



Manhattan Irish Fest Craft fair
c/o Mandie Wade
25349 Faraday Rd.
Manhattan, IL 60442

January 10, 2017

Good Day to You!

The Manhattan Irish Fest Committee and the GFWC-IL Manhattan Woman's Club are working together again on the Craft Fair for Manhattan Irish Fest. Last year was our fourth year running this event and we are looking forward to another successful year. We are hoping that you will want to be part of the day with us.

Irish Fest is scheduled for Friday and Saturday, March 3 and March 4, 2017. St. Joseph School will be the location for the Craft Fair which will be open to the public from 9am – 3pm on Saturday, March 4. The church will be offering an Irish Mass and Irish Breakfast right next door so we are hoping to attract some of the traffic from this event as well. Set-up will begin at 7:30am with coffee and morning snack provided for vendors. Attached is an application for you fill out and return along with your space fee – registration deadline is February 15, 2017.

This year we are also have a raffle at our show and are asking each crafter/vendor to donate a prize to the raffle, valued at \$20 or more.

Any questions can be directed to Mandie Wade 708-212-1570. Please leave a message on my voicemail and I will return your call. You may also email me at mandas1610@sbcglobal.net.

Thank you.

Mandie Wade
Manhattan Woman's Club Chairperson
Manhattan Irish Fest Committee Member
25349 Faraday Road
Manhattan, IL 60442

Date received: _____

Booth Number: _____

Fee paid: _____

**MANHATTAN IRISH FEST 2016
CULTURAL/CRAFT EXHIBIT APPLICATION**

I (We) hereby contract for space(s) at the Manhattan Irish Fest Cultural Area on March 4, 2017 from 9am – 3pm at **St. Joseph School**, 275 W. North Street, Manhattan, IL. Appropriate fees must accompany the signed contact. To guarantee that all exhibitors will be included in advertising and promotional materials the registration deadline is February 15, 2017. Booths will be assigned on a first come, first-served basis with a consideration given to overall product mix and consumer needs. Return the signed contract and appropriate fees ---- (make checks out to GFWC-IL Manhattan Woman’s Club).

BOOTH SPACE IS APPROXIMATELY 8’ x 8’ is \$25 and table rental is \$5 per table
(Make check payable to GFWC-IL Manhattan Woman’s Club)
(Each space will have 2 chairs)

For Layout purposed please describe your business/craft items (use back side if needed):

Special Needs: Electricity (first come/first served basis)	YES	NO	(Please bring your own extension cord)
Table (approximately 6 ft)	YES	NO	ADD \$5 per table for rental fee

Name: _____ Company Name: _____
(Please print)

Address: _____

Email address: _____ Phone: _____

Authorized Signature: _____ Date: _____

Manhattan Woman’s Club
c/o Mandie Wade
25349 Faraday Rd
Manhattan, IL 60442
mandas1610@sbcglobal.net or 708-212-1570

No goods or services other than those specified about shall be exhibited, and no business of any other nature shall be transacted. The undersigned exhibitor agrees that it will, at all times after the date of the agreement, Manhattan Woman’s Club, Manhattan Irish Fest and Anna McDonald School harmless and keep said indemnified (a) from and against all costs, claims, expenses and damages, including export and attorney’s fees, arising from the operation by the Exhibitor of a booth at the event on March 4, 2016 and (b) by reason of any action or other proceeding which shall or may be brought or instituted against the said Manhattan Woman’s Club, Manhattan Irish Fest and St. Joseph Church and School for or in respect to operation of said booth at said Event concerning its stock in trade, effects and premises or for or in respect of the recovery of the several sums of money which might be due and owing from the exhibitor in respect of their operations including all cost, claims expenses and damages.