

COACHING CERTIFICATION CHECKLIST

The CIF and San Dieguito Union High School District require the following certification. SDUHSD has additional requirements (courses, Drug Test, background check, fingerprinting, TB tests, etc.) You will receive an email from HR with detailed instructions. Your coaching cannot begin without clearance from HR. The faster you can complete the requirements, the sooner you can begin coaching. If you do not get cleared before the CIF season start date, your stipend will be prorated.

1. A General Coaching Education Course

___ The Fundamentals of Coaching course through the [NFHS Learn](#)

2. A Concussion Course (Good for 2 years, to be renewed with CPR/AED)

___ Concussion in Sports offered through [NFHS Learn](#)

3. Sudden Cardiac Arrest Training (Good for 2 years, to be renewed with CPR/AED)

___ Sudden Cardiac Arrest Course offered through [NFHS Learn](#)

4. Heat Acclimatization Course (Good for 2 years, to be renewed with CPR/AED)

___ Heat Illness Prevention Course offered through [NFHS Learn](#)

5. CPR/AED Certification (Good for 2 years)

___ Must be in-person or hybrid (SDUHSD does not accept online only courses)

SDUHSD Human Resources will reach out to you upon receipt of request to hire from the school with information for you to complete the following items:

1. Drug Screen
2. DOJ/FBI Background Check
3. TB Test
4. HR Documents (appointment needs to be scheduled, do not email these items)
 - a. Driver's License
 - b. Social Security Card
5. JPA Courses:
 - a. JPA Mandatory Reporting Online Certificate
 - b. JPA Employee Annual Notification Online Certificate
 - c. JPA Sexual Harassment Online Certificate
 - d. JPA Suicide Prevention Online Certificate
 - e. JPA COVID-19 Awareness Certificate
 - f. JPA Human Trafficking
 - g. JPA Making Right Choices
 - h. JPA Cleaning & Disinfecting
 - i. JPA Bullying Prevention
 - j. JPA Cyber Security