

## No Smoking Policy



### EYFS Statutory Requirements – page 29 section 3.56

#### EYFS Key Themes and Commitments

<u>A Unique Child</u>	<u>Positive Relationships</u>	<u>Enabling Environments</u>	<u>Learning and Development</u>
1.3 Keeping safe 1.4 Health and Well-Being	2.3 Supporting learning	3.3 The learning environment	4.4 Areas of Learning and Development

#### Policy statement

We comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking environment - both indoors and outdoors.

#### Procedures

- ☀ All staff, parents and volunteers are made aware of our No-smoking Policy.
- ☀ No-smoking signs are displayed.
- ☀ The No-smoking Policy is stated in information for parents and staff.
- ☀ We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information.
- ☀ Staff who smoke do not do so during working hours, unless on a break and off the premises.
- ☀ Staff who smoke during working hours and travelling to and from work must not do so whilst wearing a setting uniform, or must at least cover the uniform.
- ☀ E-cigarettes are not permitted to be used on the premises.
- ☀ Staff who smoke or use e-cigarettes during their scheduled breaks go to the street or alley way or well away from the premises.
- ☀ Staff who smoke during their break make every effort to reduce the effect of the odour and lingering effects of passive smoking for children and colleagues.
- ☀ We have a collection of leaflets to support parents who wish to stop smoking and to highlight the dangers of smoking.
- ☀ Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
- ☀ It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.

## Legal framework

☀ The Smoke-free (Premises and Enforcement) Regulations (2006)

This policy was adopted at a meeting of: Warwick Community Association

Reviewed on: May 2017

This policy will be reviewed annually in June.

This policy will be reviewed annually, with changes made as required. The manager of the setting will be responsible for maintaining this and sharing with the committee members of Warwick Community Association to be verified. This will be shown in the minutes of the meeting.