



Northwest Wyoming Board of
Cooperative Educational Services
Minutes

I. PRELIMINARY

A. CALL TO ORDER

Vice Charman Lynette Jeffres called the November 21, 2019 meeting of the Northwest Wyoming Board of Cooperative Educational Services to order at 4:30 p.m.

B. ROLL CALL

BOARD MEMBERS PRESENT

- Dr. Kristen Benson, Chairman, Fremont #6
- Ms. Lynette Jeffres, Vice Chairman, Fremont #25
- Mr. David Snyder, Clerk, Fremont #21
- Mr. David Tommerup, Treasurer, Washakie #1
- Mr. Keith McIntosh, Big Horn #2
- Mr. Greg Gloy, Big Horn #4
- Ms. Jenn Rinn, Converse #1
- Mr. Rich Singer, Fremont #14
- Mr. Gavin Woody, Fremont #24
- Mr. Rick Engelbrecht, Hot Springs #1
- Mr. Kim Dillivan, Park #1
- Mr. John McCue, Park #6
- Ms. Nicole Blake, Park #16
- Mr. Terril Mills, Washakie #2

ADMINISTRATION PRESENT

Ms. Carolyn Conner, Administrative Director, NW BOCES

RECORDING SECRETARY PRESENT

C. APPROVAL OF MINUTES

MOTION #

A motion was made by _____ to approve the minutes and Executive Session minutes of the October 23, 2019 meeting as presented/amended. _____ seconded the motion. The motion carried.

D. APPROVAL OF AGENDA

Additions:

MOTION #

A motion was made by _____ to approve the agenda as presented/amended. _____ seconded the motion. The motion carried.

II. COMMUNICATIONS

A. COMMUNICATIONS, EMPLOYEE & STUDENT RECOGNITIONS

B. AUDIENCE COMMENTS

C. FINANCIAL REPORT/APPROVAL OF BILLS

The Financial Report was presented by Ms. Carolyn Conner in the absence of Ms. Kristen Miller. A copy is attached to the permanent minutes.

MOTION # _____

A motion was made by _____ to approve the payment of bills and transfer of funds as presented. _____ seconded the motion. The motion carried.

D. RESIDENTIAL REPORT

The Residential Report was presented by Ms. Carolyn Conner in the absence of Mr. Matt Ivie. A copy is attached to the permanent minutes.

E. MAINTENANCE AND TRANSPORTATION REPORT

The Maintenance and Transportation Report was presented by Ms. Carolyn Conner in the absence of Mr. Tony Larson. A copy is attached to the permanent minutes.

F. ADMINISTRATORS REPORT

The Administrators Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes.

III. GENERAL BUSINESS

A. ACTION ITEMS

1. . Policy 3017a-R Under Revision 2nd Reading

MOTION # _____
A motion was made by _____ to _____.
_____ seconded the motion. The motion carried.

2. Policies 1006-1010 Under Review 2nd Reading

MOTION # _____
A motion was made by _____ to _____.
_____ seconded the motion. The motion carried.

3. Policies 1011-1016 Under Revision/Review 1st Reading

MOTION # _____
A motion was made by _____ to _____.
_____ seconded the motion. The motion carried.

4. December Meeting Date

MOTION # _____
A motion was made by _____ to _____.
_____ seconded the motion. The motion carried.

5. Staff Flu Shots

MOTION # _____
A motion was made by _____ to _____.
_____ seconded the motion. The motion carried.

6.

MOTION # _____
A motion was made by _____ to _____.
_____ seconded the motion. The motion carried.

B. DISCUSSION ITEMS

1. Annual Report Review

2. Enrollment & Staffing

3. Christmas Party & Graduation

4.

IV. FUTURE AGENDA ITEMS

- A. Policies 1011-1016 Under Revision/Review 2nd Reading
- B. Policies 1017-1019 Under Revision/Review 1st Reading
- C.
- D.
- E.
- F.

V. EXECUTIVE SESSION

MOTION # _____
A motion was made by _____ to go into Executive Session at _____ p.m.
for _____
_____ seconded the motion. The motion carried. The session ended at
_____ p.m.

VI. ADJOURNMENT

Chairman Kristen Benson declared the _____ meeting of the Northwest Wyoming Board of Cooperative Educational Services adjourned at _____ p.m.

Recording Secretary

Approved and entered according to proceedings.

Chairman

Clerk