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TO: MEMBERS, FORMATION COMMISSION

FROM: DAVID CHURCH, AICP, EXECUTIVE OFFICER *dc*

DATE: FEBRUARY 20, 2014

**SUBJECT: ACTIVATION OF SOLID WASTE POWER FOR THE
GROUND SQUIRREL HOLLOW COMMUNITY SERVICES
DISTRICT (RECOMMEND CONTINUANCE - FILE 1-E-14)**

Recommendation. It is respectfully recommended that the Commission continue this item until March 20, 2014 to allow for direct noticing of all landowners and registered voters in the area.

Discussion. The Cortese-Knox-Hertzberg Act requires direct mailing to all landowners and registered voters within the Ground Squirrel Hollow Community Services District boundary, plus all landowners and registered voters within 300-feet of the exterior boundary of the District. If the total number of landowners and registered voters exceeds 1,000 persons then notice may instead be provided by publishing a display advertisement of at least one-eighth page in a newspaper at least 21 days before the hearing. A one-eighth page was published for this item at least 21 days before February's hearing, however, the total number of persons does not exceed 1,000. Based on a more detailed analysis the total number of landowners and registered voters is estimated at 931+ persons. Therefore, direct mailing to all individuals should be provided at least 21 days before the Commission makes its decision. Staff will prepare the mailing list and notice the landowners and registered voters before the March meeting.