

**BOARD OF HEALTH MINUTES  
FEBRUARY 21, 2017**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Chairman D. Hansen at 7:05 p.m.

**ROLL CALL: BOARD OF HEALTH MEMBERS - Present:** Ed Hayes, Barbara Horan, John Parks, Sue Rude, Donna Morris, Dave Hansen, Peggy Bopp

**Also Present:** Chrissy Whitehead, Sussex County Board of Health Inspector; Jim McDonald, Sussex County Health Officer; Valerie Galizia, Board of Health Secretary

**Absent:** Terry Cassidy and Nancie Walker

**STATEMENT** – Chairman D. Hansen stated that the meeting was being held in compliance with the provisions of P. L. 1875, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA-** All items with an Asterisk (\*) are considered routine and non-controversial by the committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Board Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\*MINUTES:** January 17, 2017

**\*SUSSEX COUNTY HEALTH DEPARTMENT REPORTS FOR  
JANUARY 2017**

**Activity for (1910) Hampton Township**

**Period from 01/01/2017 to 01/31/2017**

Date Blk/Lot	Facility	Location	Activity
1/6/2017 3501/30.04	Staples	ROUTE 206 HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/10/2017 3603/25.12	DUNKIN DONUTS	26 HAMPTON HOUSE ROAD	FOOD D1/Retail Food Establishments - Facilities Correspondence (Christine Davey)
1/11/2017 3603/25.04	Harmon Discount	10 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/11/2017 3501/30.06	Quick Chek	1 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/12/2017 3603/25.06	Burger King	38 HAMPTON HOUSE RD NEWTON, NJ 07860	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/18/2017 3501/30.09	McDonalds	7 Hampton House Road	FOOD C1/Retail Food Establishments - Complaint Investigation (Christine Whitehead)
1/19/2017 3501/30.04	Eckerd Store #6167/ Rite Aid	21 HAMPTON HOUSE RD HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)
1/20/2017 3501/30.03	Bed Bath & Beyond	27 A ROUTE 206 HAMPTON, NJ	FOOD B1/Retail Food Establishments - Facilities Inspected (Christine Whitehead)

**Total Food: 8**

1/3/2017 3704/4		3 Hampton Spring Road	DWR G1R/Septic Reviews Repair (Joseph Farinella)
1/5/2017 2703/3		11 Forest Drive	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/6/2017 3704/4		3 Hampton Spring Road	DWR G4G/Septic Inspections – Other (Joseph Farinella)
1/6/2017 3704/4		3 Hampton Spring Road	DWR G4G/Septic Inspections – Other (Christine Whitehead)
1/6/2017 3804/1		18 Hampton Heights Road	DWR G4G/Septic Inspections – Other (Christine Whitehead)
1/9/2017 2702/12		14 Church Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)

**Activity for (1910) Hampton Township**

**Period from 01/01/2017 to 01/31/2017**

Date Blk/Lot	Facility	Location	Activity
1/9/2017 2703/3		11 Forest Drive	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/9/2017 901/27		113 Mary Jones Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/10/2017 2603/8		2 Parsons Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/10/2017 1001/4		41 Kemah Mecca Lake Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/10/2017 901/27		113 Mary Jones Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/11/2017 2603/8.03		2 Parsons Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/12/2017 2603/8.03		2 Parsons Road	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/17/2017 3501/45.02		64 Sharon Court	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/23/2017 3501/45		60 Sharon Court	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
1/23/2017 2803.01/10		257 Highland Avenue	OPRA SDS/Information Request - Septic System-Parcel (Maureen Slack)
1/26/2017 3603/15		50 Hampton House Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
1/26/2017 3603/15		50 Hampton House Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
1/27/2017 1901/2.01		36 Route 521	OPRA SDS/Information Request - Septic System-Parcel (Trish Springer)
1/27/2017 2702/12		14 Church Road	DWR G11/Septic Intake (Maureen Slack)
1/27/2017 3105/20		95 Hampton House Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)

**Activity for (1910) Hampton Township**

**Period from 01/01/2017 to 01/31/2017**

<i>Date</i>	<i>Blk/Lot</i>	<i>Facility</i>	<i>Location</i>	<i>Activity</i>
1/27/2017	3105/20		95 Hampton House Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
1/27/2017	3105/20		95 Hampton House Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
1/27/2017	3105/20		95 Hampton House Road	DWR G4A/Septic Inspections – Soil Log (Christine Whitehead)
1/31/2017	2702/12		14 church road	DWR G1A/Septic Reviews Alter (Michael Plaza)
				<b>Total Septic: 25</b>
1/4/2017	1601/25		1055 Dark Moon Road	PHN C1/Public Health Nuisance - Complaint Investigation (Christine Whitehead)
1/23/2017	1801/12	Boomers Place	1 Route 521	SDW A3/Safe Water - Facility - Follow/Reinspection (Marcia Chirico)
1/26/2017	1502/17		279 Lakeview Drive	SWM-NF C2/Solid Waste - Non Facility - Complaint Investigation - Citizen Complaint (Christine Whitehead)
1/30/2017	605/18		14 Westbrook Lane	SWM-NF C2/Solid Waste - Non Facility - Complaint Investigation - Citizen Complaint (Christine Whitehead)
				<b>Total Other: 4</b>
Total for January 2017				<b>37</b>

**APPROVAL OF THE CONSENT AGENDA**

**Sussex County Health Department Report for January 2016:**

Chairman D. Hansen requested that the Re-inspections on 1/23/2017 at Boomers Place and the Complaint Investigation at 279 Lakeview Drive on 1/26/2017 be removed from the Consent Agenda for further consideration.

B. Horan requested that the Complaint Investigation on 1/30/2017 at 14 Westbrook Lane be removed from the Consent Agenda for further consideration.

**A MOTION** was made by P. Bopp and seconded by D. Morris, with all members in favor, to approve the Consent Agenda as listed above with the items referenced removed for further consideration.

**CONSENT AGENDA ITEMS TO BE DISCUSSED SEPARATELY**

**Re-inspections on 1/23/2017 at Boomer’s Place**

Health Inspector C. Whitehead stated that everything is in compliance at Boomer’s Place. Their water will be tested monthly for a minimum of a 12 month period. They have had one good water test so far and are back to using their well water instead of bottled.

**Complaint Investigation on 1/26/2017 at 279 Lakeview Drive**

Health Inspector C. Whitehead stated that this complaint was from an annonymous resident that there was recycling/cardboard/trash all spread over the front yard and that it has

been that way for the past few weeks. She also noted that the complaint included bulky items on the front yard as well as cars on blocks but that was referred to the zoning inspector.

C. Whitehead stated that she went to the property and did not observe any of the mentioned items in the yard. No further action is required.

### **Complaint Investigation on 1/30/2017 at 14 Westbrook Lane**

Health Inspector C. Whitehead stated that the complaint was regarding a pile of sheetrock and several TV's out at the curb and that haven't been picked up during weekly garbage collection. Secretary V. Galizia advised that building materials and televisions are not picked up by Waste Management. C. Whitehead did observe the mentioned items out at the curb and referred the complaint to the zoning inspector.

**A MOTION** was made by J. Parks and seconded by B. Horan, with all members in favor, to approve the items removed from the consent agenda for discussion.

### **OLD BUSINESS**

#### **1. Update: 2017 Retail Food Establishment Licenses, Vending Machine Licenses & Pet Shop/Kennel Licenses: Valerie Galizia, Board of Health Secretary.**

Secretary V. Galizia stated that all of the 2017 Retail Food Establishment Licenses, Vending Machine Licenses, and Pet Shop/Kennel Licenses have been paid.

### **NEW BUSINESS**

#### **1. Old McKeown House**

Chairman D. Hansen stated that the old McKeown house on Route 519 burnt down a year ago and the only thing that has changed on it is that the top floor has been removed. He stated that something needs to be done to have the house taken down the rest of the way because it is a public health nuisance and a safety hazard if someone goes near it. He asked Health Inspector C. Whitehead to see if she can do anything to get the owner to move forward on taking the rest of the house down and report back at the next meeting.

#### **2. March Meeting Discussion**

Chairman D. Hansen suggested that the March 21, 2017 meeting be cancelled and all business be moved to the April 18, 2017 meeting. He also suggested meeting every other month from this point on.

**A MOTION** was made by P. Bopp and seconded by E. Hayes, with all members in favor, to cancel the March 21, 2017 meeting and meet every other month from this point forward.

**CORRESPONDENCE**

**1. New Jersey Local Board of Health Membership Renewal for 2017**

**A MOTION** was made by E. Hayes and seconded by J. Parks, with all members in favor, to renew the New Jersey Local Board of Health Membership for 2017.

**PUBLIC SESSION**

Public session opened. No public comment. Public session closed.

**ADJOURNMENT**

**A MOTION** was made by E. Hayes, and seconded by B. Horan, with all members in favor, to adjourn the meeting at 7:19 PM.

Respectfully submitted by,

Valerie L. Galizia  
Board of Health Secretary