**Fire Commission Meeting**

**Immokalee Fire Control District**

**Board Meeting**

**January 17, 2013**

These Minutes are a summary of the meeting. Any further information can be obtained by the tape.

The minutes will follow the order of the Agenda.

Present: Commissioners Anderson, Keen and Rice; Chief Greenberg, Board Attorney Kenneth Thompson, Alma R. Valladares, Jason Burr, Jay Roth; No members of the public, Commissioner Olesky arrived at 6:20pm

Absent: Commissioner Heath

 1) The meeting was called to order by Commissioner Rice at 6:04pm.

2) The pledge of allegiance was led by Commissioner Anderson

3) Moment of silence was led by Commissioner Anderson

4) Approval of Agenda was made by Commissioner Rice and seconded by Commissioner Keen. Motion carried unanimously.

5) Approval of November 15, 2012 Minutes was made by Commissioner Rice and seconded by Commissioner Keen. Motion carried unanimously.

6) Treasurer’s Report was fine, no questions on the report.

7) Consent Agenda was approved by Commissioner Rice and seconded by Commissioner Keen. Motion carried unanimously.

i) Chief’s Report

ii) Fire Marshal Report: Commissioner Rice had a question on the date and time of inspections.

8) Union Report: Tom Cunningham mentioned since there was no meeting in December or January, there was a discussion pertaining to the Chief position, the fire fighters want to also approve on hiring a Chief. We want to keep it the way it is, we’ve had five bosses in 5 years, things are barely settling down, the budget is stable, things are good. If something is not broke, don’t fix it. We are barely trying to see the light. We want to do some projects for the fire house. Maybe design and build furniture. There was an MDA Conference and this department raised more money than the other departments. We held 1st or 2nd in the hospital project. Also, Relay for Life Participate.

 9) Business of the District

 A. **Old Business**

1. Chief’s Position Update: Chief Greenberg mentioned that we will be sending notices for scheduled interviews. We will start at 6:00, then 6:45, then 7:15 and the last one at 7:45. We will choose from eleven candidates to seven. There will be 4 candidates to interview on Thursday, January 24th and three candidates on Friday, January 25th. Attorney Thompson mentioned to set up a waiver if some candidates want to be present. There will be a Special Meeting for evaluation/ranking the interviews on February 7, 2013, Then choose three, rank from one to seven. We need to have a Public Workshop Meeting on February 21st to score-in the interviews, discuss salary, vacation, pension at 7:00 pm, we need an alternate date in case that is not a good date. Commissioner Anderson mentioned that he got a late resume on 12/28/12, a new one from James Toden. He asked if it was too late. Commissioner Rice mentioned to disqualify them. Attorney Kenneth mentioned that his legal recommendation is to repond to the candidate to say they are too late. We should have an agenda for roll call at the next board meeting. Chief Greenberg agreed to the roll call.

 2. RFP RFQ Architect-Engineer: The grant is in process, but we don’t have an architecture/engineer to move forward for USDA grants. Chief Greenberg made a motion to move forward to USDA grant. Commissioner Rice first the motion and Olesky seconded the motion. Motion carried unanimously.

 3. Other Old Business: No other old business to discuss

 B. **New Business**

 1. CFAS Bylaws: Tom Cunningham mentioned that the department is behind because there was no meeting in December. The bylaws were approved and scheduled a meeting for 1/21/13. We need operational hose, stuff. Commissioner Rice mentioned that bumper gear has to be inspected. Chief Greenberg mentioned that CFAS has to deal with RFP form, globe Viking, each agency has a choice to follow thru. Tom Cunningham mentioned that with the interviews, special meetings, as an organization, when we speed up the process, it doesn’t work. Administrative, day to day chief stuff, expedite process, this is not the way to go. Hope it works out. We are good to go, there is stability now and with another fire chief, well, we don’t know.

 2. Other New Business: Commissioner Anderson requested to change the layout of the budget, to add some sub categories. Chief Greenberg mentioned that they would have to look into that. Also, that Ann has an accounting software and that it may have to be on an excel spreadsheet.

10) Concerns of Commissioners: No concerns

11) Public Comment: No comment

12) Adjourn Meetings (State time for the Record): Commissioner Olesky adjourned the meeting at

 6:45 pm

Minutes typed by Alma Rosa Valladares