



RAINTREE HOMEOWNERS ASSOCIATION, INC.

APPLICATION FOR CONSTRUCTION / IMPROVEMENTS

In an effort to maintain property values, the Association requires that all exterior changes be approved by Board of Directors or the Architectural Standards Committee (ASC) PRIOR to commencing work. Their evaluation addresses architectural harmony, color, location, minimum construction standards and use restrictions.

The undersigned owner seeks approval of the ASC as follows:

☐ Exterior Painting/Siding: ☐ Color Same As Existing ☐ New Colors (samples attached)
☐ Pool: ☐ In-ground ☐ Above-ground

<input type="checkbox"/> Shed	<input type="checkbox"/> New Structure (Garage, Addition, etc.)
<input type="checkbox"/> Fence	<input type="checkbox"/> Driveway
<input type="checkbox"/> Deck / Porch / Patio	<input type="checkbox"/> Playset

☐ Other, Explain: _____

Narrative Description of Additions/Alterations: _____

The undersigned property owner hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether the improvements, alterations or additions described herein comply with all applicable laws, rules and regulations, code and ordinances: including, without limitation, zoning ordinances, subdivision regulations and building codes. The Architectural Standards Committee shall have no liability or obligation to determine whether such improvements, alterations and additions comply with any such laws, rules, regulations, codes or ordinances. **I agree to not to begin work on improvements until I am notified in writing of the approval from the Architectural Standards Committee. I understand beginning work before approval is subject to a fine as determined by the Resolutions of the Board. I understand that once work has commenced, it must be COMPLETED WITHIN SIXTY (60) DAYS, unless otherwise noted by the ASC.**

Signature of Owner: _____ **Date:** _____

Print Name: _____

Street Address: _____

Telephone: (H) _____ **(W)** _____ **(E-mail)** _____

Thank you for submitting your plans for exterior changes. The Board or ASC has reviewed your specifications and the response is:

For Board or ASC use only:

☐ Your application has been **APPROVED** for the specified modifications. Any revisions or alterations require resubmission **PRIOR** to changes proceeding.

☐ The Board requests **ADDITIONAL INFORMATION** prior to processing your request. Please return all original documents with the additional information below:

☐ Your specifications **DO NOT MEET ASC** guidelines for the following reasons. Please re-assess and resubmit:

Authorized Association Representative: _____ **Date:** _____



RAINTREE HOMEOWNERS ASSOCIATION, INC.

APPLICATION FOR CONSTRUCTION / IMPROVEMENTS

PER CC&Rs, ARTICLE VI, SECTION 2(a), THIS REQUEST MUST INCLUDE:

Plans and specifications or sketches, showing in reasonable detail the nature, kind, shape, height, materials, location and approximate cost of such improvement. Please sketch your lot showing property lines, front and side streets, outline of your house and driveway, and then insert any proposed additions (room, outbuilding, fence, pool, playset, etc.) Feel free to enclose photographs, sales literature, catalog pages, etc.

INFORMATION REQUIRED:

1. **Exterior Painting/Siding:** If you are changing house or trim color, attach a copy of your color choice(s) to this form.
2. **Addition** of a pool, shed, fence, deck, porch, patio, shed, playset, etc. – Draw location of improvement on sketch and give dimensions including height, length, width, and distance from each property line. List construction materials to be used. Please note: Chain and wire fences are not allowed.
3. **Room additions:** All the above items plus elevation and side view; show windows, doors, etc. Indicate all construction materials for exterior walls, roof, etc.

DRAW SITE PLANS BELOW. ADD ADDITIONAL SHEETS IF NEEDED. RETURN TO PROPERTY MANAGER:

Mail: Esquire Association Management, LLC
3912 Abel Drive
Columbia, PA 17512

Fax: (717) 824-4168 **E-mail:** alamourt@esqmanagement.com **Phone:** (717) 824-3071
