

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda October 10, 2019

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- September 12, 2019 regular meeting

New Business:

- a. Refinancing of debt – Closing documents to be executed.

Public Comment:

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Proposed 2020 Budget and Rates.
 - b. Operator RFP.
 - c. Grant Opportunity.
3. Solicitor
4. Administrator
 - a. Impeller Inspection – performed 10/10/2019.

- b. Arbitrage calculations for both Series 2012 revenue bonds and Series 2016 revenue note. Will need Motion to Authorize.
- c. New Debt Service Reserve Fund account at Mid Penn Bank is being set up; will need signatures and copy of driver's license. Will need Motion to Authorize opening account.
- d. Monthly informational report (attached).

Information to Note:

1. Correspondence dated 10/01/2019 from Miller Environmental with additional billing for September.
2. Notification of PMAA Region 1 Dinner Meeting – Thursday, November 14th, at 6:30pm at Presidential Caterers of Distinction. Does anyone want to attend?

Finances:

As of September 30, 2019:

1. Friendship Village – \$129,655.74
2. Kimberwick – \$141,311.13
3. Capital Expense - \$34,080.57
4. Ashberry Reconstruction (grant) – \$40,215.88

5. Bills paid and to be ratified - \$62,112.92
6. Payroll for regular meeting for August 2019- \$5,028.85

7. Shared Service Agreement – breakdown for September 2019
8. Carroll Engineering Corporation – July 29 through September 1, 2019

Dates of Upcoming Meetings

1. Board of Supervisors on October 17, 2019 and November 7, 2019 at 7:30 p.m.
2. Municipal Authority, on **Wednesday, November 13, 2019** at 7:00 p.m.

WHO IS ATTENDING THE 10/17/2019 BOS MEETING TO GIVE THE REPORT?

Adjournment (time: _____)