

ADP® Technology **plus**
MobileHRnow equals live,
comprehensive
support 24/7/365.

MobileHRnow payroll and human resources is an outsourcing solution that enables businesses to reinvent their payroll and human resource processing management. As a certified sole HR practitioner, Dmae combines ADP® technology with the expert services of a credentialed HR/PR Specialist who handles your everyday payroll and HR administration and compliance tasks including 24/7 employee and manager training and on-call support for all HR, Payroll and Benefits related inquiries directly from your workforce.

As a result, you can transform your payroll and Human Resources function from an administrative burden into a **24/7 Employee Service Center.**

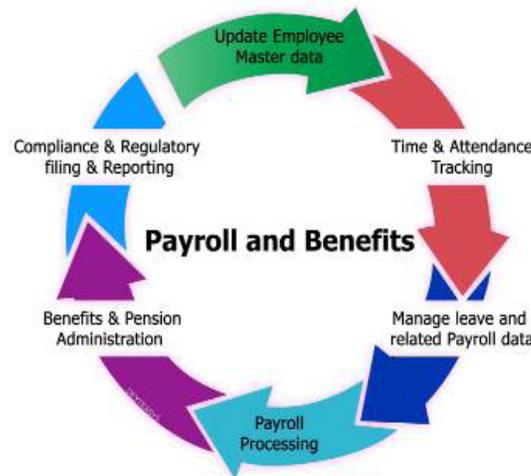
Eliminate payroll and employment practice errors as a result of outsourcing to a payroll/HR Specialist with state and federal wage/hour and employment regulatory compliance expertise.

24/7 Support.

Imagine your workforce having access to an HR/PR expert on-demand, around-the-clock supporting YOUR culture and policies while reducing YOUR risk and exposure with state and federal em-

MobileHRnow delivers it now.

MobileHRnow delivers HR, payroll and benefits outsourcing support within multi-state, multi-site environments with particular wage and hour expertise across the United States.



- **Certified HR and PR expert**
- **25+ Years Expertise**
- **On-Demand Support 24/7/365**
- **Certified PR & HR Expertise**
- **ADP® Wholesale Owner**
- **ADP® Workforce Now Implementation Project Manager**



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916-752-2255 | www.MobileHRnow.biz Rev 2018

With MobileHRnow, you can measurably reduce the time you spend on payroll & HR processing without compromising quality or accuracy.

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MobileHRnow comprehensive service, support & pricing model

MobileHRnow enables your company to benefit from Dmae Shannon's 25 years plus experience of both payroll and human resources processing and strategic management expertise. Through clear, relevant and timely awareness updates, she can apply laws and statutes applicable to your business. Knowing what is relevant and how to apply them is her area of expertise.

She will keep your business up to date with the rapid fire pace of state and Federal legislative and regulatory changes, manage complex payroll wage and hour processing requirements thus avoiding administrative errors that cause economic penalties to your company's bottom line.

The PR order of operations.

1. Time & Attendance Data Collection
2. Adjustments & Updates
3. Payroll Data File
4. Payroll Production
5. Payroll Distribution
6. Tax Filings
7. GL Importing/mapping
8. Customized Reporting

The PR/HR 24/7 Support System.

Support all levels of your company from employees to managers to executive decisions makers with access to the information and inquiries they need, live and on-demand. Take advantage of the strength of Dmae's extensive expertise to off-load your HR/PR burden with her industry recognized payroll (includes prevailing wage management) and HR best practices and compliance support to reduce your risk/exposure. Fully insured w/PL, E&O and Commercial policies.

MobileHRnow will manage your most burdensome, day-to-day, payroll and HR tasks. As your designated HR Practitioner and Business Partner, Dmae works with the company's leadership to understand your company's business and together we create guidelines, training, process and procure complete with standards that meet your business needs. In addition to administering payroll, MobileHRnow will review your data and only escalate issues requiring leadership attention and/or prior approval.

PAYROLL-ADP® Workforce Now Implementation Project Management

- Payroll with HR and Expanded Time and Attendance Modules approximately 3.5 months time line from initial kick off to post-live first processing.
- Dmae will lead and perform all aspects of ADP WFN project implementation from training plan presentation to data migration, to data validation, production and post live processing-includes running first payroll.
- Dmae will prepare all training materials and facilitate all training at all levels to ensure transfer of knowledge requirements are met.

HUMAN RESOURCES

- Labor Compliance Administration
- Employee Handbook Design, and updates to coincide with legislative updates
- Leave Management (PDL/CFRA/FMLA/ADA etc)
- Staff and Supervisory Training
- Full Cycle Recruitment & Retention
- Employee On-Boarding and Off-Boarding
- Policy Development and Implementation
- Benefits Design & Administration

MobileHRnow pricing is based on company employee total head count.

Outsourcing your PR/HR combined administrative tasks saves you both time and most importantly, money. When you hire a fulltime, 15+ years experienced (W2) HR/PR Manager you can expect to pay a full time exempt annual salary of \$100k **plus** your labor burden to include 13% in average payroll taxes, **plus** another 18% in average benefit expenses (mandated sick leave pay, PTO/vacation, medical, dental, vision, life, AD&D etc) for total annual compensation of \$131k! Outsourcing PR & HR with MobileHRnow is more cost effective. You gain a full time HR Practitioner on a 1099 basis. No labor burden. No group health benefits. No paid sick leave. No PTO. No travel reimbursements yields you an EBITDA increase! And also...No Deposit required.

- *Fulltime PR/HR Support.....\$12.9k annual**
\$1,075/monthly retainer includes 24/7 employee services 5-25 employees
- *Fulltime PR/HR Support\$42k annual**
\$3,500/ monthly retainer includes 24/7 employee services 26-49 employees
- *Fulltime PR/HR Support\$72k annual**
\$5,500/ monthly retainer includes 24/7 employee services 50-200 employees

*Over 200 employees = \$5,500.00 per month plus \$28.50 per additional employee over the 200 employee head count

- Monthly Arrears Billing/Invoicing
- Pay electronically w/EFT/ACH or Credit Card
- No deposits required
- Client References Available Upon Request
- Electronic Service Agreement Required