

St. Edward's Parish Council Council

Meeting: Regular Monthly Parish Council Meeting

Location: Parish Centre, St. Edward's Church

Time: Tuesday, March 12th 2019

Attendees: M. Cole S. Doyle Fr. Cosmos
R. Lewis J. Hoskins W. Lacey
F. Santos J. Power
A. Power Fr. Jerome

MINUTES

	Description	Action
1.	Welcome and Opening Prayer Meeting opened at 7:05. Chaired by Adrian Power	Fr. Hann
2.	Review and Adoption of the Agenda Added 5.3 Constitution Added 5.4 Ministers (Bulletin Concerns) The agenda was adopted.	Fr. Hann J. Power
3.	Review and Adoption of the Previous Minutes (February 12th, 2019) Minutes adopted by Ron Lewis, seconded by Jim Hoskins	

4.	Business Arising from Minutes	
	4.1 Schedule of Ministers/Parish Contact List For the past month, appeal made to Ministers via Bulletin and before Masses to update list with proper contact information. Callers and coordinators need to have an updated copy. Presently experiencing difficulties with screening process for prospective ministers.	A. Power/H. Butler
	4.2 Workshop/Retreat of Feb 24th – St Edward’s Parish Centre Held with members from Villa Nova and St. Edward's Parishes. Went well – follow up is available upon request.	Fr. Jerome
	3.3 Parish Mission during Lent Parish Mission event is all booked up this year so unavailable for St. Edward’s. Being held at the Basilica – info is in the Bulletin. Perhaps for next year we could consider booking earlier.	Fr. Jerome
	4.4 Website Update Meeting was held on Sunday night with Helen B/ Sean D. Small changes made to the website – rolling announcement textbox with day to day announcements. Bulletins ready for immediate posting. There is the ability to create and post email contact information for each committee. Chairs of each committee to be contacted and told of this option.	S. Doyle
	4.5 Confirmation Scheduled for June 4 th , 2019 @ St. Edward’s and June 5 th @Villa Nova. Total of 15 children receiving sacrament at St. Edward’s. Social Committee will plan a social for the group.	Fr. Jerome

5.	<p>New Business</p> <p>5.1 Fr. Cosmos Welcome extended to Fr. Cosmos. Fr. Jerome retiring @ end of June</p> <p>5.2 Lent/Easter Chrism mass, Tuesday, April 16th, 2019 @ Basilica Penance Service April 19th @ Holy Family Penance Service April 11th @ Mary Queen of the World (Penance service to be scheduled for St. Edward's)</p> <p>5.3 Constitution Review leaflet provided. Bring feedback to next meeting. Let Adrian know if anything needs to be added to the agenda.</p> <p>5.4 Ministers Query Error in last Sunday bulletin noted. Minister responsibilities were duplicated and became confusing for the coordinator. Correction has been made to online bulletin. Sean indicated a program could be used to send out email reminders to ministers as well as any necessary information like changes to procedures. People need to be made aware of procedural changes asap in order to complete their assigned task efficiently. Spreadsheet could be completed with minister information and posted for use with delineations for Saturday and Sunday masses.</p>	<p>A. Power</p> <p>Fr. Jerome</p> <p>Parish Council Members</p> <p>J. Power</p> <p>S.Doyle</p> <p>F.Santos/A.Power</p>
6.	<p>Date and Time for Next Meeting</p> <p>April 9th, 7:00 pm.</p>	A. Power
7.	<p>Closing Prayer</p> <p>Fr. Hann led Council in closing prayer.</p>	Fr. Jerome
8.	<p>Adjournment</p> <p>The meeting was adjourned at 7:55 pm.</p>	

St. Edward's Pastoral Parish Council Meeting - March 12, 2019

Agenda

- 1 - Welcome and Opening Prayer
 - 2- Review and Adoption of Agenda
 - 3- Review and Adoption of Minutes of February 12th Meeting
 - 4- Business Arising from Minutes:
 - 4.1 - Schedule of Ministers / Parish Contact List - Adrian
 - 4.2 - Workshop / Retreat of February 24th at St.Edward's Parish Center - Fr. Jerome
 - 4.3 - Parish Mission During Lent - Fr. Jerome
 - 4.4- Website Update - Sean
 - 4.5 - Confirmation - Fr. Jerome
 5. - New Business:
 - 5.1 - Fr. Cosmos
 - 5.2 - Lent / Easter
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6. Date and Time of Next Meeting: 7:00 pm on April 9th, 2019
7. Closing Prayer
8. Adjournment