

Friends of Cedar Hill Park Society Board Meeting Minutes

Tuesday 04.24.2018, from 10:00pm to 12:00pm

Location: 3515 James Heights, Victoria BC, V8P3R6

FINAL DRAFT MINUTES

Attending:
Susan Haddon
Don Scott
Peter Haddon
Jim Moores
Paul Bishop
Lana Burns
Barb Latham

Regrets:
John Schmuck
Andy Ruszel
Hugh Fraser
Luis Netter

Minutes: Peter Haddon - Secretary

1. **The agenda** prepared by Susan was adopted as circulated. (M: Barb, S: Peter, carried) Susan was Chair of the meeting in Luis' absence.
2. **Minutes:** Minutes from 02.27.2018 were approved. (M: Jim; S: Peter, carried) Peter to forward final to Luis for website.
3. **Financial Report:**
 - a. Susan reviewed Hugh's financial report for the year ended March 31st, 2018. Cash in bank is \$5344.
 - b. \$150 donation is coming from the distribution of \$1000 held by QCHCA for Music in The Park per Margaret Bachmann. Luis might write a thank you letter – Susan and Barb
4. **CHP Management Visioning and Planning Project**
 - a. Peter gave an update as he attended the Stakeholder Working Group (SWG) meetings as QCHCA's representative. The Visioning and Scoping phase 1 is complete and staff have presented their 'Interim Report' to Council and it was approved on April 9th.
 - b. Peter reviewed the disappointments at the end of Phase 1 and suggested that FCHP, QCHCA and others might consider writing to Council and Parks with our suggestions for each topic area per Peter's suggestion to QCHCA's executive: Natural Areas, Restoration of Bowker Creek, Rec. Centre, Golf Course, Trails and Playground, Bike Transportation, Planning Process Improvements.
 - c. Lana expressed concerns re the expansion of the Rec. Centre.
 - d. Paul said that the plan should include the whole Park and expressed concerns re the care of the golf course.
 - e. Don presented the following motion: "The FCHPS will co-ordinate with the other stakeholder groups (i.e. Golf Club, FBC, CCA, QCHCA, MTCA)

the preparation of a report of the status, issues and opportunities of CHP Planning process with the timing of the submission being set with the consensus of the stakeholder groups.' M – Don, S – S, carried.

5. Criteria for Use of Donor Funds

- a. Susan and Barb met to write a draft document for the use of donor funds. The document was discussed and the authors will revise the document based on our conversation.
- b. Lana suggested that a bulletin board would be a good place to acknowledge our donors and volunteers. How to get Saanich approval?

6. CHP Events Planning list

- a. Barb and Susan started this discussion with the list they had prepared. These are presented below with some additional suggestions.
- b. Kings Pond Clean-up – Susan to suggest a date
- c. Liam Bird spotting walk or an evening to show his photographs – Don/Barb
- d. Jenkins Pond event – could be a potluck or BBQ, etc.
- e. Speaker evening event – could be combined with QCHCA – Susan
- f. Next Bowker Creek clean-up. – Susan
- g. Bowker Creek Walk along the creek through CHP and golf course – Peter
- h. AGM – Must be before September 30th – Susan and Barb

7. Bowker Creek

- a. Our event on April 21st was successful with 10 to 12 participants. Trees healthy and invasive growth is not too bad.
- b. Monday pulling together will work in the area to finish up and distribute mulch.
- c. CRD's Jody Watson and Saanich Parks staff did a walk along reach 17 and 2 options were shown to Susan and Peter at the BCI steering committee.
- d. We liked the options but additional improvements should be included for the west side between the bridges – Need to advise Jody and other stakeholders.
- e. Susan advised the meeting that the Friends of Bowker Creek is now re-established. Soren Henrich is the Chair and Susan and Peter are members.

8. Jenkins Pond Update

- a. Jim Moores reported that the prospect of expanding the area to include the pond and some riparian area is still under consideration by Saanich Parks. Jim understands that the area of the pond has been willed to Saanich by the property owner who passed away in December 2017.

9. CHP Inventories:

- a. We have: Liam's two bird inventories, Don's walker's inventory, Peter's general inventory of 11 areas and photo inventory including fallen oaks.
- b. Photo inventory - Peter to do again this Spring.

- c. Susan's e-Blast to include inventory progress.

10. CHP Pulling Together

- a. Paul said that we continue to work clock-wise around the park. Good progress. Good turn-out. Now on East side
- b. Good pick-up of debris by Parks and first time Monday participation.
- c. Holly removal – Peter said Jill advised him that we should cut-off Holly at about 3 feet and tag for paint treatment in the fall by Parks. Coordination with Parks – Peter and Jim

11. FCHP Membership:

- a. Barb submitted her report for April 24th 2018.
- b. Barb's FCHP membership renewal campaign is now underway. Membership promotion and renewal letter by Barb and Luis has been well received.
- c. Peter suggested that we set-up another sandwich board sign to promote membership in the Park with a brochure box. Barb agreed – Peter to prep.
- d. Barb raised the question re general membership voting at the AGM. We thought that one household one vote was appropriate. If an additional member of a household want to vote, they need an additional membership. Does this require a changed to the bylaws? Referred to our next FCHP meeting for resolution.

12. The meeting adjourned at 12:00 pm