



JOB ANNOUNCEMENT

Synopsis: Make a difference in the lives of older New Yorkers, their caregivers, and the community. This full-time/part-time MSW Social Worker position is a wonderful opportunity for someone who is interested in helping to launch a newly funded program serving informal caregivers and their loved ones, primarily in Manhattan. Experience in and commitment to working with older adults, in individual, family and/or group settings is preferred. This is a chance for dedicated professionals to use their social work and community-building skills to help Hamilton-Madison House expand its offerings to caregivers and their families

Organizational Background: Hamilton-Madison house has been serving the residents of Manhattan's Lower East Side since 1898, with offices located throughout Chinatown and the Lower East Side, Two Bridges neighborhoods. We foster the wellbeing of vulnerable populations including the elderly, children, the ill and handicapped, new immigrants, refugees and the unemployed by delivering critical, timely and culturally appropriate services for all stages of life.

Summary of Position: Hamilton-Madison House's new Caregiver Support Program serves informal/unpaid caregivers of older adults, and their loved ones, throughout Manhattan's community districts 1-7, comprising all of Manhattan below 59th Street and the west side of Manhattan to the northern tip of Central Park. Our staff provides information and referral services, assistance accessing benefits and entitlements, caregiver training, and support for caregivers through individual counseling and support groups. This is a great opportunity for someone who has an interest in the elderly and has a combination of clinical and group work skills, as well as public speaking ability. Experience working with the elderly would be great asset, as would bi-lingual/cultural competency in Spanish. This is an exempt position. Some evening and weekend hours are required.

Minimum Qualifications:

- Master's Degree in Social Work or related field
- MSW required, LMSW preferred
- Minimum of 3 years of social work experience
- Good clinical social work skills including assessment, knowledge of interviewing principles, and developing and maintaining interpersonal relationships
- Awareness of the biological, psychological, and social aspects of aging and the impact of disabilities and illness on aging and the family
- General knowledge of benefits and entitlements
- Ability to travel on public transportation and climb stairs to conduct home visits and information sessions
- Basic computer literacy and Microsoft Windows and Microsoft Office
- Ability to work both independently and on interdisciplinary teams, and to set and meet own deadlines; self-motivated, organized, and professional

Responsibilities:

- Maintain client caseload of ongoing and short-term clients
- Conduct assessments, including benefits/entitlement screen, to determine the needs of informal caregivers and those for whom they are caring

- Conduct home visits to assess Activities of Daily Living and other needs and identify and access necessary supports for care receiver
- Work with caregiver, care receiver and others as appropriate to formulate, implement and monitor care plan to meet care receiver's needs and ease caregiver's burden
- Maintain case records on database including case notes and documentation of services provided
- Develop and implement caregiver training workshops to support caregivers in their role and help them maintain their own health and wellbeing
- Provide counseling to caregivers including providing reassurance, clarification, and empathic listening
- Facilitate in-person and virtual caregiver support groups
- Promote the organization and caregiver program through outreach, participation in community events, and representing the organization to the public
- Participate in interdisciplinary team case conferences and to determine and implement programming to benefit the Hamilton-Madison House's overall caregiver services department

Compensation: Commensurate with qualifications and experience

Hours: Monday to Friday, Flexible; some evening and weekend hours required

To Apply: Submit cover letter and resume to:

Fax: 212-349-2793

Email: hrdept@hmhonline.org

Posting Date: December 24, 2019

Application Deadline: Until filled

Hamilton-Madison House is an Equal Opportunity Employer