

St. Martin de Porres Warren, Michigan
Meeting of the Parish Pastoral Council
Tuesday, April 4, 2017 Parish Center Conference Room
AGENDA

From our Parish Mission Statement: *How is what we are going to do help us “to strive to proclaim the Good News of Jesus Christ, to celebrate the mystery of God’s love in our midst, to serve one another and the wider human community and to continue the Mission of Jesus?”*

Opening Prayer Experience and Attendance

Ongoing Formation of the Council: From the USCCB document, “Go and Make Disciples” – Part 8

Review of the Minutes

Ongoing Parish Issues

A. Issues for discernment/consensus (Old Business)

1. Next Building Committee project: Storage area on the west end of the parish center.
2. Archdiocesan Synod on the New Evangelization
3. Status on parish church sound system/hearing loops
4. Progress on AED training workshop
5. Final report on parish directory
6. Coordinating fund-raising events on the parish master events calendar
7. Survey of interest regarding parish fund-raising and other events
8. Update on upgrade of church exterior doors and parish center middle doors
9. Storage Closet in Classroom 1.
10. Any other Old Business?

B. Issues for discernment/consensus (New Business)

1. “Called by Christ, Gifted by the Spirit” stewardship awareness from the A o D
2. Update on parish on-line giving for Sunday collection church support.
3. Amazing Parish follow-up
4. Vicariate Planning for the future (NOT Together in Faith, Part 3, but implementing the Synod Pastoral Letter of Archbishop Vigneron)
5. Any other New Business?

Report of the Commissions: See submitted reports.

1. Worship Commission
2. Education/Formation Commission
3. Christian Service Commission:
4. Evangelization Committee
5. Parish Finance Council
6. Youth Representative
7. Central Macomb Vicariate Representative

OPEN FORUM / UPCOMING EVENTS / FYI

SCHEDULE NEXT MEETING: Propose May 2, 2017 at 7:00 PM

EVALUATION OF THE MEETING

CLOSING PRAYER: Stewardship Prayer

St. Martin de Porres Education Commission Meeting

March 2017
No meeting – No Minutes



No meeting was held. A visit to the Holocaust Center was scheduled for March 16, 2017. Due to unforeseen circumstances, the trip was cancelled.

Next EC meeting is scheduled for Tuesday, April 11th at 1:00 pm. [The meeting is on Tuesday because Chris has her “Unlocking the Bible” class on Wednesday].

We are scheduled to have dinner at the Royal Eagle Fine Dining Monastery on Thursday, April 27th at 5:00pm. The Royal Eagle is located at 18725 Homestead Dr. in Harper Woods. Reservation # is 12080427. Proper attire is required.

No meeting is scheduled for May 2017.

Submitted by,

Zora Dziurman

St. Martin de Porres Warren, Michigan
Meeting of the Evangelization Committee
Thursday, February 2, 2017, 6:30 PM Parish Center Conference Room

MINUTES

From our Parish Mission Statement: *How is what we are going to do help us “to strive to proclaim the Good News of Jesus Christ, to celebrate the mystery of God’s love in our midst, to serve one another and the wider human community and to continue the Mission of Jesus?”*

Opening Prayer Experience: The meeting began at 6:40 PM with a reflection on the Gospel for the 5th Sunday in Ordinary Time. How we can be salt and light to the world, and who has been that for us.

Attendance: Present: Fr. Nick Zukowski, Pastor and Chair, Marlene Kania, Maribeth Criscenti, Margery Fabilli, Joan Kozak and Ed Sobczak. Absent/Excused: Lucy Zalewa had a good medical report. Some shoulder muscle tissue was removed, but no shoulder bone needed to be removed! Richard and Lucy are grateful for our continued prayers.

Ongoing Formation of the Council: From the USCCB document, “Go and Make Disciples” – Chapter 2, Part 1: What is Evangelization? Part 2 next meeting.

Review of the Minutes: Forgot to include Margery Fabilli as Absent/Excused. The rest of the minutes were approved.

Ongoing Parish Issues

A. Issues for discernment/consensus (Old Business)

1. Parish Synod: November 18, 19, 20, 2016: “Unleash the Gospel:”
Fr. Nick explained why Parish Rep Suzanne Druzynski could not attend. Although he asked the Chairperson of the Synod 2016 Committee to send him future information, he was told simply to consult the A o D website!
2. Status on Pictorial Directory and Welcome Booklet: First galley copy of the pictorial directory is being proofread. Welcome booklet is still a work in progress.
3. The Journey to My Vocation – Fr. Nick, Sr. Pat (Deacon Marion?): Tabled until after Lent. There are two Lenten programs scheduled: Jeff Cavin’s Bible Study on Wednesday of Lent at 1:00 PM and a review of the papal encyclical on the environment, “Laudato Si” on Thursdays of Lent at 7:00 p.m.
4. “Stump the Priest” – Catholic Q and A: “Why Do Catholics...?” Still in the running; still need to select a date and a venue sometime after Lent.
5. “Called by Christ, Gifted by the Spirit” Stewardship Awareness Program: Fr. Nick will begin his presentations via Sunday homily, bulletin articles and pamphlets. Looking for parishioners to come forward to give witness to lives of stewardship.
6. Parish Bible study options: historical/exegetical/pastoral-spiritual: Little Rock, Renew, Alpha. Some interest in continuing the discussion group on Mary. See above notes. Fr. Nick passed on to Maribeth and Margery two possible Bible Study series. The sets can be ordered on a trial basis so they can be evaluated as appropriate.

Minutes of the Evangelization Committee Meeting for February 2, 2017 P. 2

7. Amazing Parish Follow-up: Nothing has been done with this since three staff members and two parishioners attended last April. Fr. Nick will take this to the pastoral team for follow-up.

B. Issues for discernment/consensus (New Business)

1. Homily for 4 Sunday January 29, 2017: Fr. Nick received a lot of positive feedback on his homily detailing his vision, hopes and dreams for the current year at St. Martin de Porres Parish. The content of the homily was so full, that the printed homily had to be re-read several times to appreciate the fullness of its message. It is ambitious, and does not cover all needs, but it is enough to fill the current year.

2. Any other New Business? Questions were asked if the pre-Synod experiences will be repeated post-Synod: Parish dialogue sessions, Salt and Light, Come, Encounter Christ, Awaken, etc. Fr. Nick does not know of any plans for these to continue post-Synod. A suggestion was made to continue these experiences. We will wait until Archbishop Vigneron announces his Post-Synod plans on Pentecost Sunday.

Open Forum/Upcoming Events/FYI: A parishioner, Kathy Forth, has suggested three web sites for folks to subscribe to. From Dynamic Catholic: Best Lent Ever; the Catechism in a Year; A Pope a Day. Fr. Nick will ask Kathy to join our committee.

Schedule next meeting: Propose Thursday, April 20, 2017, 6:30 PM in the parish center conference room.

Evaluation of the Meeting: As always, inspiring, hopeful, educational. Lots of spiritual sharing; like a mini-retreat every time we gather together!

Closing Prayer: The meeting ended at 8:45 p.m. with a prayer selection from “Prayers for the Domestic Church.” “Thank you Lord, for the Gift of Freedom.”

**St. Martin de Porres Parish, Warren, Michigan
Combined Parish Finance Council
and Stewardship Awareness Committee Meeting
WEDNESDAY, February 15, 2017, 1:30 PM
Parish Center Conference Room**

MINUTES

Opening Prayer/Faith/Sharing Experience: The meeting began at 1:45 PM with a Reflection on the upcoming Sunday Gospel for the 7th Sunday in Ordinary Time: Love Your Enemies. Not so easy to do!

Attendance and Review of the Minutes: PRESENT: Fr. Nick Zukowski, Pastor and Chair; Jerry Cipkowski, Bill Edwards; Larry Lage. ABSENT/EXCUSED: Mike Garcia and Mike Kostrzeba. We lift up in prayer Mike Garcia's sister who is having surgery.

Ongoing Education and Formation of the Council

"Go and Make Disciples: A Pastoral Letter on Evangelization" Section 4. We shared about those Catholics who brought us closer to our Catholic Faith and how we can be a light in the world to others to bring them to Christ and to His Church.

Ongoing Parish Finance Issues

A. Issues for discernment/consensus (Old Business)

1. Review monthly reports: No comments made
2. "Called by Christ, Gifted by the Spirit" stewardship awareness update Fr. Nick will provide bulletin articles, inserts and will preach at all the Masses during Lent and the Easter season on the principles of Christian Stewardship as they are lived out in time for prayer, time for family, time for ministry and service to the community, and sacrificial giving (tithing). This will lead up to highlighting how we can serve in our parish and will culminate in the Festival of Ministries on Pentecost Sunday, June 3, 2017.

There was some discussion about the new storage area to be built west of the parish center. Its specific location was explained – it will be on the "patch of grass" west of the sidewalk of the far west entrance, with an existing wall as one of the four walls. It will not intrude in the pond on the side of the building. Estimated cost is \$40,000. Larry Lage will contact Joe Ritter, who designed and installed our new church restrooms.

3. Church sound system: Bill Edwards and Larry Lage: a representative from Advance Lighting and Sound will be here on Friday, February 24th to inspect and assess our church sound system. We may explore the option of temporarily renting a sound system to see what is out there. He will prepare a bid and make recommendations. He will also assess the lighting needs and deficiencies in our church.

4. Church automatic door openers update: Mike Garcia and Larry Lage: Both men will revisit the specific needs for the doors and come up with a new proposal and bid from the company. We did receive three bids, but the scope listed is not the full scope of our needs.

5. Update church marquee sign: Fr. Nick: Nothing to report. Fr. Nick will contact Dan

Heileman about options, cost and installation needs.

**Parish Finance Council and Stewardship Awareness Committee Meeting
WEDNESDAY, February 15, 2017 Minutes, P. 2.**

6. AED for church and parish center: Mike Garcia: Fr. Nick said that the AED's have been purchased and installed: one in the church and one in the parish center. All parish staff and leadership are mandated to be instructed in CPR and how to use the AED.

7. Sunday offering collection receptacles: Mike Garcia: Larry Lage said that two design proposals are being discussed. Dan Heileman is also working on this project. Not much is out there, and we may need to create something ourselves.

8. Any other Old Business? The staff is very grateful for the new updated telephone system. We are still working out the kinks, like how to retrieve phone messages in house from phones other than the phone where the message is left.

B. Issues for dialogue, sharing, reaction, proposing (New Business)

1. Current Updates on other parish stewardship efforts

a. Catholic Services Appeal: We are \$10,410 over target. As promised, 10% of that overage is to go to assist our Warming Center programs throughout the year.

b. Changing Lives Together: Not much is left after we spent funds on the new church restrooms. We did promise to use the remaining funds on the parish center storage addition.

c. Sunday Offering: Collections have not been meeting budget expectations. Generous donors are dying or moving into assisted living facilities. Poorer families are struggling. Some discussion about introducing the SCRIPTS program to generate funds.

2. Report from Parish Pastoral Council

a. Setting new dates for the new master events parish calendar 2017-2018: A planning meeting is set for Tuesday, March 28, 2017 at 7:00 PM to brainstorm what activities can be combined, cohosted, modified or eliminated to cut down on poor attendance, poor profits and donor burnout.

b. Brainstorming meeting to cut down on fund-raising events and conflicts: This is connected with 2.a.

3. Any other New Business? None mentioned.

Evaluation of the Meeting: Very good meeting. A lot was discussed and accomplished.

Schedule of Next Meeting and Assignments: Propose Tuesday, April 11, 2017

Closing Prayer: The meeting ended at 3:00 PM with a closing prayer led by Fr. Nick.

Submitted by Fr. Nick Zukowski

ST. MARTIN de PORRES
WORSHIP COMMISSION MINUTES
March 21, 2017
Parish Center Conference Room

OPENING PRAYER: Led by Diane Budzinski at 7:00 PM.

ATTENDANCE: MEMBERS PRESENT: Fr. Nick, Cindy Cairns, Jerry Cipkowski, Diane Budzinski, Dorothy Moon, Sue Kochanowicz, John McGovern, Pat Kaczmarek, Mary Alyce Gaffke, Mike Garcia, Dan Mamuyak and Jim Hostnik.

MEMBERS ABSENT/EXCUSED: Deacon Marion, Kathy Groth and Sr. Pat, whom we remembered in prayer.

REVIEW OF THE MINUTES: Approved

ONGOING EDUCATION AND FORMATION OF THE COMMISSION:

Fundamentals of Stewardship – Part One. Prayer as one of the four pillars of stewardship.

ONGOING PARISH LIFE

a. Old Business

1. Attendance swelled at our first Lent Evening Prayer experience; about 75 people attended. The second week, the snow and cold kept the number down to about 25. The third Monday, we were up to 51 attendees. Advertising in the bulletin helped. Commission members who have been attending made positive comments.

2. Fr. Nick began a series of Sunday homilies on stewardship, tying in the scripture readings for that particular Sunday. The first week was "What is Stewardship?" The second week was "Stewardship and our Vocation." The third Sunday of Lent focused on prayer. Future homilies will focus on family time, sharing our talents with the community, and financial sacrificial giving. This will lead to inviting members of our parish ministries and services to give a 2 to 3-minute witness during the homily of their involvement in the parish. All of this will culminate in the Festival of Ministries on Pentecost Sunday, June 3-4.

3. Response to the call for new ministers was poor. One senior adult was trained as a new altar server, and we had 4 people come forward to become lectors.

4. We are in the process of purchasing two new speakers, an iPad and a mixer for the church sound system. Feedback from parishioners to the one temporary speaker was positive. They should be installed by Easter Sunday. Cost of about \$20,000 will be taken from the Changing Lives Together account.

5. Other: The Family Mass and Lenten Soup Supper was a success! 101 people reserved, but 170 people showed up after Mass. Extra tables had to be set up. The evening went to about 8:30 PM, and many helped to clean up. \$215 in donations were split between the Capuchins and us. Suggested we do this again next year.

b. New Business

1. Representatives from the various parish groups are meeting next Tuesday at 7 PM to brainstorm all their events and fund-raising calendars. It is hoped that they will determine which activities will continue as is, which could be combined in one event, and which should be

eliminated. The idea is to have a smoother master events calendar, without overcrowding or having too many fundraisers too close together.

ST. MARTIN de PORRES WORSHIP COMMISSION MINUTES March 21, 2017 P. 2

2. It was recommended that the \$5000 Christmas gift to the parish by the Active Christian Women's Club be used to purchase four additional altar candlesticks for the church. This will add greater solemnity to the altar during the Eucharistic Liturgy. The cost for each tall candlestick is about \$1,500. Another donor has come forward with an additional gift of \$1,500 to cover the total cost.

3. After many years as coordinator for the Rite of Christian Initiation of Adults for our parish, Mr. Jack Dalzotto is stepping down. This year's candidates and catechumens will be his last. We are searching for a new RCIA coordinator. Commission members were asked for referrals.

4. We will need volunteers to cover the three Masses on the weekend of June 3-4 for the Festival of Ministries. We hope to have a display table with information about our liturgical ministries, along with sign-up sheets. Members will be there.

5. We are joining with St. Michael Parish in Sterling Heights in sending missionaries to our mission in Appalachia. They are going down there in June.

6. Other: Mike Garcia will check with Larry Lage about repairing the church doors. The parish pictorial directory should be ready by Easter Sunday; we have heard nothing to the contrary. Two suggestions were made for next Lent: "Live the Fast" is a program involving fasting on Wednesdays of Lent, breaking the fast with evening Mass. A welcome postcard with our Lent and Easter activities could be prepared and mailed out to all households in our ZIP code areas, along with an invitation to "Walk with Jesus" during Lent. The Evangelization Commission is thinking about something like this.

c. Upcoming Liturgical Celebrations:

1. The Vicariate Lenten Reconciliation Service is scheduled for here this Friday at 7:00 PM.

2. We will use the revised procedure from last year on Palm Sunday for distribution of palms.

3. The Great Easter Vigil will be at 8 PM. We have 8 elect for full initiation, profession of faith and sacramental completion.

4. Easter Sunday Masses will be at 8:30 and 11:00 AM.

5. Divine Mercy daily devotions will take place in church and at home on the proper days. We will join St. Faustina on Divine Mercy Sunday for Mass at 2:00 PM. Fr. Nick will preach.

Evaluation of the Meeting: Short and sweet. Missed Sr. Pat. Get well, Sister!

Next Worship Commission Meeting – Tuesday, April 18, 2017 at 7:00 PM

Prayer Leader: Jerry Cipkowski

Closing Prayer and Adjournment: Meeting ended at 7:50 PM with a Prayer to St. Joseph

Submitted by: Fr. Nick Zukowski

St. Martin de Porres Warren, Michigan
Meeting of the Parish Pastoral Council
Tuesday, February 7, 2017 Parish Center Conference Room
MINUTES

From our Parish Mission Statement: *How is what we are going to do help us “to strive to proclaim the Good News of Jesus Christ, to celebrate the mystery of God’s love in our midst, to serve one another and the wider human community and to continue the Mission of Jesus?”*

Opening Prayer Experience and Attendance: The meeting began with a reflection on the upcoming Gospel for Sunday Mass: Christian Morality. Members present: Rev. Nick Zukowski, Pastor and Finance Council rep.; Gary McMenamin, Chair and Education Commission rep.; Jerome Kunert, Grand Knight of Pius X Council of the K of C; Jerome Cipkowski, Worship Commission rep., Rocky Mercier, Christian Service rep. Absent/Excused: Ciara Regan-Moore, Youth Ministry rep.

Ongoing Formation of the Council: From the USCCB document, “Go and Make Disciples” – Part 7 “Led in the Spirit.”

Review of the Minutes: The attendance was not recorded. All members were present.

Ongoing Parish Issues

A. Issues for discernment/consensus (Old Business)

1. Next Building Committee project: Storage area on the west end of the parish center. Location was clarified. Nothing else to report.
2. Archdiocesan Synod on the New Evangelization: Rocky Mercier gave an extensive report. Over 400 parish representatives and delegates appointed by the Archbishop were present at the Synod 2016, which took place in November at the Westin Hotel, with Mass at St. Aloysius Church, both on Washington Blvd. 40 tables of between 8 and 9 people each discerned issues on the individual, family and parish levels. Facilitators for these table discussion groups will meet in March and April. Regional meetings will take place for clarification and fine tuning of reports. Archbishop Vigneron will give his major summary address on immediate concerns on June 4, Pentecost Sunday. There will be yearly follow-ups in each parish. Everyone is encouraged to go to the AoD.org site.
3. Status on parish church sound system/hearing loops: Although nothing yet has been done, members remarked on how the quality of the sound has improved over the months! Weather, humidity, wet controls and dust bunnies all do their part to impact the system.
4. Progress on AED training workshop: Two units have been purchased and are installed. Training of the staff and parish leadership is mandated by law. Gary McMinamin, a certified CPR instructor will coordinate this with our Christian Service Director.
5. Final report on parish directory: The final galley proof was approved by Zora, Lori and Fr. Nick. It is off to the printers. LPI, who does our bulletins, may be contracted to work with us on a welcome booklet which is in the works through the Evangelization Committee.
6. Coordinating fund-raising events on the parish master events calendar: Set a date!

Tuesday, March 28, 2017 at 7 PM has been proposed. Lori will work on and distribute a preliminary master calendar for July 1, 2017 to June 30, 2018 so that the ACWC, Ushers and K of C will have it ahead of time prior to this meeting.

Parish Pastoral Council Minutes of the February, 2017 meeting P. 2

7. Survey of interest regarding parish fund-raising and other events: Jerome Kunert will contact parishes in our immediate area and in the Central Macomb Vicariate to see if they have already developed such a survey, so we don't have to "re-invent the wheel." We are not comfortable with the draft we have now, as it appears to be too brief and not all-inclusive.

8. Update on upgrade of church exterior doors: Still waiting on parts. A concern was expressed about the parish center doors. The center's middle entrance doors do not close or lock properly, creating a security concern. Fr. Nick will talk to Larry Lage about this.

9. Any other Old Business? "NTR Unoccupied." I have this in my notes and have no idea what it means! (Fr. Nick)

B. Issues for discernment/consensus (New Business)

1. Storage closet in Classroom 1. Rocky will work on this the week of April 3-7 while there are no FF classes due to the winter break. Should be done in a week. The problem is where to put everything that is stored there so that it is secure and not in the way.

2. Ordination of Bishops Battersby and Fisher; Bishop Fisher will be our new Regional Bishop for our Northeast Region of the Archdiocese of Detroit

3. Any other New Business? The Knights of Columbus are going to work with Renee to see if they can take over the Red Cross Blood Drive. There has not been one here for one year, due to staff shortages at the Red Cross.

Report of the Commissions: See submitted reports.

1. Worship Commission 2. Education/Formation Commission

3. Christian Service Commission: Warming Center is here February 19-26. The summer mission trip will include people from St. Michael Parish in Sterling Heights. The total number of adults going to Appalachia is about 30, which is more than twice the number we had going last year. 4. Evangelization Committee 5. Parish Finance Council 6.

Youth Rep. 7. Central Macomb Vicariate Representative: See above.

OPEN FORUM / UPCOMING EVENTS / FYI: This Lent, beginning with the First Sunday of Lent, Fr. Nick will begin a series of homilies on the biblical concept of Stewardship, based on the A o D program, "Called by Christ, Gifted by the Spirit." He is looking for parishioners to prayerfully consider giving personal testimony during the homily about how they are stewards of God's many good gifts to them in the area of time in prayer, time with family, service to the community, and financial support of the parish and of charity. If you are someone you know is qualified to give these witness testimonials, please let Fr. Nick know. Thanks to the Scouts for their presence at Mass last Sunday for Boy Scout Sunday. Gary is our Charter Organization Rep.

SCHEDULE NEXT MEETING: Propose cancelling the March meeting due to the Christian Formation Family Mass scheduled for our day: Tuesday, March 7, 2017. The next PPC meeting will be on Tuesday, April 4, 2017 at 7:00 PM.

EVALUATION OF THE MEETING: Productive, educational, long but good.

CLOSING PRAYER: The meeting concluded at 8:45 PM with a Stewardship Prayer from the A o D Stewardship Awareness program. Submitted by: Fr. Nick Zukowski.