

WKNA Board meeting  
July 13, 2023 6 p.m., at Rhonda's home  
Submitted by Carolyn Homan, Secretary

**Attending:** Rhonda Rich, Gary Blake, Carol Doerfler, Robb Witters, Carolyn Homan, Carol Phipps, Dennis Phipps, Kris Adams, Art Mauer

**Call to Order:** After a pizza dinner supplied by Rhonda, she called the meeting to order at 7:05 p.m.

**Minutes of May 4, 2023 meeting–** One correction noted: change the meeting date to May 4. Art moved approval as corrected; Carol P. seconded. Motion carried unanimously.

### **Filling vacancy of the Vice President**

Kris Adams recently submitted her resignation, requiring Board action to fill the vacancy. Rhonda shared bylaws sections dealing with vacancies, which state that any Board officer vacancy, other than the President, shall be filled for the remaining term by a majority vote at the next Board meeting. Rhonda had talked with Carol Doerfler about resuming a position on the Board and she agreed. Rhonda nominated Carol to fill the remaining term as vice president and the nomination was approved.

Rhonda said Kris will continue to be involved in association activities.

### **Budget discussion**

The \$1,200 budget request for 2023-24 was approved by the City. Of that, we have allocated \$200 for website, \$300 for printing (150 newsletter copies at Garten, \$75 or \$225 for 3 newsletters/year; \$75 for misc. such as agendas – basically the cost of printer ink) \$300 for signage and stands (5 yard signs @\$40/\$200; 2 realtor boxes@\$45 each/\$900 and \$400 for brochures (but should be less; Dennis got a \$230 estimate for 1,000 from FedEx) Estimated total \$1,100, leaving just \$100 unallocated. Carol P. said she has a couple of extra stands, which would save that cost. She will do an inventory.

The current issue is whether to get T shirts printed with WKNA logo to wear at events such as the Keizer Community Dinner. WKNA is signed up to help with the August dinner doing tray collection and table clean-up. An option to T shirts might be lanyards displaying the WKNA logo and listing the wearer's name. These would be handy for events where neighbors who are not Board members volunteer to help. Kris Adams had examples to share.

Rhonda and Carolyn had contacted T-Shirt World and Creative Imprints for bids on T shirts. Creative Imprints estimated \$301.90 for 10 T-shirts screen printed with WKNA logo. Creative Imprints estimated \$200 for 10 Tees with the logo imprinted via digital heat-seal transfer.

Rhonda said a decision was needed because it would be nice to have the shirts for 2 upcoming summer events – a table at Keizer Fest that the neighborhood associations are sharing with the Traffic Safety Bikeways committee and the August Community Dinner. Group agreed to pay \$20 each to cover their Tee and the heat-seal transfer from T-Shirt World. Kris said she has 24 lanyards and can have them printed for Board to wear at both events, as well as the printed Tees.

Another budget item is getting more meeting signs. Rhonda shared maps showing locations of current sign locations. There is a gap in the immediate vicinity of Cummings School. Rhonda wants to confirm the number of signs we have and that the placements are noted correctly and

that 4 or 5 more signs are needed to fill in the gaps. We'll revisit in September to get things squared away for fall.

## **Getting the Word Out**

**Board contact list** -- Rhonda shared the Board roster with address/phone numbers for confirmation. She asked if Board members want their address/phone info shared on the City website. It was agreed to approve release of just name and email information.

**Brochures** – Group reviewed current brochure for needed changes before getting new copies. Need to change out the amphitheater photo ( very limited concerts now); need photo of new Little Library; Carol P. suggested updated photo of Holiday Pool and Cummings School. She will work on getting new photos and coordinate with Davis Dyer to get them uploaded to the brochure file. Dennis can get reprints via FedEx – he said they can have them in 2 weeks or so. Shouldn't need more for Keizer Fest so Board to review and send ideas for any other changes to Carol P. so we can order more in September.

## **Newsletter**

**KRP Turf fields** -- Carolyn to contact Adam Brown for update on turf fields at Keizer Rapids, including time frame, funding, etc.

**Red Flag Warnings** -- Group also talked about Red Flag Warning re: fireworks and the confusion that resulted. Need to clarify City's process for notifying public about such warnings. Carolyn will check with Mr. Brown.

**Speed table on Cummings** -- Carol D. to check with Bill on timing of construction, etc.

**Graffiti issue** -- Carolyn to get info on the city repair kits and how to report graffiti sightings, etc.

**Events** -- Trashy Tuesday will be at Wallace House in August and KRP in September. Carolyn to get information on this as well as a list of Library presentations.

**Deadline** -- Get copy to Robb by July 31. Aim for completion by Aug. 6.

**Little Library** -- Kris said it's going well. Extra books now stored at Rhonda's. Kris has more kids' books, to turn over. Carol D. is taking over coordination but Kris will be backup.

**Facebook postings** – Carolyn is doing and will aim for regular updates by this fall.

## **Reports**

**Food barrels** – May collections: BiMart, 47 lbs.; Copper Creek, \$40; Keizer Fire, 35 lbs. June collections: BiMart, 65 lbs., CC 240 lbs. and \$100; Keiz. Fire, 45 lbs.

**Keizer United** – Rhonda attended May 15; Carolyn and Kris June 12; Carolyn on July 10. Robert Johnson gave an update on Keizer parks in July. No meeting in August.

## **Cummings**

**PTA** -- Amber Zimbelman will be WKNA liaison in coming year.

**Parking area** -- Rhonda said city graveled the parking area east of the fenced pathway but

they need to extend it. Bill Lawyer said the principal can contact him directly; no need to go through WKNA.

**School plantings** – Carol P. said watering is still an issue because the School District has not fixed the spigot or valve. Carol thinks a work order was written. Carol D. will check with her contact to see if that can be verified and if so, the status. If not, Carol P. will email the District.

Carol P. She removed the pots in front of the main door and will replant. The Reader Board also needs replanting. The pots by the gym contain perennials and should be OK.

## **Parks**

**Palma Ciea** – Gary is there nearly every day. City still mowing only about 1x a month.

**Willamette Manor** – Hill plantings are dying. Carol P. will apply for another grant to replant in the fall.

**Traffic Safety Bikeways** -- Robb will attend July 20 meeting. Committee is still working on the Neighborhood Management Plan update, getting Committee member feedback. We don't know when Neighborhood Associations will be asked for comment.

**KRP Soccer Fields** – Rhonda and Carolyn attended May 30 meeting with Adam Brown, Bill Lawyer and other interested parties. Rhonda send a letter of support for Rep. Kevin Mannix's request for \$1 million in state funding but that money went to a complex in East Salem. The KRP project is still \$2 million short of what's needed for full completion. There is probably enough money for field installation and some amenities (lighting? bleachers?) but the parking lot will require fundraising.

**Planning Commission** -- No July meeting.

**Community Library** – Kris will continue to serve as WKNA liaison to the Library Board.

**Keizer Fest** -- Neighborhood Associations will share a table with the Traffic Safety Bikeways Committee Aug. 10-13. Rhonda will help Tammy Kunz set up. There will be a large map indicating the NA boundaries. We will have brochures and newsletters to hand out. Board volunteered for various shifts at the event. Rhonda said constant tabling not necessary.

**Recognition for Tracy Davis and Debbie Lockhart** – Rhonda and Board members honored Tracy at her last Council meeting July 3 and Debbie Lockhart at Parks Board meeting July 11.

**Keizer's 40<sup>th</sup> Birthday Celebration** -- Rhonda staffed the Neighborhood Association table part of the time. She said 6 people signed up but only 2 live in West Keizer.

## **Upcoming meetings** --

July 20 – Traffic Safety Bikeways Pedestrian Committee

Aug. 8 – Parks Board

Aug. 9 – Planning Commission

Sept. 12 – Cummings PTA

Sept. 12 – Parks Board

Sept. 13 – Planning Commission

## WKNA Meetings

Sept. 7 -- WKNA Board

Sept. 14 – WKNA General

### **Meeting topics and speakers**

**Fall Candidate Forum?** – Rhonda said this would happen in 2024. She is not in favor of replacing a WKNA General meeting with a joint forum. WKNA can offer to host the State of the City address in March as we did this year.

**Rep. Kevin Mannix** – See if he's available for September to recap recent legislative session.

**Keizer Fire Chief** – October? The KFD is going for a levy request in November. Keizer Fire Board would have to attend to talk about that issue.

**Eric Bandonis** – Also October

**CERT** – Group is looking for representatives from each neighborhood. Need to schedule this.

**Other suggestions:** Group homes in West Keizer; new Police Chief next year; talk on how to attract butterflies and birds to your yard (Salem Audubon)

**Adjourned at 9 p.m. Next Board meeting: Sept. 7**