

CLERK: Ruth Waller, Copperfields, Colman. Temple Guiting. GL54 5RT  
Tel: 01451 850611 E-mail: [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com)  
[www.toddingtonpc-glos.org](http://www.toddingtonpc-glos.org)

## Toddington Parish Council

### Parish Council meeting: 6<sup>th</sup> July 2020

**For the health and well-being of our Parish Councillors, staff and local community and to follow Government guidelines, all Parish Council meetings will be held remotely until further notice.**

**Toddington Parish Council will be using Zoom to facilitate the holding of these meetings and these will be recorded by the Clerk for minute-taking purposes only.**

**Should any resident wish to submit a question or comment to the Parish Council, could this please be emailed to the Clerk at [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com) no later than 5pm on the day of the meeting (6<sup>th</sup> July 2020).**

**Should any member of public wish to be part of the meeting, here is the link to the meeting:**

**Ruth Waller is inviting you to a scheduled Zoom meeting.**

(subject: Toddington PC Meeting)

#### **Join Zoom Meeting**

**<https://us04web.zoom.us/j/2142271062?pwd=T3pNWjBsOEp5NjBuWUZGTjJvbW5Ydz09>**

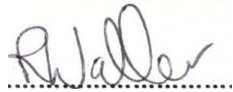
**Meeting ID: 214 227 1062**

**Password: 5WQdzb**

CLERK: Ruth Waller, Copperfields, Colman. Temple Guiting. GL54 5RT  
Tel: 01451 850611 E-mail: [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com)  
[www.toddingtonpc-glos.org](http://www.toddingtonpc-glos.org)

**To Members of the Council**

Councillors are hereby summoned to a **Meeting of the Parish Council via Zoom** Video Conference on **Monday the 6<sup>th</sup> July 2020 at 7.30pm** to transact the following business:



RWaller, Clerk to the Council

29<sup>th</sup> June 2020

Date

*Members of the public are welcome to attend and are invited to address the Council at item 5 on the agenda.*

- 1) To receive and consider apologies for absence.
- 2) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).
- 3) To approve the minutes of the Parish Council Meeting held on the 18<sup>th</sup> May and the Planning meeting held on the 15<sup>th</sup> June 2020 both via Zoom video conference.
- 4) To receive Clerk's Report circulated prior to the meeting and agree actions
- 5) To receive comments and concerns from the public. ***Due to the current COVID-19 emergency, this meeting is being held virtually. If you have any matter you wish to bring to the Council's attention, it would be appreciated if you could email this to the Clerk at [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com) before 5pm on the day of the meeting.***
- 6) To receive resignations from Cllrs Fawcett and Merritt and agree next actions
- 7) To confirm that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption.
- 8) To consider and approve the Annual Governance Statement (Section 1 of the Annual Return) for 2019-20
- 9) To consider and approve Section 2 of the Annual Return for 2019-20
- 10) To consider and note the following planning applications:  
For consideration
  - i) [20/00530/FUL - The Quadrant Toddington Cheltenham: Erection of a detached garage/store](#)
  - ii) [20/00385/OUT | Outline application for the demolition of existing dwelling and the construction of 2 no. dwellings, with all matters reserved for future consideration except for access | Ashgrove Toddington Cheltenham Gloucestershire GL54 5DT](#)
  - iii) [20/00571/PDAD | Prior approval for conversion of agricultural building into 1no. larger dwellinghouse \(use class C3\) and associated building operations. | Land At Toddington](#)For noting:
  - i) 20/00303/TPO: 6 Church Meadows, Toddington – TPO 228 T1- Cedar, Thin branch tips towards garage to reduce chance of branch failure with snowfall, also trim back to give 4 meters clearance of garage and deadwood tree: CONSENT
- 11) To note Auto-Enrolment status with the Pensions Regulator
- 12) To approve change in Clerks' contract (increase in hours + confirmation of Salary Scale)
- 13) Highways update including winter updates information

---

CLERK: Ruth Waller, Copperfields, Colman. Temple Guiting. GL54 5RT  
Tel: 01451 850611 E-mail: [clerk.toddingtonpc@gmail.com](mailto:clerk.toddingtonpc@gmail.com)  
[www.toddingtonpc-glos.org](http://www.toddingtonpc-glos.org)

**14)** To receive update on quotes for the Parish notice board

**15)** Finances

- a) To confirm signatories for the bank accounts
- b) To approve current statement of accounts and bank reconciliation (as circulated)
- c) To approve increase in the Clerk's home working payment from £4 to £6 a week
- d) To approve payments and note receipts (see attached table)

**13)** For Information Only: *NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting*