

Minutes of the January 6, 2020 meeting of the Sherman Township Board

The regular scheduled of the Sherman Township Board was held on Monday January 6, 2020 at 7:00pm, in the meeting room of the township hall. Meeting was called to order by Supervisor-Miller at 7:01pm. After the pledge of allegiance, roll call was taken and members present were Karen Berens, Doug Berens, Ken Smalligan, Roman Miller and Jamie Kukal.

Motion was made by K Smalligan and 2nd by J Kukal to approve the Agenda with the addition of G3-township hall keys. All approved, motion passed.

Motion was made by K Smalligan and 2nd by D Berens to approve the minutes from the December 3, 2019 meeting with the grammar corrections. All approved, motion passed.

The township library representative, Anne VandeKeift was in attendance and confirmed her eagerness to continue as the township representative. Anne then introduced the new library director, Jackilyn Roseberry. Jackilyn presented the board with a nice snapshot of the year in review and highlighted some upcoming points of interest. There was no other public comment.

Treasurer-Berens present the treasurer's report which entailed the list of outgoing checks totaling \$7,60.21, updates on the revenue sharing income of \$34,268 and the road improvement bill balance of \$35,863.39. J Kukal added that there is also the state tax of \$505.18 and the federal tax of \$1,287.34 going out tonight along with payroll of \$6,518.89. Berens confirmed that she had received the list of members that would be attending the Board of Reviews training in the next few weeks and would need to pay that payment of \$564. K Berens emphasized the need to pay on the road bill again and J Kukal confirmed that the balance would not be feasible, however maybe splitting it and paying half would be the best option for this month. Motion was made by K Smalligan and 2nd by D Berens to accept the report as presented, transfer \$16,000 from the general fund to the road fund and pay the bills. . Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. Motion passed. K Berens also reported that she had been contacted by someone with the 2020 Census about township participation. She asked for approval to reply that the township was willing to support by displaying material and encouraging public participation. All agreed that that was a good idea and Karen is to respond with that decision.

Clerk-Kukal had previously present the board her monthly report and had a few things to update on it. First was that election supplies had been ordered and all, but \$62 worth would be covered by the county, due to the presidential primary. Then more deposits had been made in both tax accounts and those balances were adjusted on the Balance sheet. Kukal asked if anyone had any questions on the report as presented and with adjustments, no questions were asked. Kukal also presented the board with the information about the White Cloud Fire Station New Building payoff for the board to review. It is approaching the time frame that said payments should be done and this needs to be looked at in preparation for next tax season. After some discussion it was decided that much more research was needed and the subject would be brought back to the board at a later time.

Supervisor-Miller reported that we were all set for the Junk drive on June 13, 2020 and the dumpster company is still working on the 2019 bill. Miller then read a letter from the Newaygo County Road Commission about the improvements made last year and the projected improvements for the upcoming year.

Neither trustee had anything to report.

Treasurer-Berens reported that \$1,144.32 was billed last month for Fremont Fire Runs and \$0 was collected.

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D Berens reported for the planning commission that at the next meeting they would be looking more closely at the current camper permit ordinance and that the committee had voted to go to bi-monthly meetings.

Building Inspector-Smalligan reported that he had five inspections and issued five permits last month. He reported that the township took in \$9,042.54 through inspections and permits in 2019, with five new homes.

Zoning Administrator-Kukal confirmed last month's permits and added that there was a total of 50 permits issued and 3 splits for 2019.

Richard Chenard reported for the White Cloud Sherman Utilities that they had the meeting earlier that day and they are still waiting on two easements that are holding up the bid process. There were a lot of power outages the last month and that is an issue that would be fixed with the new upgrades. Each station would have a generator with the new system upgrade.

Assessor-Wallace reported that she was working on complying with the changes needed for the AMAR review. Miller asked if Stan Stroven was able to get all the work, he was working on, caught up so he could be done assisting her. Wallace confirmed that he did get it finished.

Sexton-DeVisser commented that not much other than new signs were to be reported for the cemetery. The survey was completed, and a written copy is on file with the zoning administrator.

There was nothing to report on the fire districts this month.

For unfinished business J Kukal reported that she had looked into the County Hazard Management plan update, previously presented to the board last month, and found a letter confirming the boards participation in the previous update. Motion was made by K Berens and 2nd by K Smalligan to participate in the new Newaygo County Hazard Management Plan Update. All approved, motion passed. Kukal also reported that she asked Jason Vanderstelt, the county clerk, about the optional reduced payment plan from Election source and he confirmed that it was for service and support for the next 5 years. This is an expense that will be needed so he advised the reduced payment plan as the best option. Motion was made by K Smalligan and 2nd by D Berens to enroll in the Early Reduced Payment Plan offered by Election Source for the next 5 years of service and support. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. Motion passed.

Miller presented the issue of "the keeper of the keys" as new business. He presented the board with minutes from previous times referring to the handling of the keys and confirmed that Stan Stroven has been "the keeper of the keys" and is no longer an elected or appointed employee. Stroven has been very generous with his work for the township and has held many roles and positions, however, currently is only a representative on the Board of Review and the Zoning Board of Appeals. After much discussion it was unanimous that "the keeper of the keys" needed to be a board member. Motion was made by K Smalligan and 2nd by J Kukal to have the clerk become "the keeper of the keys" and reporting any changes to the treasure from this time forward. All approved, motion passed.

There was no public comment or township board member comment. Meeting Adjourned at 8:21pm

Submitted by: Jamie Kukal, clerk

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Visitors present: Chad Kukal Gary Smalligan Karen Koprolices Jerri Miller
 Karl DeVisser Cindy Wallace John Borgman
 Marv Deur Mr. & Mrs. Richard Chenard Bill Bowen
 Anne VandeKeift Jackilyn Roseberry

Sherman Township Balance Sheet As of December 31, 2019

		Dec 31, 19
▼ ASSETS		
▼ Current Assets		
▼ Checking/Savings		
▼ MASTER ACCOUNT		
101001 · General Fund cash 101-000-001		9,776.77
150-001 · Robinson Lake Cash 150-000-001		32,757.12
151-001 · Mayo Drive cash 151-000-001		4,778.36
152-001 · Crystal Lake Cash 152-000-001		39,635.48
206001 · Fire Protection Assessmt Cash		9,481.50
207001 · Fire protection millage		14,766.64
208-001 · Fire Station Cash		1,205.63
Total MASTER ACCOUNT		<u>112,401.50</u>
204-001 · Road Checking 204-000-002		649.29
206-002 · Gerber Fire Runs Bank Acct		3,411.62
209-002 · Cemetery cash		33,334.90
401-002 · Capital acquisition cash		6,279.29
701-001 · Summer Tax Account		24,406.84
701-002 · Winter Tax Account		612,519.93
Total Checking/Savings		<u>793,003.37</u>
Total Current Assets		<u>793,003.37</u>
TOTAL ASSETS		<u>793,003.37</u>
▶ LIABILITIES & EQUITY	▶	793,003.37 ◀