MINUTES OF REGULAR SESSION OF COUNCIL

June 22, 2022

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Regular session of Borough Council convened at 6:00 pm. Present were Councilors Mike Matlos, Tim Sloss, Elizabeth Lape, and Michael Zrenchak, Mayor Sikorski, Solicitor Dennis Very and Engineer Don Glenn. Councilors Jennifer Riley, Luke Riley and Chris Gretz were not in attendance.

**PUBLIC COMMENT:**

There were no public comments.

**PROPERTY:** Chris Gretz

Mr. Zrenchak reported that an agreement for paying of delinquent borough taxes has been reached between the owner of 3221 Jeffrey Drive and the Borough of Liberty. He explained that the owner came to workshop meeting and council told him they were willing to enter into a payment agreement. He will out so much down and then make monthly payments. If he violates this agreement it goes back to Sheriff Sale. Mr. Zrenchak stated that he is willing to help anyone as long as they stick to the plan.

**POLICE, FIRE and EMS:** Michael Zrenchak

Mr. Zrenchak had no reports from the police, fire department, or EMS because they were out and about with the storm. He did report that the police car is in and ready to go to outfitter.

**LEGISLATION:** Chris Gretz

Mr. Zrenchak called for the motion.

**Motion to adopt** Ordinance 2022-02 creating a handicap parking space at 3400 Orchard Drive.

**Motion: Mr. Matlos Second: Mr. Sloss**

**All in favor. Motion carries.**

PA District 35 candidate was supposed to be in attendance this evening but probably, due to the weather, did not make it.

**PARKS & RECREATION:** Jennifer Riley

Mr. Zenchak stated that Ms. Riley was not in attendance. He was not notified if there was anything to report.

**HEALTH & ORDINANCE**: Luke Riley

Mr. Zrenchak stated that Mr. Riley was not in attendance. He was not notified if there was anything to report.

**LIGHTS:** Michael Matlos

Mr. Matlos stated that we reached out to Chris Urik. He is going to coordinate with him to get the rest of the lights that we paid for done. They are now replacing the lights when they are reported out with LED lights for free. Mr. Matlos will make sure that the ones we paid for are replaced.

**FINANCE:** Elizabeth Lape

**Motion to Pay:** Bills for Ratification of $91,625.72 and List of Bills to Pay of $14,066.00

**Motion: Mr. Matlos Second: Mr. Sloss**

**All in favor. Motion carries.**

**Bills for Ratification:**

|  |  |  |  |
| --- | --- | --- | --- |
| 05/26/2022 | 22726 | MR JOHN | -393.00 |
| 05/26/2022 | 22727 | Pennsylvania Defense Consultants, LLC | -55.44 |
| 05/26/2022 | 22728 | QUILL | -40.98 |
| 05/26/2022 | 22729 | SLACK OVERHEAD DOORS | -200.00 |
| 05/26/2022 | 22730 | TRUGREEN CHEMLAWN | -1,315.46 |
| 06/01/2022 | 22731 | UPMC HEALTH PLAN | -9,886.66 |
| 06/06/2022 | 22732 | AFLAC | -223.36 |
| 06/08/2022 | 22733 | AMERICAN LEGAL SERVICES | -72.40 |
| 06/08/2022 | 22734 | AQUA FILTER FRESH INC | -45.02 |
| 06/08/2022 | 22735 | CENTER INDEPENDENT ENERGY | -56.64 |
| 06/08/2022 | 22736 | DERKAS AUTO SERVICE | -101.00 |
| 06/08/2022 | 22737 | DUQUESNE LIGHT CO | -72.50 |
| 06/08/2022 | 22738 | FIRST COMMONWEALTH BANK (CREDIT CARD) | -547.97 |
| 06/08/2022 | 22739 | FLYNN'S TIRE | -482.04 |
| 06/08/2022 | 22740 | GLENN ENGINEERING & ASSOC | -1,005.00 |
| 06/08/2022 | 22741 | LICO INC | -149.60 |
| 06/08/2022 | 22742 | MON VALLEY INDEPENDENT | -299.50 |
| 06/08/2022 | 22743 | ONE DIGITAL | -243.04 |
| 06/08/2022 | 22744 | PA AMERICAN WATER | -1,158.51 |
| 06/08/2022 | 22745 | PEOPLES NATURAL GAS | -128.95 |
| 06/08/2022 | 22746 | RACUNAS LAW GROUP LLC | -2,247.00 |
| 06/08/2022 | 22747 | RR DONNELLEY | -23.93 |
| 06/08/2022 | 22748 | Safsecur LLC | -808.34 |
| 06/08/2022 | 22749 | SPRINT | -112.16 |
| 06/08/2022 | 22750 | T-Mobile | -45.42 |
| 06/08/2022 | 22751 | THIR HEATING & COOLING | -375.00 |
| 06/08/2022 | 22752 | VOLUNTEER FIREMEN'S ASSOC OF LIBERTY | -36,250.00 |
| 06/08/2022 | 22753 | WESTCOM WIRELESS INC | -55.00 |
| 06/08/2022 | 22754 | Witmer Public Safety Group | -524.24 |
| 06/16/2022 | 22755 | PA MUNICIPAL RETIREMENT SYSTEM | -340.30 |
| 06/16/2022 | 22756 | TEAMSTERS LOCAL UNION #205 | -188.00 |
| 06/17/2022 | 22757 | Csorba Tree Experts | -3,125.00 |
|  |  |  | -91,625.72 |

**List of Bills to Pay:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **AMTRUST NORTH AMERICA** |  |  |  |  |
|  |  | 06/10/2022 | 17594925 | 06/20/2022 | 4,751.00 |
|  | Total AMTRUST NORTH AMERICA |  |  |  | 4,751.00 |
|  | **BUILDING INSPECTION UNDERWRITERS OF PA** |  |  |  |  |
|  |  | 05/31/2022 | 74214 | 06/10/2022 | 220.00 |
|  | Total BUILDING INSPECTION UNDERWRITERS OF PA |  |  |  | 220.00 |
|  | **COMCAST** |  |  |  |  |
|  |  | 06/13/2022 | 8993209080009060 | 06/23/2022 | 368.32 |
|  | Total COMCAST |  |  |  | 368.32 |
|  | **DUQUESNE LIGHT CO** |  |  |  |  |
|  |  | 06/01/2022 | 3993-460-000 | 06/11/2022 | 192.36 |
|  |  | 06/01/2022 | 1744-720-000 | 06/11/2022 | 76.13 |
|  |  | 06/01/2022 | 9723-500-000 | 06/11/2022 | 3,318.11 |
|  |  | 06/01/2022 | 0744-720-000 | 07/05/2022 | 340.42 |
|  | Total DUQUESNE LIGHT CO |  |  |  | 3,927.02 |
|  | **GUY NORELLI GRAPHICS** |  |  |  |  |
|  |  | 06/08/2022 | 22153 | 06/18/2022 | 1,340.88 |
|  | Total GUY NORELLI GRAPHICS |  |  |  | 1,340.88 |
|  | **LUKE RILEY** |  |  |  |  |
|  |  | 06/13/2022 | 7 Springs Mileage | 06/23/2022 | 30.93 |
|  | Total LUKE RILEY |  |  |  | 30.93 |
|  | **O'REILLY AUTO PARTS** |  |  |  |  |
|  |  | 06/16/2022 | 5108-271339 | 06/26/2022 | 53.95 |
|  | Total O'REILLY AUTO PARTS |  |  |  | 53.95 |
|  | **ONE DIGITAL** |  |  |  |  |
|  |  | 06/02/2022 | 10205-000107 ver 1 | 06/12/2022 | 40.00 |
|  | Total ONE DIGITAL |  |  |  | 40.00 |
|  | **ORKIN EXTERMINATING** |  |  |  |  |
|  |  | 06/01/2022 | 10088746-0722 | 06/11/2022 | 318.00 |
|  |  | 06/09/2022 | 22573332 | 06/19/2022 | 207.92 |
|  | Total ORKIN EXTERMINATING |  |  |  | 525.92 |
|  | **PA Housing Finance Agency** |  |  |  |  |
|  |  | 06/20/2022 | 555-P-79 | 06/30/2022 | 30.00 |
|  | Total PA Housing Finance Agency |  |  |  | 30.00 |
|  | **RACUNAS LAW GROUP LLC** |  |  |  |  |
|  |  | 05/01/2022 | 1503 | 05/11/2022 | 2,166.00 |
|  | Total RACUNAS LAW GROUP LLC |  |  |  | 2,166.00 |
|  | **RILEY-MCCLELLAND, JENNIFER** |  |  |  |  |
|  |  | 06/13/2022 | 7 Springs Mileage | 06/23/2022 | 30.93 |
|  |  | 06/13/2022 | Hershey Mileage | 06/23/2022 | 126.25 |
|  | Total RILEY-MCCLELLAND, JENNIFER |  |  |  | 157.18 |
|  | **STEEL RIVERS COG** |  |  |  |  |
|  |  | 05/26/2022 | School Demo Ad | 06/05/2022 | 344.10 |
|  | Total STEEL RIVERS COG |  |  |  | 344.10 |
|  | **VERIZON GARAGE** |  |  |  |  |
|  |  | 06/09/2022 | 450-731-927-0001-53 | 06/19/2022 | 55.70 |
|  | Total VERIZON GARAGE |  |  |  | 55.70 |
|  | **WESTCOM WIRELESS INC** |  |  |  |  |
|  |  | 06/14/2022 | 1190 | 06/24/2022 | 55.00 |
|  | Total WESTCOM WIRELESS INC |  |  |  | 55.00 |
| **TOTAL** | |  |  |  | **14,066.00** |

**PERSONNEL:** Jennifer Riley

Mr. Zrenchak ask for the motion:

**Motion to award** Lt. Nicholas Caito a $5,000 stipend at the end of this year (2022) for his duties as Officer in Charge.

**Motion: Mr. Matlos Second: Mrs. Lape**

**All in favor. Motion carries.**

**STREETS AND SEWERS:** Tim Sloss

**Motion to ratify** the awarding of the bid for tree removal to Csorba Tree Experts in the amount of $3,125.00.

**Motion: Mr. Matlos Second: Mrs. Lape**

**All in favor. Motion carries.**

Mr. Sloss stated that the work has been performed. Mr. Matlos said that he took down additional problem trees.

**MAYOR’S REPORT:** Larry Sikorski, Mayor

There was nothing to report.

**SOLICITOR’S REPORT:** Dennis Very

There was nothing to report.

**ENGINEER’S REPORT:** Don Glenn

Mr. Glenn stated that he spoke to COG yesterday and was advised that we still can’t advertise the Storm Inlet Replacement Program because COG does not have a contract with the county. As soon as they get a contract, they will let him know and then he will get together with Mike Matlos and prepare a map. As soon as she tells him to advertise, he will put it out for bid. He will give Council a copy of the map to show exactly what inlets will be replaced.

Mr. Glenn stated that they answered all of his River Road Pump Station questions satisfactorily. Smith and Loveless are waiting for a letter of approval – he asked if Mr. Zrenchak was going to do that or if he wanted Mr. Glenn to write it. Mr. Zrenchak will see what spares parts would be wanted and he will do the submittal and send it back over to them.

Mr. Glenn reported that the demolition of the Old School will begin in late August or early September.

Mr. Glenn stated that Tuesday at 10:00am is the bid opening for the Manor Park Restrooms.

Mr. Glenn reported that he received a letter from the property owner at 506 Kaler Street. He asked if the Solicitor was going to answer that or if he should. Ms. Pack said that the Solicitor had answered the letter.

**OLD BUSINESS:**

Mr. Zrenchak stated that council has received 2 proposals for delinquent tax collection from MBM and Jordan Tax Service, Council is in the process of reviewing those to see if it is feasible to move away from Keystone. They want to make sure that whomever they have performing the delinquent tax collection is getting us the maximum tax collections.

Mr. Zrenchak stated that they talked about changing to monthly sewage billing effective the 4th Quarter 2022 which runs from September 16th to December 15th. Council will vote to advertise the ordinance in July and then vote to adopt it in August. This will make it better for the borough as far as having a steady income stream coming in and it will help the residents to not have to pay a big bill all at once. It will still be the same billing agency.

**NEW BUSINESS:**

There was no new business.

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the May 25, 2022 meeting.

**Motion: Mr. Matlos Second: Mrs. Lape**

**All in favor. Motion carries.**

Next meeting dates/times: Work Session, Wednesday July 13, 2022 at 6:00 pm – Regular Session, Wednesday, July 27, 2022 at 6:00 pm

**Motion** to adjourn

**Motion: Mr. Matlos Second: Mr. Sloss**

**All in favor. Motion carries.**

Meeting adjourned at 6:11 pm.

Respectfully submitted by:

Jill Pack

Borough Secretary