

**Minutes of the Regular/Organizational Meeting  
Joint Powers Board  
January 19, 2022**



**NORTHWEST SUBURBAN  
INTEGRATION SCHOOL DISTRICT**  
*A Global Community Learning and Growing Together*

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**Call to Order**

Vice Chair Gordee called the regular/organizational meeting of the Joint Powers Board to order at 6:15 PM on Wednesday, January 19, 2022. Due to COVID concerns, the meeting was held virtually via Zoom. Members present: Nikki Auna, Tamara Grady, Eric Gordee, Erin Heers-McArdle, Christi Tullbane, Ben Woksonsommers, and ex-officio Melissa Jordan. Absent: Bob Sansevere. Also in attendance: Dan Bittman, ISD 728 Superintendent; Dustin J. Reeves, Business Manager; Sue Anderson, NWSISD; and Aaron Nielsen, MMKR auditor.

**Approval of Agenda**

Motion by Woksonsommers, seconded by Grady, to approve the agenda as presented for January 19, 2022. Upon roll call, all voted in favor, none voted against. Motion carried.

**Board Representation**

- Welcome new board members: Erin Heers-McArdle (Anoka-Hennepin) and Nikki Auna (Fridley).
- The board recognized former board members Nicole Hayes (Anoka-Hennepin) and Abdisalam Adam (Fridley) with sincere thanks and appreciation for their service and time dedicated to the NWSISD collaborative.

**2022 Organizational Action Approvals**

Motion by Heers-McArdle, seconded by Grady, to approve the NWSISD organizational items as presented. Upon roll call, all voted in favor, none voted against. Motion carried.

**Officer Appointments**

- **Chair:** Eric Gordee
- **Vice Chair:** Ben Woksonsommers
- **Treasurer:** Erin Heers-McArdle
- **Clerk:** Bob Sansevere

**Joint Working Group Appointments:** Board members Eric Gordee and Erin Heers-McArdle will serve on the committee with Superintendents Kim Hiel and Scott Thielman. This committee will meet on an as-needed basis.

**Organizational Items**

- Designation of Official Newspaper - Sun Post
- Designation of Official Depositories for District Funds - MSDLAF
- Authorization of Payments for Goods and Services in Advance of Board Approval
- Authorization of Procedures for the Investment of Excess Cash
- Authorization Relating to Negotiable Safekeeping
- Designation of Identified Official with Authority for the MDE External User Recertification
- Adoption of 2022 Board Meeting Dates

**NWSISD Programs and Other Reports**

1. **NWSISD Financial Audit:** Aaron J. Nielsen, Principal with MMKR, presented the audit report and findings for FY 2020-21. MMKR completed two audits this year, the regular single NWSISD audit, and the federal MSAP grant. Nielsen reported it was a good audit and thanked NWSISD staff for their assistance.
2. **NWSISD Financial Report:** Dustin J. Reeves presented the monthly financial report, including the high school grant update and federal grant update.

3. Executive Director Report: Due to the rising variant numbers, Jordan stated that staff are meeting virtually with school groups and attendance has been very good. We will continue to assess and hopefully be back in the schools soon. Jordan also reported that a new contract will be brought forward for magnet school transportation for discussion and approval at a future board meeting. Jordan reported that the first magnet school lottery for 21-22 was performed with 1074 students assigned, and the second lottery just opened. A follow-up report will be sent to board members.
4. NWSISD Magnet Schools Update: Jordan presented a report on the comparison for the total number of applications received. Notification letters have been completed and mailed to families.

**Discussion/Approval Items**

None

**Consent Agenda**

Motion by Grady, seconded by Heers-McArdle, to approve the Consent Agenda of routine action items including: Check register for November – December 2021; and Minutes from the regular Joint Powers Board meeting, held on November 17, 2021. Upon roll call, all voted in favor, none voted against. Motion carried.

**Adjournment**

Motion by Heers-McArdle, seconded by Grady, to adjourn the meeting at 7:03 PM.

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Bob Sansevere  
Board Clerk