	Yes	Mr. Bixler:	Yes	Mr. Pfile:	Yes
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2021 proposed Budget summary by Fund

General Fund	1000		
revenue		\$226,872.00	
CARRY Over 2020		\$157,390.80	
Expenses Total unappropriated			\$366,506.42
		\$ 17,756.38	
Motor Vehicle License	2011		
revenue		\$ 5,522.00	
CARRY Over 2020		\$ 3,845.27	
Expenses Total unappropriated			\$ 7,618.00
		\$ 1,749.27	
Gasoline Tax	2021		
revenue		\$100,000.00	
CARRY Over 2020		\$ 19,998.70	
Expenses Total unappropriated			\$118,272.53
		\$ 1,726.17	
Road and Bridge	2031		
revenue		\$ 31,687.00	
CARRY Over 2020		\$ 10,419.51	
Expenses Total unappropriated			\$ 40,629.80
		\$ 1,476.71	
Fire levy	2191		
revenue		\$ 83,375.00	
CARRY Over 2020		\$ 34,327.90	
Expenses Total unappropriated			\$104,721.29
		\$ 12,981.61	
Fire levy	2192		
revenue		\$123,624.00	
CARRY Over 2020		\$ 10,983.00	
Expenses Total unappropriated			\$131,845.51
		\$ 2,761.49	
Park	2193		
revenue		\$ 1,500.00	
CARRY Over 2020		\$ 3,229.97	
Expenses Total unappropriated			\$ 4,455.30
		\$ 274.67	
Fire levy	2194		
revenue		\$111,759.00	
CARRY Over 2020		\$ 80,797.85	
Expenses Total unappropriated			\$176,392.89
		\$ 16,163.96	
Permissive Motor Vehicle	2231		
revenue		\$ 18,000.00	
CARRY Over 2020		\$ 36,142.05	

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	Expenses		\$ 50,005.00
	Total		
CARES COVID	unappropriated	\$ 4,137.05	
		2272	
	revenue	\$ -	
	CARRY Over		
	2020	\$ -	
	Expenses	\$ -	
	Total		
EMS Revenue	unappropriated	\$ -	
		2281	
	revenue	\$ 48,500.00	
	CARRY Over		
	2020	\$ 79,052.43	
	Expenses		\$113,690.04
	Total		
	unappropriated	\$ 13,862.39	

Tim Pfile, Chairman

Jeffrey Bixler, Vice Chairman

Chris Diehl, Trustee

William McCluskey, Fiscal Officer