



## **Job Announcement**

Hamilton-Madison House seeks a full time Community Health Worker (CHW) to work within the community and in health care settings to empower patients and their caregivers to improve health outcomes by providing culturally sensitive education, peer-based support, and connections to primary care and community-based social supports.

### **Minimum Qualifications:**

- High School Diploma or GED
- Two years CHW experience or comparable experience.
- Experience facilitating workshops and providing one on one health support and information preferred.
- Comfortable conducting home visits.
- Strong interpersonal skills demonstrative of empathy and support.
- Demonstrate ability to work collaboratively.
- Demonstrate ability to work with families who face exceptional challenges.
- Willingness to visit with families in hospital and the community.
- Bilingual English/Cantonese, Mandarin, Spanish required.
- Basic in MS Office.

### **Responsibilities:**

- Reports to CBO contact and NYP Program Manager.
- Manages designated caseload and meets all stated program goals.
- Conducts home visits.
- Offers practice based support and information sessions at assigned patient centered medical home, CBO or hospital.
- Collaborates with healthcare team throughout the patient centered medical home and hospital.
- Completes appropriate documentation of assessments and educational sessions at program intervals using determined collection method.
- Maintain organized filing system, and submits all paperwork and documentation to program staff by designated deadline.
- Facilitates/hosts 2 community-based workshops per year.
- Conducts community-wide outreach and assists with event planning, including workshops and health fairs
- Attends all required staff meetings and trainings.

Hours: Monday to Friday, 35 hours per week

To Apply: Submit your cover letter and resume to:  
Human Resource Department  
Hamilton-Madison House  
253 South Street  
New York, NY 10002  
Fax: 212-349-2793  
Email: [hrdept@hmhonline.org](mailto:hrdept@hmhonline.org)

Application Deadline: Until filled

Posting Date: October 5, 2017

**Hamilton-Madison House is an Equal Opportunity Employer**