

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, JANUARY 21ST, 2015, AT THE TOWN OF ONOWAY COUNCIL CHAMBERS COMMENCING AT 9:30 A.M.

PRESENT: Council: Mayor Sandra Benford  
 Deputy Mayor Garth Ward  
 Deputy Mayor Brian Johnson – Via Electronic Communication at 9:30 a.m.

Administration: Wendy Wildman, CAO  
 Heather Luhtala, Assistant CAO

Appointments: None

Public: 0

	Motion #	
1.		<b>CALL TO ORDER</b> Mayor Benford called the meeting to order at 9:30 a.m.
2.	1-15 (Agenda)	<b>AGENDA</b> <b>MOTION</b> by Deputy Mayor Johnson that the January 21, 2015 agenda be approved as presented. <b>CARRIED</b>
3.	2-15 (Minutes-Regular Meeting)	<b>MINUTES – REGULAR MEETING</b> <b>MOTION</b> by Deputy Mayor Ward that the minutes of the November 26, 2014 Regular Council Meeting be approved as presented. <b>CARRIED</b>
4.		<b>APPOINTMENTS</b> None
5.		<b>BYLAWS</b> None
6.	3-15 (2015 Interim Operating Budget)	<b>BUSINESS</b> a) <u>2015 Interim Operating Budget – based on 1/2 of the budgeted value of the 2014 Operating Budget, the Interim Operating Budget allows administration to continue paying operating expenses until the 2015 Operating Budget is passed later in the year. This interim budget will cease to be effective once the 2015 Operating budget is approved.</u> <b>MOTION</b> by Deputy Mayor Ward that a 2015 Interim Operating Budget be passed at ½ the 2014 operating budget, AND THAT this Interim Operating Budget cease once the 2015 Operating budget is passed. <b>CARRIED</b>

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<p>4-15 (2015 Draft Operating Budget)</p>	<p><u>b) 2015 Operating Budget – Preliminary discussion, a draft budget is attached for reference and review.</u>  <b>MOTION</b> by Deputy Mayor Johnson that the discussion and review of the Draft 2015 Operating Budget be accepted for information AND THAT administration make adjustments as discussed.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>5-15 (2015 Project Grant Applications)</p>	<p><u>2015 Projects – Road Paving and Recognition Park.</u>  <b>MOTION</b> by Deputy Mayor Ward that administration submit applications under the MSI-Capital grant program for the 2015 Road Paving Project (Oscar Wikstrom Drive Overlay) and the 2015 Park Project (Recognition Park) in the amounts of \$175,000.00 and \$5,000.00 respectively.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>6-15 (NWSA – Request for Funding)</p>	<p><u>c) North Saskatchewan Watershed Alliance Request For Funding – December 23, 2014 letter updating Council on the history and recent developments on the North Saskatchewan Watershed Alliance as of 2014, including an enclosed 2013-14 annual report which is also attached for review. The letter also requests financial support for the 2015 operating year at a suggested \$0.50/capita contribution level.</u>  <b>MOTION</b> by Mayor Benford that the Summer Village of South View financially support the North Saskatchewan Watershed Alliance (NSWA) in the amount of \$150.00 for 2015 as opposed to the requested contribution level (which would amount to \$38.00) in order to better recognize the efforts of the NSWA in leading the LILSA Water Quality Study.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>7-15 (LSA FCSS – Super Board)</p>	<p><u>d) Lac Ste. Anne County FCSS – December 8<sup>th</sup>, 2014 Letter From Trista Court, General Manager of Community and Protective Services for LSAC confirming Lac Ste Anne County Council’s mandate to amalgamate the six existing local FCSS boards into one regional board, and requesting confirmation of the Summer Village of South View’s willingness to continue their partnership with the County in this new format or the Summer Village’s desire to dissolve the partnership, as the case may be, before January 31<sup>st</sup>, 2015. Attached is the Letter and additional correspondence from other municipalities on the matter.</u>  <b>MOTION</b> by Mayor Benford that administration forward a letter to Lac Ste. Anne County advising that at this time, further information is required prior to the Summer Village of South View providing a response. Council is requesting further information on the following:</p> <ul style="list-style-type: none"> <li>-Board Structure;</li> <li>-Application Process;</li> <li>-Information on what funding is taken off of the top;</li> <li>-Flow of information back out;</li> <li>-What percentage of the costs are for administration;</li> <li>-How many meetings per year;</li> <li>-Benefits of having a super board as opposed to having the local boards.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p>8-15 (FCM Membership)</p>	<p>e) <u>Federation of Canadian Municipalities – December 8<sup>th</sup>, 2014 request for membership renewal for the 2015-2016 cycle. The Federation of Canadian Municipalities advocates the interests on member municipalities all across Canada including issues such as grant funding schemes and safety regulation, as detailed in the letter.</u>  <b>MOTION</b> by Deputy Mayor Johnson that Council approve the renewal of the Summer Village of South View’s FCM membership for the 2015-2016 operating year.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>9-15 (LSA County - MSP Termination)</p>	<p>f) <u>Lac Ste. Anne County – November 27<sup>th</sup>, 2014 letter from Reeve Bill Hegy providing notice of termination of the existing Municipal Service Package Agreements effective December 31<sup>st</sup>, 2015 or once a new agreement can be reached. The letter reflects the County’s willingness to entertain a new MSP format which is open for negotiation, but concludes that the current system is not cost effective for the provider and thus must be terminated and renegotiated.</u>  <b>MOTION</b> by Deputy Mayor Ward that the letter from Lac Ste. Anne County in regards to providing notice of termination of the existing Municipal Services Package effective December 31, 2015 be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>10-15 (Brownlee Emerging Trends)</p>	<p>g) <u>Brownlee Emerging Trends – attached is an invitation to the 2015 annual seminar focusing on municipal law and legislation. The Edmonton event will be hosted at the Northlands Expo Centre on February 12<sup>th</sup>, 2015 from 8:00 am to 3:30 pm and includes the topics listed on the attached at a cost of \$125.00 per attendee.</u>  <b>MOTION</b> by Deputy Mayor Ward that Administration be authorized to attend the Brownlee LLP Emerging Trends seminar scheduled for February 12, 2015 in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>11-15 (FRIAA – Wildfire Mitigation Strategy Report)</p>	<p>h) <u>FRIAA – Wildfire Mitigation Strategy Report, distributed at November meeting and requested that discussion on the recommendations be deferred until early in 2015. Some municipalities have invited the authors of the report to a council meeting, or separate public meeting, to help summarize and clarify the recommendations, the Summer Village of South View may wish to do the same.</u>  <b>MOTION</b> by Deputy Mayor Ward that the FRIAA Wildfire Mitigation Strategy Report be deferred for discussion to the next Council Meeting. (Administration to forward a copy of this report to Eugene Lewis – Fire Guardian, and Karen Kormos – Interim Development Officer, for their feedback and suggestions).</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>12-15 (RMRF 2015 Law Seminar)</p>	<p>i) <u>RMRF 2015 – Attached is the received “save the date” invitation to the 2015 Annual Municipal Law Seminar hosted by Reynolds, Mirth, Richards and Farmer LLP. The Edmonton event will be held on February 20<sup>th</sup>, 2015 at a cost of \$100.00 per person. Time and Place to be announced.</u>  <b>MOTION</b> by Deputy Mayor Johnson that Administration be authorized to attend the RMRF 2015 Municipal Law Seminar on February 20, 2015 in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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		<p>j) <u>Development Officer Agreement – attached is the proposed agreement between the Summer Village of South View and Karen Kormos. This is her standard agreement with a \$300/month retainer and then the additional fees as per Schedule B of which all would be paid by the landowner except OTHER which includes enforcements.</u></p> <p>Discussion:          -4.1 and 8.2 – Council is proposing a one-year contract (upon a review after one year, Council will then consider signing a 5-year contract)          -6.1 - Administration to confirm the insurance clause</p>
7.	<p>13-15 (Accounts Payable)</p> <p>14-15 (Income/Expense Statements)</p> <p>15-15 (Bank Reconciliation)</p> <p>16-15 (Grant Report)</p>	<p><b>FINANCIAL</b></p> <p>a) <u>Accounts Payable – Cheques #612 to #626 totaling \$11,557.04 for October 2014 and Cheques #627 to #640 totaling \$13,664.05 for November 2014 (including automatic withdrawals)</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information Accounts Payable Cheques #612 to #626 totaling \$11,557.04 for October 2014 and Cheques #627 to #640 totaling \$13,664.05 for November 2014 (including automatic withdrawals).  <p style="text-align: right;"><b>CARRIED</b></p> <p>b) <u>Income and Expense Statements – as at October 31, 2014 and November 30, 2014</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the Income and Expense Statements as at October 31, 2014 and November 30, 2014.  <p style="text-align: right;"><b>CARRIED</b></p> <p>c) <u>Bank Reconciliations – as at October 31, 2014 and November 30, 2014</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the Bank Reconciliation as at October 31, 2014 and November 30, 2014.  <p style="text-align: right;"><b>CARRIED</b></p> <p>d) <u>Grant Report – as at December 10, 2014</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the grant report as at December 10, 2014.  <p style="text-align: right;"><b>CARRIED</b></p> </p></p></p></p>
8.		<p><b>COUNCIL REPORTS</b></p> <p><u>Mayor Benford:</u></p> <p>-Standstone Envirowaste made a “Make-a-wish” donation on South View’s behalf (Admin to send a letter of thank you)          -Burn pile is almost complete, the fire department has been there three times and will be back one more time. Upon successful completion, the Summer Village will make a donation to the Darwell Fire Department.</p>

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	<p>17-15 (Darwell Fire Department Donation)</p> <p>18-15 (Council Reports)</p>	<p><u>Darwell Fire Department – Donation for work on burn pile</u>  <b>MOTION</b> by Deputy Mayor Ward that the Summer Village of South View donate \$1,000.00 to the Darwell Fire Department once the burning of the brush pile has been successfully completed.  <p style="text-align: right;"><b>CARRIED</b></p> <p>-Border Paving quote on overlay of Oscar Wikstrom Drive (admin to confirm a tentative start date for project)          -Street light cap is down again (admin to notify Fortis)          -230 Oscar Wikstrom Drive unsightly and possible safety issue (admin to forward to Development Officer to review and advise Council of her recommendations)          -plaque of names of all Councillors (go back through old minutes)          -Land Use Bylaw changes – request meeting with consultant, Dwight Moskalyk, to meet with Council (when Councillor Johnson returns). Admin to forward Draft LUB to Development Officer.</p> <p><u>Deputy Mayor Ward:</u>          -snow removal discussion, keep working with current contractor</p> <p><u>Deputy Mayor Johnson</u>          -burn pile discussion – pile was very wet and difficult to burn all at once          -CPO discussion – very good, very visible          -LUB error, will clarify with consultant</p> <p><u>Council Reports</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented.  <p style="text-align: right;"><b>CARRIED</b></p> </p></p>
<p>9.</p>	<p>19-15 (CAO Report)</p>	<p><b>ADMINISTRATION REPORT</b>  <u>CAO Report</u>          -Rural Recycling Pamphlet Discussion – put info on website and in 2015 newsletters          -ASVA Fire Department Call Out Insurance Discussion – per incident fire fees for firefighting are invoiced to the municipality, the municipality then invoices the land owner. What is being proposed is that the municipalities pay an insurance fee which will help offset or pay these firefighting costs.          -CAO Reviews – distributed to Council for their review          -RCP Grant for Regional Emergency Services – will continue to have discussions on just CPO services. The other part of this will involve Emergency Management Plans, we received costs and will use the remaining RCP Grant funds for these costs. The funds may not cover all of the costs for all of the Municipalities involved to have their plans done, therefore, the municipalities will have to cover any costs over the grant funds – estimated to be not more than 10% of the costs of the plan.</p> <p><u>CAO Report</u>  <b>MOTION</b> by Deputy Mayor Ward that Council accept for information the verbal CAO report as presented.  <p style="text-align: right;"><b>CARRIED</b></p> </p>

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<p><b>10.</b></p>	<p>20-15 (Information &amp; Correspondence)</p>	<p><b>INFORMATION AND CORRESPONDENCE</b>  <b>MOTION</b> by Deputy Mayor Ward that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> <li>a) Scheffer Andrew – December 19<sup>th</sup> email confirming receipt of the Summer Village of South View’s Termination of Services letter and requesting where administration would like the retained development related office files sent to.</li> <li>b) Make A Wish – December 12<sup>th</sup>, 2014 letter acknowledging the Summer Village’s donation and thanking the Summer Village of South View for their continued support. This donation was made by Standstone Enviro Waste on our behalf.</li> <li>c) Farm Safety Centre – December 19<sup>th</sup>, 2014 letter thanking the Summer Village of South View for their generous contribution for the 2015 education cycle.</li> <li>d) ASVA – November 28<sup>th</sup>, 2014 email from Executive Director Beverly Anderson informing member councils that via a recent board resolution the membership dues have been marginally increased for the 2015 operating year such that the maximum be raised from \$800.00 to \$850.00 and the mill rate be adjusted from 0.0220 to 0.0242 with an expected increase not to exceed \$50 for members.</li> <li>e) BSEI Engineering – a bound corporate information package has been received by the office for council and administration consideration and may be presented during discussions regarding engineering services as warranted.</li> <li>f) EDA – the office has received a bound edition of the newly published Economic Developers of Alberta “Invest in Alberta” magazine highlighted in the attached letter. The magazine will be in the office and available for viewing there.</li> <li>g) AHS – December 3rd, 2014 letter updating council on the organizational and leadership changes in the system, notably the appointment of Darren Sandbeck to the office of Senior Provincial Director and Chief Paramedic effective immediately.</li> <li>h) Fortis Alberta - December 15<sup>th</sup>, 2014 notice of application for a new rate schedule to the AUC, which if approved would come into effect Jan. 1 2015 and as they are higher than previous rates are anticipated to increase the municipalities realized franchise payments.</li> <li>i) YRL – December 8<sup>th</sup>, 2014 highlights from the Board Executive Committee as presented on the attached statement.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>11.</b></p>		<p><b>IN CAMERA SESSION</b> None</p>

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<p><b>12.</b></p> <p>21-15 (Next Meeting)</p>		<p><b>NEXT MEETING</b>  <u>Regular Council Meeting</u>  <b>MOTION</b> by Mayor Benford that the next Regular Council Meeting be scheduled for Wednesday, February 25<sup>th</sup>, 2015 at 9:30 a.m. at the Town of Onoway Council Chambers.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>13.</b></p>		<p><b>ADJOURNMENT</b>  Mayor Benford declared the meeting adjourned at 11:56 a.m.</p>

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Mayor

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CAO

Upcoming Meetings:

- February 7, 2015 SVLSACE Sandy Beach to host – Sandy Beach Hall – 9:00 a.m.
- February 25, 2015 - Regular Council Meeting – 9:30 a.m. – Town of Onoway Council Chamber
- June 6, 2015 SVLSACE
- November 7, 2015 SVLSACE