



Rentals@MietznerGroup.com

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Request for Maintenance Service or Work

Resident: _____	Lot / Unit #: _____
Community: _____	Phone: _____
Address: _____	Cell: _____
Address: _____	Email: _____

PERMISSION TO ENTER: I [] will be available to permit entry into my home on _____ between the hours of _____AM/PM and _____AM/PM, or I [] will not be available to permit entry into my home, but give you and contractors permission to enter my home for the purpose of performing Service on _____ between the hours of _____AM/PM and _____AM/PM, but understand that the Owner is not responsible for theft or loss of personal property.

RESIDENT REQUESTS THE FOLLOWING MAINTENANCE SERVICE OR WORK:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

RESIDENT: _____ DATE: _____

Internal use only:

Date Received: _____	Date of Visit: _____
Call to Customer: _____	Inquiry assigned to: _____