

FSCI has opportunities for full-time and part-time Building, Fire and Life Safety Code Plans Examiner and/ or Inspectors to join our **Elgin, IL** corporate office team. FSCI specializes in building and fire protection consulting for municipal building departments and fire departments throughout the country. FSCI is one of the largest 3<sup>rd</sup> party companies in the US performing building and fire protection plan reviews for more than 180 municipalities and fire departments as well as many private companies.

We offer our employees a competitive salary and comprehensive benefits package.

#### Full-Time

- Health/Vision/Dental Insurance
- Aflac
- Flex Spending
- Simple Retirement Plan
- Short-term/Long-term Disability

#### Part Time

- 401K Retirement
- Workers Compensation

We are an equal opportunity employer committed to compliance in all respects with all applicable federal and state laws.

Salary Range - DOQ:

#### Full-Time:

\$60,551.00 - \$72,937.00 – Level 2 (non-exempt)  
Hourly rate - \$29.11 - \$37.05

\$72,997.00 - \$94,927.00 – Senior Level (Exempt)

#### Part-Time:

Hourly rate - \$25.00 - \$33.00

#### Responsibilities Based on Experience:

- Perform commercial building code (non-structural), fire code, mechanical code, life safety, accessibility, electrical plan reviews to verify code compliance with applicable codes and standards
- Perform field inspections to verify code compliance
- Maintain professional, timely communication with customers to assure problem resolution
- Participate independently in client contact (attend meetings, accomplish both oral and written communications)
- Ability to manage multiple priorities, demonstrate attention to detail, meet deadlines, and provide high level of customer service.
- Performs other related duties as assigned

Education:

- High school diploma or equivalent
- Classes in related degree program
- College degree preferred

Experience Preferred:

- ❖ The ideal candidate will have 5 or more years of experience performing commercial building plans examination and / or
- ❖ The ideal candidate will have 3 or more years of experience performing commercial building inspections
- ❖ ICC certification of Building Plans Examiner and Commercial Building Inspection
- ❖ ICC or NFPA certification as Fire Plans Examiner and Inspection
- ❖ Certified Building Official and other applicable certifications for building plans examination.
- ❖ Knowledge of MS Office with Word, Excel, and Outlook and electronic plan review

Physical Ability:

- Ability to climb ladders and be raised in lifts to inspect equipment located near ceilings.
- Ability to crawl on hands and knees to access low headroom spaces.
- Ability to walk for long periods of time and to climb multiple flights of stairs.

Please email resumes to Carrie Huber at FSCI – [chuber@firesafetyfsci.com](mailto:chuber@firesafetyfsci.com).