

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: March 13, 2023**

The Fiscal Officer called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, absent  
*Ms. Pat Cochenour made a motion to excuse Ms. Herring from the meeting.*  
*Ms. Libby Stidam seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.*  
*The motion passed: 2 yeas – 0 nays*

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member  
Mr. Dave Wallace, Council Member  
Mr. Dan Tynan, Water Superintendent

Minutes: February 27, 2023 Meeting  
*Ms. Libby Stidam made a motion to approve the February 27, 2023 minutes as written.*  
*Ms. Pat Cochenour seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.*  
*The motion passed: 2 yeas – 0 nays*

Vouchers: *Ms. Pat Cochenour made a motion to approve the bills as paid by the Fiscal Officer.*  
*Ms. Libby Stidam seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.*  
*The motion passed: 2 yeas – 0 nays*

**REPORTS:**

A. February Water Loss Report

The February water loss was 39%. It was discovered that the new meter that was installed at McDonalds after the rebuild in December was not reading. The old meter that was removed before the tear down was reinstalled and the new meter was checked out by EJP. It was found that small pebbles made their way into the meter head jamming the impeller. The new meter was put back in service and appears to be working correctly. A usage adjustment was calculated on prior usage in accordance with the BPA Rules and Regulations and the owner was immediately notified. Due to the timing of the re-installation of the new another adjustment will likely be needed when meter readings are complete.

**ADJUSTMENTS:**

**RESOLUTIONS:**

**CITIZEN'S COMMENTS:**

**OLD BUSINESS:**

A. Water Tower Lights

The tower lights have not been repaired yet.

**NEW BUSINESS:**

A. EPA Loan Nomination

A nomination application was submitted to Ohio EPA for a low or no-interest loan to replace all the meters in the village which also includes a drive-by meter reading system.

B. Annual Equipment Inspections

The annual service inspections for various equipment at the water plant has been completed. The backup generator failed the annual load test. It was found that the regulator that was replaced by CenterPoint Energy last fall was too small. CenterPoint has replaced the regulator and WW Williams has already been back to do another load test, which passed.

C. Security Cameras

Security Unlimited has completed the installation of the new security system at the water plant.

D. TTHM/HAA5 Testing

Due to prior testing results for TTHM and HAA5 which were performed each quarter, the EPA has authorized a reduction in the testing cycle to once per year.

E. Breathing Apparatus

It was confirmed that breathing apparatus equipment meeting the requirements of the National Institute for Occupational Safety and Health shall be available where chlorine gas is handled.

F. Water Plant Downspout

As recommended in the results of the EPA Inspection, a new downspout was installed to divert water away from the clearwells.

*Ms. Libby Stidam moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.*

*The motion passed: 2 yeas – 0 nays*

The meeting was adjourned at 5:33 p.m.

Next Meeting Date: **Monday, March 27, 2023 at 5:00 p.m.**

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Jeff Weidner, Fiscal Officer

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BPA Chairperson Libby Stidam

Date Accepted \_\_\_\_\_