

REGULAR MEETING
MARCH 16, 2017

A Regular Meeting of the Town Board of the Town of Hampton, County of Washington and the State of New York was held at the Town Hall, 2629 State Route 22A, Hampton, New York on the 16th day of March 2017.

PRESENT: David K. O'Brien-----Supervisor
Tamme Taran-----Councilwoman
Donald Sady-----Councilman
Andrea Sweeney-----Councilwoman
Roger Weeden-----Councilman
Rebecca Jones-----Town Clerk
Camilla Shaw-----Tax Collector/Deputy Town Clerk-came at 8:30pm
Herbert Sady, Jr.-----Highway Superintendent

Planning Board Members: none present

Also present: Tom Edwards, Charles and Renee Rountree and Matthew Pratt

The Regular Meeting was called to order by Supervisor O'Brien at 7:30pm, followed by the Pledge of Allegiance. Location of Fire Exits were given. Quorum of board members present.

Supervisor O'Brien asked for a moment of silence in memory of Al LeMay, Hampton property owner.

RESOLUTION NO. 24-2017
APPROVAL OF THE MINUTES

On a motion of Councilwoman Taran, seconded by Councilwoman Sweeney, the following resolution was ADOPTED: Ayes 5 O'Brien, Taran, Sady, Sweeney, Weeden
 Nays 0

RESOLVED, that the Regular Town Board Minutes for February 16th, 2017 are approved.

Received a Thank You card from the family of Mildred Mashak and from Our Lady of Seven Dolours Roman Catholic Church for the donation made in Millie's memory from the Hampton Town Officials.

Larry Carman, Dog Control Officer no report received. Supervisor O'Brien received correspondence from NYS Dept. of Agriculture and Markets. The "Municipal Shelter Inspection Report" completed on 2/9/17 was rated "Satisfactory".

Camilla Shaw, Tax Collector submitted her February 2017 report and check to the Town Supervisor for interest and penalties and Bank Statement to the Board for review and signatures.

Planning Board Report....

- Ray Energy...relocating Office Building on premises
- Next meeting will be April 12th, 2017 at 7:00pm at the Town Hall

Herbert Sady, Jr., Highway Superintendent submitted his report, copy of which, is attached. Highway Employee George Palmer's last day was March 7th. Advertised for new employee, received several applications, will be doing interviews and hoping to hire someone by next Friday, March 24th. Tyler McClure is now the Deputy Highway Superintendent. Looking into purchasing handheld high frequency portable radios.

RESOLUTION NO. 25-2017

BUDGET AMENDMENT-GENERAL FUND

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED:

By Roll Call Vote: Supervisor O'Brien AYE
Councilwoman Taran AYE
Councilman Sady AYE
Councilwoman Sweeney AYE
Councilman Weeden AYE

RESOLVED that, the following Budget Amendments to the General Fund are approved:
Increase Appropriated Fund Balance in the amount of \$15,143.71
Increase Contingent Fund Account A1990.4 in the amount of \$15,143.71

RESOLUTION NO. 26-2017

BUDGET AMENDMENT-HIGHWAY FUND

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED:

By Roll Call Vote: Supervisor O'Brien AYE
Councilwoman Taran AYE
Councilman Sady AYE
Councilwoman Sweeney AYE
Councilman Weeden AYE

RESOLVED that, the following Budget Amendments to the Highway Fund are approved:
Increase Appropriated Fund Balance in the amount of \$29,924.95
Increase Capital Outlay Account DA5112.2 in the amount of \$29,924.95

RESOLUTION NO. 27-2017

APPROVAL OF SUPERVISOR'S MONTHLY REPORT

On a motion of Councilman Sady, seconded by Councilwoman Taran, the following resolution was ADOPTED:

RESOLVED, that the Supervisor's Monthly report be accepted as submitted for **FEBRUARY 2017**.

	01/31/17			02/28/17
ACCOUNT	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
General Fund	\$235,558.31	\$ 82,445.92	\$ 235,981.81	\$ 82,022.42
Highway Fund	\$ 48,322.13	\$ 177,327.98	\$ 15,115.85	\$ 210,534.26
Equipment Reserve	\$ 59,069.72	\$ 2.27	\$ 0.00	\$ 59,071.99
Fire #1	\$ 0.00	\$ 40,000.00	\$ 0.00	\$ 40,000.00
Fire #2	\$ 0.00	\$ 5,300.00	\$ 0.00	\$ 5,300.00
Cemetery	\$ 931.16	\$.35	\$ 0.00	\$ 931.51
Totals	\$343,881.32	\$ 305,076.52	\$251,097.66	\$ 397,860.18

All Board Members present signed Supervisor's Report.

COUNTY UPDATES/ COMMUNICATIONS

- Hiring a new Buildings/Ground Superintendent
- Conducting a study and working on reconfiguring IT Department

NEW BUSINESS

Discussed changes to Town Employee Policy including vacation time and personal/sick time. Supervisor O'Brien will make changes as discussed and bring to next meeting to vote on.

RESOLUTION NO. 28-2017
END OF YEAR COURT AUDIT

On a motion of Councilwoman Taran, seconded by Councilman Weeden, the following resolution was ADOPTED:

Ayes 4 O'Brien, Taran, Sweeney, Weeden
Nays 0
Abstained 1 Sady

RESOLVED, to accept the Court Audit for 2016.

RESOLUTION NO. 29-2017
ACCOUNTS RECEIVABLE-REVISED PROCESS

On a motion of Councilwoman Taran, seconded by Councilwoman Sweeney, the following resolution was ADOPTED:

Ayes 5 O'Brien, Taran, Sady, Sweeney, Weeden
Nays 0

RESOLVED, to accept the Revised Process for Handling Receivables to Audit to Payment.

The Town Clerk's report for February 2017 was submitted to the Board. The Town Clerk had Board Members review and sign bank reconciliation statements for the Town Clerk Account and Special Town Clerk Account dated February 28th, 2017.

RESOLUTION NO. 30-2017
AUDIT OF CLAIMS

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED

Ayes 5 O'Brien, Taran, Sady, Sweeney, Weeden
Nays 0

RESOLVED that the bills have been reviewed by the Town Board and are authorized for payment in the following amounts.

General Fund	No.31 through No. 37	\$ 2,284.38
Highway Fund	No.30 through No. 46	<u>\$10,911.26</u>
Total both funds		\$13,195.64

On a motion of Councilwoman Taran, seconded by Councilman Sady, the meeting adjourned at 8:40pm. All in favor Aye.

Respectfully submitted,

Rebecca S. Jones, RMC
Town Clerk