



Township of Hampshire

County Of Kane

State Of Illinois

Regular Meeting of the Board of Trustee Minutes

November 19, 2019

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 8th day of October 2019 at 7:00pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rose Letheby, Assessor; Absent
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee;
Jim Feld, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee

Also in attendance was Deputy Jamie Gartland – KCSO

1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any additions or corrections to the agenda. There were none.

2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from October 8, 2019. In the minutes section, Trustee Paddock would like the minutes to reflect; **the closed minutes are approved and will remain closed until reviewed.** Also in section 7 (New Business) under set time and date for levy hearing, the date was missing. The minutes shall reflect; **levy hearing if required will be December 10, 2019.** A motion was made by Trustee Gustafson to accept the minutes as amended. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

3) Treasurer’s Report. Mrs. Remakel reviewed the Treasurer’s Report. After reviewing the Treasurer’s Report, a motion was made by Trustee Gustafson to approve the Treasurer’s Report as presented. Trustee Feld seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Trustee Bicknese Aye Trustee Feld Aye Trustee Gustafson Aye Trustee Paddock Aye
Supervisor Remakel Aye

Discussion was brought up regarding moving \$5,000 from the Town fund to the Town Social Security fund. It was decided that an approval needs to be done and the approval will be ratified at the next meeting. A motion was made by Trustee Bicknese to approve the transfer of \$5,000 from the Town fund to the Town Social Security Fund. Trustee Paddock seconded the motion and it was approved unanimously by all those present. A ratification approval will be added to the December agenda. A roll call vote was taken.

Trustee Feld Aye Trustee Gustafson Aye Trustee Bicknese Aye Trustee Paddock Aye
Supervisor Remakel Aye

4) Reports:

Assessor. Mrs. Letheby was not in attendance as she was under the weather. At this time, there is nothing new to report as it’s the slow time of year for her.

Highway Commissioner. Mr. Walker reported that they had the trucks tested and immediately put the plows on. The Township has had 9 inches of snow since we last met. They have been out 4 times either salting or plowing. Ordered 500 tons of salt for the year at \$93 a ton. Have received 100 tons of salt and are expecting another 100 either tonight or the next day.

Supervisor. Mrs. Remakel reported that she has begun having Sue and Brian look into grants. Brian applied for a Casey’s grant. We received \$200 from Caseys to go towards an AED. AEDs cost between \$1500 and \$2000. After going over the levy with Roger, they noticed there will be some budget issues with the Senior

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fund. Supervisor Remakel had some meetings with Brian and Maureen to discuss possible solutions to keep the Senior's fund on budget.

Kane County Rep. Deputy Gartland reported that we was busy with crashes/ cars in the ditch with the 2 recent snowfalls. Once again reported on the vandalism that is going on at the Shireland property. Also gave us a copy of the incident report.

5) Public Comment. No public comment.

6) Old Business.

Cemetery Sexton Wage. While submitting payroll, Clerk Marwig was unclear of when the Sexton wages will be given up. The board determined that the Sexton will no longer receive wages after December (January paycheck).

7) New Business.

Approval of Sikich Audit. The Sikich audit was presented at the October meeting and was not approved at that time. A motion was made by Trustee Gustafson to approve the Sikich audit as presented. The motion was seconded by Trustee Paddock and approved unanimously by all those present.

Approval of request for engagement letter from Sikich. A motion was made by Trustee Gustafson to approve the request for an engagement letter from Sikich for the upcoming years' audit. The motion was seconded by Trustee Feld and approved unanimously by all those present.

Discussion and Approval of Pace Dial-A-Ride Agreement. After reviewing the agreement, a motion was made by Trustee Paddock to Approve the Pace Dial-A-Ride Agreement. The motion was seconded by Trustee Bicknese and approved unanimously by all those present.

Review of Levy 20-02 and R-20-02. Trustee Paddock reviewed both the Town and Road District levies with all. There will not be a levy hearing as we are under the 5% PTELL.

8) Correspondence. Supervisor Remakel read the thank you note from Trudy Wesemann. She then reported that we received a letter from Pace if anyone is interested in attending their budget process and also a letter from TOIRMA regarding the added coverage of the Warrington property.

9) Board of Trustee Comments.

TOI Review. Trustee Gustafson, Paddock, and Supervisor Remakel provided a review of the classes they attended at the conference.

Discussion came up regarding creating a capital account. It was requested for this item to be added to December agenda.

10) Hampshire Township Development. Mr. Walker reported that new lights and garage door remotes were installed in the Warrington garage. He also purchased insulation to insulate the garage. Supervisor Remakel reported that all the lights in the admin building have all be installed. Discussion was then brought up regarding the Cemetery fence that is in the possession of a cemetery board member. It was decided that the fence can go to the salvage yard.

11) Closed Minutes. No need to go into closed session.

12) Approval of Current bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Paddock to pay the November bills. Trustee Bicknese seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken and it was approved by all.

Trustee Gustafson Aye Supervisor Remakel Aye Trustee Bicknese Aye Trustee Feld Aye
Trustee Paddock Aye



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There were some expense reports for the elected officials.

For Trustee Gustafson, there was an expense report of \$491.18 for mileage & hotel reimbursement.

For Highway Commissioner Walker, there was an expense report of \$ 201.26 for mileage reimbursement.

For Assessor Letheby there was an expense report of \$ 149.02 for mileage and supply reimbursement.

A motion was made by Trustee Feld to approve the expense reports. Trustee Paddock seconded the motion. A roll call vote was taken and it was approved by all.

Trustee Paddock Aye Trustee Gustafson Abstain Trustee Bicknese Aye Trustee Feld Aye
Supervisor Remakel Aye

12) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting was adjourned at 8:03 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk