

Westmoreland City Council Meeting  
October 14, 2021 minutes

The Westmoreland City Council met on October 14, 2021 at the Community Center for its regular monthly meeting.

Governing Body members present: Mayor, Mark Goodenow; Councilmembers, Ashley Rice, Waide Purvis, Jeff Rosell, Jim Smith and Mark Jack.

City Staff present: Maintenance Supervisor, Robert Krohn; City Treasurer, Teresa Varriale and City Attorney, Summer Dierks.

City Staff absent: City Clerk, Vicki Zentner.

Others present: Cherie Figge, Rock Creek Trap Team; Jessica Jack, resident and Cale Prater, reporter for The Wamego Times.

There being a quorum present Mayor Goodenow called the meeting to order at 7:00 PM.

*Additions/Deletions to prepared agenda:* Councilmember Jack moved to approve the agenda as presented. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

*Approval of September 9, 2021 regular meeting minutes and the September 23, 2021 special meeting minutes:* Councilmember Jack moved to approve the September 9, 2021 minutes and the September 23, 2021 special meeting minutes. Councilmember Rice seconded the motion. The motion passed five (5) ayes to zero (0) nays.

*Approval of payment of monthly bills:* After a brief discussion on the Barco bill, Councilmember Jack moved to approve the payment of the monthly bills. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

*Public Comments (non-agenda items only):* Cherie Figge attended the meeting to discuss the corn hole tournament that was being held on Saturday, October 16, 2021 in the city park. The Rock Creek Trap Team would like to provide concessions at the tournament as a fundraiser for their team and would need to have access to electricity. After some brief discussion, the council offered the use of the Community Center building to the team so they could set up the food items inside. The corn hole tournament would be allowed to set up on the tennis courts.

Councilmember Jack made a motion to allow the Rock Creek Trap Team to use the Community Center for their concession fundraiser from 11 am – 3 pm on October 16, 2021. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Jessica Jack, resident, and seasonal pool employee, read aloud a letter she wrote to the Governing Body commending Maintenance Supervisor, Robert Krohn, for going above and beyond in his work with the pool and the city.

*Discussion on dog breed ban:* Councilmember Smith wished to discuss the dog breed ban in Ordinance #548, Section 4. It was decided to discuss this later in the meeting.

*Letter of support for the Rock Creek Historical Stone Church:* The Rock Creek Valley Historical Society asked the council for their support in applying for a grant to help preserve their Historical Stone Church.

Councilmember Jack made a motion to allow the Mayor to sign a letter of support for the Historical Stone Church. Councilmember Purvis seconded the motion. The motion passed five (5) ayes to zero (0) nays.

*Review of City Agent and Animal Control Officer applications:* There were no new applications at this time.

*Future agenda items:* Councilmember Rosell asked for a special meeting to be scheduled to discuss renovations/improvements for the city pool.

Councilmember Smith would like to discuss installing a cabin at the RV Park and long-term camping.

### **Staff Reports:**

*City Treasurer:* Councilmember Jack moved to approve the treasurer's report as presented. Councilmember Smith seconded the motion. The motion passed five (5) ayes to zero (0) nays.

*Maintenance:* Maintenance Supervisor Krohn reported the following:

#### Utilities:

- \*Assisted Pottawatomie County using our sewer jet to clean 400' of sewer main in Fostoria
- \*Cleaned sewer main behind 107 W. Main. Contractor replaced sewer service at that property and called in a possible plugged sewer main. This sewer main had been checked several times over a week due to calls of plugged sewer without any problems found by checking manholes or cleaning the sewer main, however, the sewer service line was found to be plugged for at least 5' of pipe length with roots
- \* Repaired and sent an invoice for damaged AMR water meter at 506 Armer
- \*Inspected all water meters throughout town for any possible damages to lids and to make sure insulators were in place for the winter
- \*Repaired 2" water service leak and replaced old plumbing to the bathroom with new pex pipe and plumbing shut offs at the storage garage
- \*KDHE 3<sup>rd</sup> quarter lagoon sample test results came back the effluent BOD results 2.2 mg/L higher than monthly permit limit and effluent ammonia results 4.9 mg/L higher than monthly limit
- \*Discuss, if funding is available and would allow, to spend \$5,500 out of the ARPA grant money used for the Scott Dr. sanitary sewer improvements to purchase a water valve exerciser to assist with exercising water valves every year as required by KDHE

#### Streets:

- \*Replaced street sign at 6<sup>th</sup> & Burkman due to being ran into
- \*Installed new pedestrian crossing signs and posts on State Street between 2<sup>nd</sup> and 4<sup>th</sup> Streets, and on Main Street, between 1<sup>st</sup> and 4<sup>th</sup> Streets
- \*Discuss street patching before winter: 1<sup>st</sup> Street north of Campbell Street-\$3,500; Scott Drive-\$800; Miscellaneous patching throughout town-\$1,200

#### Parks:

- \*SMH Consultants has looked into the sidewalk for the south ball diamond to access the old track area and recommends putting the sidewalk in to the best of our abilities to be ADA accessible
- \*Winterized the south ball diamond bathrooms and concession building for the winter
- \*Stained the cedar post and ceiling of the Frank Memorial Shelter at the RV Park

#### Cemetery:

- \*Opened/closed one (1) cremation burial
- \*Repaired settlement of older burials in Section A of the cemetery

#### Pool:

- \*Winterized the pool for winter
- \*The south skimmer basket lines were found to be broken. The pool has been operating without them this year because it was presumed, they were one of the causes for leakage
- \*One of the north skimmer baskets was found to have a large crack below the water line and epoxy has been ordered to repair it next season
- \*Met with Aquatic Design Consultants, Inc. out of Louisburg, Kansas to look at possible improvements to the pool. He recommended to start planning now for a pool replacement, however he didn't feel that this was something that needed to happen right away unless otherwise decided. He recommended if any improvements were done to the pool, they should be done in a way that they would fit into the new design of a future pool. He recommended to not lose popularity and fit into a new design a new slide which generally costs \$250,000 and have its own contained system for operation. Adding a splash park to the existing pool would generally cost \$100,000 and have to have its own contained system for operation. Pool replacement with a similar pool design but slightly larger with zero entrance would generally cost \$3,000,000

#### Buildings:

- \*Discuss replacing the library signage with a new double sided aluminum sign to replace the wooded/overlayed with vinyl sign for \$251 and another \$100 to have it installed with a lift due to it hanging off the building 6' and not accessible by a ladder
- \*Completed installation of a new entryway into the Community Center

## Equipment:

- \*Degreased and power washed mowers for winter storage
- \*KanEquip repaired bucket cylinder on the backhoe where the internal parts had come apart not allowing to have control of the bucket cylinders
- \*KanEquip repaired a mower due to problem with not running after parking brake is released. Replaced brake cylinder, seat cylinder and checked all remaining sensors and fuses without being able to find the problem before taking it to KanEquip. Ne seat sensor was found to be faulty
- \*Installed replacement mirrors and repaired/painted the doors on the F650 truck where the mirrors have pulled out the mounting brackets inside the doors, from the vibrations of plowing snow over the years
- \*Service the backhoe, skid loader, excavator, F650 truck and T7500 truck

## Miscellaneous:

\*KDOL inspection on 9/29/2021 with no major issues with the following needing to be corrected:

Shop-better signage for fuel tanks; water heater pressure drain changed over to metal pipe; fire extinguisher must be mounted to the wall; monthly plan to check safety valve on air compressors

City Hall-fire extinguisher must be mounted on the wall

Vault-signage placed on hatch for confined space entry with no permit needed

Community Center-GFCI labels for kitchen and bathroom outlets

Fire Station-water heater pressure drain changed over to metal pipe; fire extinguisher must be mounted to the wall; updated certification for the air cascade machine must be attached to the machine

\*KDOL corrections will be made as soon as items ordered come in and we will have 60 days to make corrections and to respond to the report

\*Discuss adding updates to personnel policy manual as per KDOL (Bloodborne Policy and Confined Space Policy) and changes to personnel clothing policy that was made two (2) years ago

The council decided to hold off on purchasing the water valve exerciser until the current grant project is finished. In addition, we should wait until spring to begin a street patching project. Finally, the council decided not to purchase the replacement library sign.

The council discussed removing the old signs at the baseball field. Councilmember Purvis made a motion to spend \$100 for bucket truck rental to remove the signs at the elementary school baseball field. Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

*Discussion on dog breed ban:* After some discussion, it was decided that Section 4 of Ordinance #548 "...definition of dangerous dogs..." would be removed from the ordinance. Section 5 of Ordinance #548 "...definition of aggressive dogs..." is a better description of what the council would like in the Ordinance. The City Attorney will rewrite the Ordinance.

Councilmembers Reports:

Streets: There had been a complaint regarding a dead tree at 2<sup>nd</sup> and Armer. The council requested a letter be sent to the owner of the property.

Councilmember Rosell had nothing more to report.

Utilities: Councilmember Jack had nothing to report.

Animal Control: Councilmember Smith had nothing to report.

Planning and Zoning: Councilmember Smith had nothing to report.

Pool: Councilmember Rice had nothing to report.

Fire Department: Councilmember Jack had nothing to report.

Cemetery: Councilmember Purvis had nothing to report.

Parks: Councilmember Purvis had nothing to report.

Mayor: Mayor Goodenow had nothing to report.

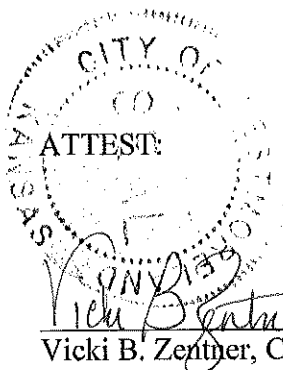
City Attorney: The condemned house on South Walnut Street is still standing. Councilmember Purvis moved to demolish the building and assess the cost to the property owner.

Councilmember Jack seconded the motion. The motion passed five (5) ayes to zero (0) nays.

There being no further business brought before the council, Councilmember Smith moved to adjourn the meeting. Councilmember Rice seconded the motion. The motion passed five (5) ayes to zero (0) nays.

Mayor Goodenow declared the meeting adjourned at 8:15 PM.

Approved by the Governing Body on November 10, 2021.



Signed: Mark A. Goodenow  
Mark A. Goodenow, Mayor