

LITTLE RED BEAR

Eagle Project Guide

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LITTLE RED BEAR



Indian Nations Council SCOUTS BSA LIFE TO EAGLE SEMINAR

2021



THE EAGLE SCOUT SERVICE PROJECT







WHAT IS THE PURPOSE OF AN EAGLE PROJECT?



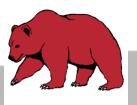




Purpose:

- Help a Deserving **Organization**
- Gain Useful Skills
- Accomplish Something **Important**
- DEMONSTRATE **LEADERSHIP**











Requirement #5

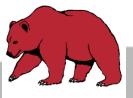
A Scout Must:

Plan, Develop, and Give Leadership to others in a Service Project.

The Project Must be Helpful for a:

- Religious Institution,
- School, or
- Community Organization









Requirement #5

- Scouts must use the BSA Eagle Scout Service Project Workbook.
- The Project Proposal must be approved <u>BEFORE</u> any work is started.



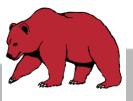




How to start?

- Project Ideas:
 - Build, Improve or Install something.
 - Organize a Drive or Community Effort.
 - The CBD Life to Eagle Guide (on-line) has many project ideas.
- Benefiting Organizations:
 - Find Organizations that have sponsored Eagle Projects.
 - Ask what they need done.





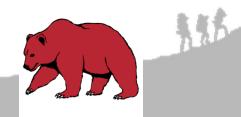




Looking for a Project?

- Think about your interests and passions.
- Is there a skill you want to learn?
- Consider your school, your church, your community, local parks ...
- Talk to your Eagle Advisor and Scoutmaster.
- Ask other Eagles!









Acceptable Projects:

- Require planning, development, demonstration of leadership.
- Are feasible Not too small, not too big.
- Are safe for workers and the public.
- Are beneficial and have a <u>Project</u> <u>Beneficiary</u> (religious, educational or community organization).







Unacceptable Projects:

- Pre-planned by the beneficiary, organized or <u>LEAD BY OTHERS</u>.
- Routine labor or maintenance.
- Benefit BSA organizations or forprofit businesses.
- Primarily fundraisers.
- Lack required approvals.



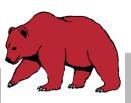




Obstacles to Success

- Procrastination
- Pessimism/Optimism
- Confusion
- Distractions
- No schedule or timeline
- No follow through
- Failure to communicate



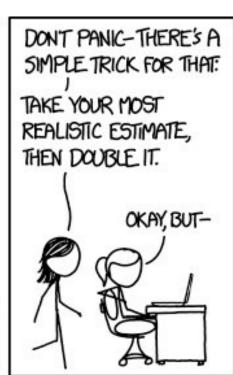








AAAA! I'M SO BAD AT ESTIMATING HOW LONG PROJECTS WILL TAKE.







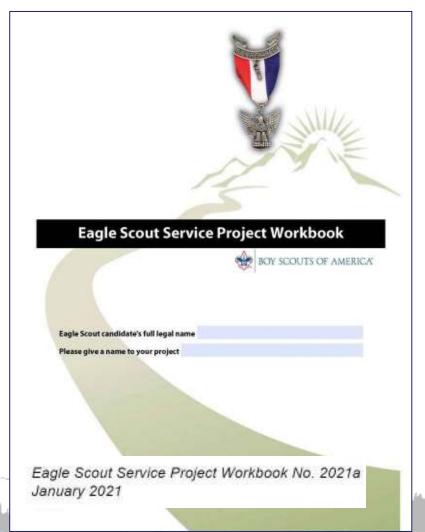






The Project Workbook Publication No. 512-927 Jan. 2021





Meeting Eagle Scout Requirement 5

Eagle Scout Requirement 5

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 512-927, in meeting this requirement.

Project Purpose

In addition to providing service and fulfilling the part of the Scout Oath, "To help other people at all times," one of the primary purposes of the Eagle Scout service project is to learn leadership skills, or to improve or demonstrate leadership skills you already have. Related to this are important lessons in project management and taking responsibility for a significant accomplishment.

Choosing a Project

Your project must be for any religious institution, any school, or your community. It is important to note, however, that BSA has defined "your community" to include the "community of the world. Normally, "your community" would not refer to individuals, although a council or district advancement committee may consider scenarios in which an individual in need can affect a community. It is then a matter of identifying a source representing the "community" who will provide approvals. For more information, see the Guide to Advancement, No. 3308t, topic 90.2.5.

Your project must present an opportunity for planning, development, and leadership. For example, if a blood drive is chosen and the blood bank provides a set of "canned" instructions to be implemented with no further planning, the planning effort would not meet the test. You may need to meet with blood bank officials and work out an approach that requires planning, development, and leadership. This might involve developing and carrying out a marketing and logistics plan, reaching a challenging collection, goal, or coordinating multiple blood collection events.

An Internet search can neveal hundreds of service project ideas. Your project does not have to be original, but it could be. It might be a construction, conservation, or remodeling project, or it could be the presentation of an event with a worthwhile purpose. Conversations with your unit leader, teachers, your religious leader, or the leaders of various community organizations can also uncover ideas. In any case, be sure the project presents a challenge that requires leadership, but also something that you can do with unskilled helpers, and within a reasonable period of time.

Restrictions and Other Considerations

There are no required minimum hours for a project. No one may tell you how many hours must be spent on it.

- Routine labor is not normally appropriate for a project. This might be defined as a job or service you may
 provide as part of your daily life, or a routine maintenance job normally done by the beneficiary (for example,
 pulling weeds on the football filled at your school).
- While projects may not be of a commercial nature or for a business, this is not meant to disallow work for
 community institutions, such as museums and service agencies (like homes for the elderly, for example), that
 would otherwise be acceptable. Some aspect of a business operation provided as a community service may
 also be considered; for example, a park open to the public that happens to be owned by a business, but
 primarily benefits the community.
- A project may not be a fundraiser. In other words, it may not be an effort that primarily collects money, even
 for a worthy charity. Fundraising is permitted only for securing materials and facilitating a project, and it may
 need to be approved by your council. See "Eagle Scout Service Project Fundraising Application" later in this
 workbook.
- No more than one Eagle Scout candidate may receive credit for working on the same Eagle Scout service project.
- project.
 Projects must not be performed for the Boy Scouts of America, or its councils, districts, units, or properties.

Collecting Service Project Data

The BSA collects information on hours worked on Eagle Scout projects because it points to achievement of our citizenship aim. Please assist with data collection by keeping a list of people who help and the number of hours they work. When you prepare your project report you will need to include this data on page B of the report. Providing accurate information will also help your unit leadership enter your project into the BSA's Journey to Excellence tracking system.

Page 3







The Workbook Publication No. 512-927 Jan. 2021



Excerpts and Summaries From the Guide to Advancement

Fillable and Expandable PDF

cement, topic 9.0.2.9

as," because the advice they provide after approval of a such can help Scouts see that if a plan is not sufficiently ag a plan and discussing its strengths, weaknesses, and y other such directive action. Instead, coaches must use help the candidate make the right decisions.

I how they might be assigned or otherwise provided to d be current in BSA Youth Protection training, and may rvice project coach can assist, please see the Guide to hat is designated for you by your council or district; but

e Guide to Advancement, topic 9.0.2.4)

"Others' means at least two people besides the Scout. Helpers may be involved in Scouting or not, and of any age appropriate for the work. Councils, districts, and units shall not establish requirements for the number of people led, or their make-up, or for time hibit leadership.

dvancement, topic 9.0.2.13)

tent of benefit to the religious institution, school, or t also be evidence of planning and development. This is repared." However, in determining if a project meets pyment than necessary to execute the project. These swell led, and resulted in an otherwise worthy outcome

oject beneficiary chooses not to approve a project. One pact of the project was insufficient. The candidate may e may choose to meet these requests, or he may decide mplete his Eagle Scout Rank Application and submit his review should he request it. If it is thought a unit board Junstances may be initiated according to the Guide to mastances may be initiated according to the Guide to

the Guide to Advancement, topic 9.0.2.14)

thus are subject to Boy Scouts of America policies and eated as such with regard to policies, procedures, and health and safety of those working on Eagle projects must be integrated into project execution. Since an Eagle Scout service project is a unit activity, unit leadership has the same unit activity. The unit leader or unit committee should an for safe execution, but it must be understood that is with any Scouting activity, the Guide to Safe Scouting planning tool. It can be found at www.scouting.org/scoutsource/

ement, topic 9.0.2.1

pility insurance coverage for official Scouting activities, adults participating in a Scouting activity are provided ortunity to participate in the BSA accident and sickness ing from Scouting activities. If councils do not purchase ations might provide insurance, but this must not be d are limited to registered youth and adults and those

Eagle Scou

Available online:
BsaEagleProject.org
www.scouting.org

Eagle Scout candidate's fu

Please give a name to your

Must read and use entire workbook

Eagle Scoat Service Project Workbook No. 512:927 36 og 3914

age 6







Service Project Process







Clarifying Expectations



Message to Scouts and Parents or Guardians

The Eagle Scout service project requirement has been widely interpreted—both properly and improperly. This message is designed to share with you, the Eagle Scout conditions, and your parents or guardians the same information BSA provides to council and district volunteers responsible for project proposal approvise throughout the Boy Socials of America.

In addition to reading this entire workbook, you and your parents or guardians should consult the Guide to Advancement, No. 33086, beganning with topic 9.0.2.0, "The flagis Scoot Service Project." The Guide may be accessed at your accusing applicancement.

The current Guide to Advancement, No. 33088, along with the Scouts 8SA Requirements book, No. 33216, and this workbook, are the primary official searces on policies and procedures for Eagle Scout service projects. The Guide to Advancement and Scouts 8SA Requirements back are available in Scout shops or on www.sootshop.org. Your local council and district are important resources for information and guidance and can tell you where to submit service project proposals.

The council and district may also establish limited local procedures as necessary. However, all of this must be done in harmony with the official sources mentioned above. Councils, districts, units, and individuals must not add requirements or salk you to do anything that nurs contant to or that recorded, the policies, procedures, or requirements of the Boy Scouls of Armetox.

Available from your Socut Shop or on your accutating orgits an Eagle Project plaque to place at your project location at the completion of the project (right /new accutating application) productives (d.0.0.1).

What an Eagle Scout Candidate Should Expect

The Eagle Scout service project belongs to the Eagle Scout candidate. The candidate's parents and others may help, but the Scout must be the leader. Nonetheless, while working toward completion of the project, especially during the proposal approval process, a candidate has the right to expect the following, as reprinted from the Guide to Advancement, tenis 9.0.2.1.

- Questioning and probing for their understanding of the project, the proposal, and what must be done, shall be conducted in a helpful, friendly, courteous, and kindhearted manner. We will respect the Scout's diginly. Scouts will be allowed, if they choose, to have a parent, unit leader, or other adult present as an observer at any time while they are discussing their proposal or project with correone who is reviewing it.
- Project expectations will match Eagle Scout requirement 5, and we will not require proposals to include more than described in the Eagle Scout Service Project Workbook.
- If requested by the Socut or the Socut's parent or guardian, an explanation of a proposal rejection will be provided in writing, with a copy sent to the council advancement chair and staff advisor. It will indicate reasons for rejection and suppositions concerning what can be done to achieve approvid.
- Guidance that maximizes the opportunity for completion of a worthwhile project will be readily available and strongly recommended. Ultimately, however, the responsibility for auccess belongs to the Scout, and final evaluation is left to the board of review.
- 5. Candidates who believe they have been mistreated or their proposal wrongfully rejected, will be provided a method of redness. This will include the opportunity for a second opinion and approval, either through another volunteer or professional advancement administrator*, or the Scout executive, as determined by the council advancement committee or executive board.

"An "advancement astronistrator" is a member or chair of a council or district advancement committee, or a valueteer or professional designated according to local practices, to exist in advancement administration.

Important "Message to Scouts and Parents or Guardians"

Clarifies what
Scouts are
expected to do &
what Scouts
should expect from
Adult Leaders











Notes on Risk Management

(Page 5)

- Eagle Projects are <u>SCOUT ACTIVITIES</u> subject to normal BSA policies and procedures.
- <u>UNITS</u> must assure that projects are conducted safely and standard practices for Youth Protection and Two-Deep Leadership are followed.
- The "Guide to Safe Scouting" applies.





Track Your Time!



- All time spent on your project should be tracked and reported!
- Use a notebook or computer spreadsheet as a project diary. Record:
 - Date, start and stop time, elapsed time and describe what you did.

Include:

- Time spent on research, discussions, phone calls, Workbook entries.
- Time spent preparing for and conducting the project.
- Time of others who are helping you.
- It all counts as project time.

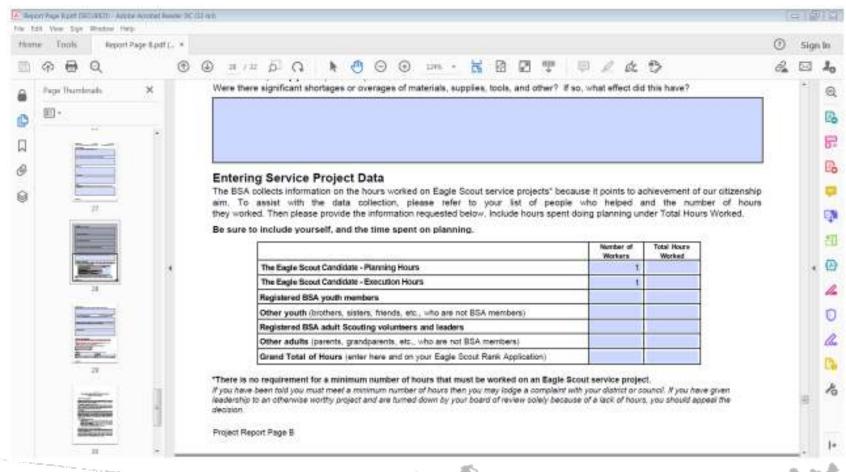




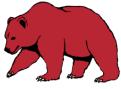


Track Your Time!

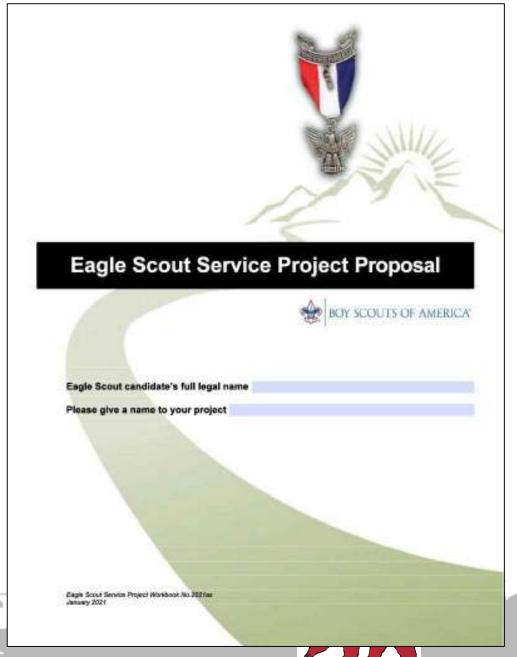








PROJECT PROPOSAL







Proposal Page A Instructions for Completing Proposal



Instructions for Preparing Your Proposal

Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

- It provides sufficient opportunity to meet the Eagle Scout service project requirement. You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school or your community.
- 2. It appears to be feasible. You must show the project is realistic for you to carry out.
- Safety issues will be addressed. You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
- 4. Action steps for further detailed planning are included. You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
- 5. You are on the right track with a reasonable chance for a positive experience

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the beginnings of planning. Most of your planning will come with the next step preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

Consider also, that if you submit your proposal too close to your 18th birthday, it may not be approved in time to finish planning and executing the project.

Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

Next Step: Your Project Plan

Once your proposal is approved, you are **strongly encouraged** to prepare your project plan using the form in this workbook. Doing is oincreases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

Proposal Page A

Must Read Carefully

Note the <u>Five Tests</u> of an Acceptable Project

Understand how to work with your Project Beneficiary

The <u>Proposal</u> is a <u>First Step</u>.
The <u>Project Plan</u> is the <u>Next Step</u>

No project work until Proposal and Planning are complete





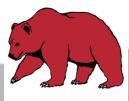


Proposal Page B Contact Information



talk to each other. While	should know who is involved, but o it is recognized that not all the info proval representatives must understa	ormation will be need	ay be more important i led for every project, Si	couts are expected	to provide as ma	
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- Your Info
- Unit Info
- Unit Leader
- Committee Chair
- Advancement Coordinator
- Project Beneficiary
- · Beneficiary Rep.
- Council Service
 Center
- District Eagle Rep.
- Project Coach







Proposal Page C



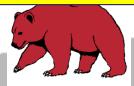
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Project Description

Add Pictures, Drawings,
Diagrams etc. (as
separate document)

Describe Needs & Project Benefits

Start and End Dates







Photographs

Photos are a great way to document your project.

- Proposal photos show conditions before the project was done.
- Assign someone to take photos of the project in progress.
- Take photos after the project is complete.
- Captions are very helpful!







Proposal Page D



ARREST MENT AND TRACKET COURT	(unit members, friends, neighbors, family, others)?
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Other de une think sell he re-	cot difficult about leading them?
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Taive a realizataces idea of u	mat is required. For example, for tumber, use basic dimensions such as 200 or 400.
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Giving Leadership – Work Crew and Challenges

Materials Needed

Supplies Needed







Proposal Page E



of what is required.	
Other Needs Here that does for the above of	categories; for anample, parking or postage, or sensites such as printing or pouring concrete, etc.
What other needs do you think you might encour	
Dermits and Permissions	
Permits and Permissions	Note that properly owners should ablain and pay for perm
	Note that properly owners should abtain and pay for parm meta) be required for your project? Who will obtain them? How king will it take?

Tools Needed

Potential Other Needs

Permits & Permissions





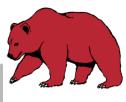




Fundraising & Contributions

- The project purpose <u>may not</u> be to raise funds (money).
- Projects <u>may</u> collect donations (things) for a charitable purpose.
- Fundraising <u>is permitted</u> to support your Eagle Project.
- No approvals are required to raise less than \$500.
- There is <u>no limit</u> for <u>fundraising</u> or <u>contributions</u> from:
 - The beneficiary
 - The candidate's family or relatives
 - The candidate's unit or chartered organization
 - Parents or members of the candidate's unit







Proposal Page F

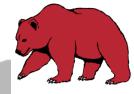


	estimated expenses below es fax if applicable)	Fundralsing: Explain how you will raise the maney to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to
Metertule:		do Pal, tos.
Supplies		
Tools:		8
Other:		
Total Costs	K	
phases m not neces	ight include fundralising, prepare	and list what they might be. The first may be to prepare your project plan. Other sticn, execution and reporting. You may have as many phoses as you want, but it is stoot; brief, one line descriptions are sufficient. If you have more than 10 phases, ed phase list.
la.		7
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Logistic		orlais, suspiles, tools, and helpers?

Prelim Cost Estimate (and Fundraising)

Project Phases (Include activities to prepare for the project)

Logistics (Transportation and coordination)





Proposal Page G



Project Planning You do not have to Assessey that	Sut it must be enough to show you have a measurable item of how to prepare your plan
List some action stops you will take to propere your project plan.	하이지 않아 되었다. 이렇게 되었다면 하면 이번 사람들이 되었다면 하는 것이 없어 하는데 없어요?
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Candidate's Promise*	Sign below before you seek the other approvals for your proposal.
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	"Message to Scoula and Parents or Quartiens" on page 5. I promise to be
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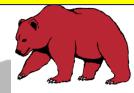
Proposal Page G

Safety Issues and mitigation

Additional Detailed Planning

Candidate's Promise and Signature

Approval Signatures





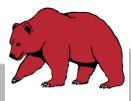
Proposal Page G Candidate's Promise



"On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 5. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary."

Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.







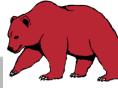


Proposal Page G Approvals



	Unit Leader Approval*		Unit Committee Approval*	
	believe it provides impact wor and will involve planning, c comfortable the Scout underst	and discussed it with the candidate. I thy of an Eagle Scout service project, development, and leadership. I am ands what to do, and how to lead the ect is monitored, and that adults or dow him.	have reviewed this propos and I will do everything I o level of support we have	e is a Life Scout, and registered in our unit. I sal, I am comfortable the project is feasible, can to see that our unit measures up to the agreed to provide (if any). I certify that I our unit committee to provide its approval
	Signed	Date	Signed	Date
	Name (Printed)		Name (Printed)	
i	Beneficiary Approval*		Council or District Approval	
	This service project will provide significant benefit, and we will do al we can to see it through. We realize funding on our part is no required, but we have informed the Scout of the financial support (i any) that we have agreed to. We understand any fund raising he conducts will be in our name and that funds left over will come to use if we are allowed to accept them. We will provide receipts to donor as required.		I have read topics 9.0.2.0 through 9.0.2.15, regaling the Lagre Scouts service project, in the Guide to Advancement, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to complete a final plan and further encourage him to share it with a project coach who has been designated for him.	
	Our Eagle candidate has provided us a copy of "Navigating Eagle Scout Service Project, Information for Project Beneficiar			
	Yes No			
	Signed	Date	Signed	Date
	Name (Printed)		Name (Printed)	
	*While it makes sense to obtain a	pprovals in the order they appear, there s acil or district approval, however, must co	hall be no required sequence t	for the order of obtaining those approvals







Information for **Project Beneficiaries**



Navigating the Eagle Scout Service Project nformation for Project Benefician

Thank You and Congratulations

Congratulations on your selection as an Eagle Scout service project benefit you are making available to an Eagle Scout candidate. Support from comm Scouting--just as important as Scouting's contributions are to the commun and benefiting organizations such as yours provides a vehicle for personal of **Project Restrictions and** Limitations

Approving Project Proposal

g permits, etc., your Scout needs to know about them for his planning. However, sponsible for all permitting. This is not a duty for the Scout.

re fundraising. Donations of any money, materials, or services must be preapproved

our organization; by the Scout, his parents, or relatives; or by his troop or its chartered

ke it clear to donors or fundraising event participants that the money is being raised

and that the beneficiary will retain any leftover funds. If receipts are needed, your

If your organization is not allowed to retain leftover funds, you should designate a

ng process, the Scout will identify potential hazards and risks and outline strategies

r responsibility to locate, mark, and protect underground utilities as necessary. mmittee, your organization's management, or a parent organization, etc., be sure to allow additional time and let the Scout know if he is to assist with this

The Eagle Scout Rank and the Service Project

Service to others is an important part of the Scout Oath: "... to help other people at all times." Each year term thousands of young men strive to achieve the coveted Eagle Scout rank by Scouting values in their daily lives. One of the rank requirements is to plan. service project helpful to any religious institution, school or community. Throu they have learned and gain valuable project management and leadership

Typical Projects

There are thousands of possible Eagle Scout projects. Some involve buildin been all kinds: making birdhouses for an arboretum, conducting bicycle safety rodeos, constructing park picnic table or benches, upgrading hiking trails, planting trees, conducting well-planned blood drives, and on and on. Other than the general limitations noted below, there are no specific requirements for project scope or for how many hours are

worked, and there is no requirement that a project have lasting value. What the project will provide to your organization. In choosing a project, remem perhaps limited skills can accomplish under the leadership of your Eagle Sci requirement, he must be the one to lead the project. It is important you wo

and Scheduling

Approving Final Plans

To meet the requirement to "give leadership to others," your Scout must be given every opportunity to succeed independently without direct supervision. The Scout's troop must provide adults to assist or keep an eye on things, o have someone available. The Scout, however, must provide the leadership.

After his proposal is approved by the BSA local council, your Scout must develop a plan for implementing the project. Before work begins, you should ask to see the plan. It may come in any format you desire or are willing to accept. It could even be a detailed verbal description. That said, the BSA includes a "Final Plan" form in your Scout's Eagle Scout

Service Project Workbook, and we recommend that you ask your Scout to use it. If in your plan review you have any concerns the project may run into trouble or not produce the results you want, do not hesitate to require

without adult interference.

m over to your Scout's unit.

Project Restrictions and Limitations

· Fundraising is permitted only for facilitating a project, Efforts that primarily collect money, even for worthy

 Routine labor, like a service a Scout may provide as part of his daily life: lawn, is not normally appropriate. However, if project scale and impact leadership, then it may be considered.

Projects are not to be of a commercial nature or for a business, though provided as a service, such as a community park, may qualify.

The Scout is not responsible for any maintenance of a project once it is completed.

rigencies. Scouts as minors, however, connot be held responsible for safety. Adults: must accept this responsibility. Property owners, for example, are responsible for issues and hazards related to their property or employees and any other individuals or circumstances they would normally be responsible for controlling. If during project execution you have any concerns about health and safety, please share them with the ay be taken. If necessary, you may stop work on the project until concerns are

Supervision and Safety

Approving the Project Plan

eted, your Scout will ask for your approval on his project report. The report will be sed in the final review of his qualifications for the Eagle Scout rank. If the Scout has met your reasonable expectations, you should approve the project; if he has not, you should ask for corrections. This is not the time. however, to request changes or additions beyond what was originally agreed.

Approving the Project Proposal and Project Scheduling

Once a potential project is identified, you must approve your Scout's propo this quick and easy, but be sure you have discussed and considered all aspe a clear understanding of your expectations and limitations, Keep in mind hi final, comprehensive plan.

Some projects may take only a few weeks or months to plan and carry out, working toward the Eagle rank are typically busy, so scheduling flexibility in have several approvals, besides yours, before final planning occurs and wor

must be completed by a certain rapidly approaching date, it may be a good idea to consider something different

Remember, too, that all work must be completed before the Scout's 18th birthday.

Project Completion and Approval

an accomplishment a Scout will always remember. Your reward will be a helpful knowledge you have contributed to a young man's growth.

ject is also available for download at: http://www.scouting.org/advancement.





Fundraising Application Pages A&B

Eagle Scout Service Project Fundraising Application Before filling out this application, it is important to read "Procedures and Limitations on Eagle Scout Service Project Fundationg." This can be found on the next page, "Tundation's Application Page 8." Once completed, you must detain approach from the project beneficiary and your serif leader, and then submit the Landmining application to your council service centre at least be weeks in unce of your fundraising efforts. You will be contacted if it cannot be approved or if adjustments must be made. Use this form, not the Unit Money-Earning Application. **Eagle Scout Candidate** Name Preferred takephone(s): Etrail A Form must be completed if more than \$500 is to be raised from "outside" Describe he sources. Proposed date the service project will begin Proposed dates for the fundralising efforts: If people or companies are asked for donations of money, materials, supplies, or tools, how will this be done and who will do it?" You must attach a list of prospective stocor names and retail they will be saked to donate. This is not required for an event like a car wast. Contract details Approvals The beneficiary and unit leader sign below, in any order, helpre authorized council approval is obtained. UnitLeader Authorized Council Approval* Signature Signeture. Fonersising Application Page A

Procedures and Limitations on Eagle Scout Service Project Fundraising

Eagle Scout Service Project Fundraising Application must be used in obtaining approval for service project fundraising of monies and for in-kind donations of materials, supplies, tools, or other needs.* Send the completed form with any attachments to your local council service center, where it will be routed to those responsible for approval. This may be a district executive or another staff member, the council or district advancement committee, a finance committee, etc., as determined by your council. Only one form is required per service project even if there will be multiple events, participants.

*This application organization, money, mater to retain any to retain them

If the standa

Eagle So primarily and othe the cand approved

Application

Donations of goods or materials do not require this form.

must be ndraising alf of the andidate's

2. It must project be unit for deposit unit

expenses have been paid.

- Any contracts must be signed by a responsible adult, acting as an individual, without reference to the Boy Scouts of America. The person who signs the contract is personally liable. Contracts must not and cannot bind the local council, the Boy Scouts of America, or the unit's chartered organization.
- 4. If something is to be sold, we want people to buy it because it is a quality product, not just because of an association with Scouting. Buyers or donors must be informed that the money will be used for an Eagle Scout service project to benefit the school, religious institution, or community chosen, and any funds left over will go to that beneficiary.
- Any products sold, or fundraising activities conducted, must be in keeping with the ideals and principles of the BSA. For example, they must not include raffles or other games of chance.
- Should any donors want documentation of a gift, this must be provided through the project beneficiary, not the Boy Scouts of America. If a donor or fundraising participant wants a receipt, this too, must be provided in the name of the beneficiary.
- Youth are not normally permitted to solicit funds on behalf of other organizations. However, a local council may allow an exception for Eagle Scout service projects.
- 8. Local councils may determine that certain types of fundraisers such as bake sales and car washes do not require a fundraising application. Councils may also establish dollar thresholds, as well, for example, "Any effort expected to raise less than \$500 does not require an application."

Fundraising Application Page B







PROJECT PLAN



Eagle Scout Service Project Plan



Eagle Scout candidate's full legal name

Eagle Scout Service Project Name

Planned start date

Planned completion date

Eagle Scout requirement 5 says you must "plan" and "develop" your service project. Though this project plan is a tool for your use, and is not approved or signed, if is important in heights to show you have done the required planning and development. You should take this project plan with you to your Eagle Scout board of review. Note that you are not required to provide more details than are necessary for the accomplishment of your paged.

A Social who is prepared will complete the project plan, and then review it with the designated project coach before carrying out the project. The council or district representative who approved your project may have agreed to serve as your project coach, or consoners also may be designated to take this important tota. A project coach's involvement and review of your project plan is optional, but it can help you avoid many problems or mittakess. This can also improve your chances of passing the Bagle Social board of review.

You should also show your project plan to your beneficiary poor to carrying out the project. This will help ensure your place agree with the beneficiary's expectations. Remarcher, the project beneficiary has the authority to require and approve a project plan. Be sure to read "Navigating the Eagle Scout Service Project" at the end of this workbook.







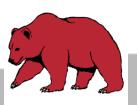


The Workbook States:

"A Scout who is prepared will complete the project plan, and then review it with the designated project coach before carrying out the project."

"This can also improve your chances of passing the Eagle Scout board of review."









Mike Tyson once said...

"Everyone has a plan until they get punched in the mouth..."

What does that mean?

In life, unexpected things happen. A good plan anticipates difficulties and has contingency options.







What is Planning?



- 5 P's: Proper Planning Prevents Pitiful Performance.
- What could go wrong? How will you make sure it doesn't happen?
- Who will do what step by step.
- Provide sufficient detail so that:
 - You and the beneficiary understand how and what things will be done.
 - You can explain it to everyone.
 - Your project will be successful.







Project Plan Page A



Project Des	Completed following Proposal Approval
Project Des	
Project Des	existing and County Changes from the County
As projects are pin	cription and Benefit - Changes from the Proposal cred changes are assety recessary. If they are major, if is reported to confirm they are acceptable to the deneficiary. You
should also discuss acceptable to your	s major changes with fitnes who approved your proposal, and also with your coach, to get an idea if the changes will be board of review.
	ject be different from your approved proposal?
Will the change	is make the project more, or less, helpful to the beneficiary? Explain:
	ndition or Situation I heads the both photographs to show the board of wwise as attachments.
Present Cor	
	sent condition of the worksite. For an event or activity, describe your biggest obstacles.
	sent condition of the worksite. For an event or activity, describe your biggest obstacles.
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	sent condition of the worksite. For an event or activity, describe your biggest obstacles.
	sent condition of the worksite. For an event or activity, describe your biggest obstacles.

Comments from your proposal review

Project Description and Benefit – <u>Changes</u> from the proposal

Explain impact of any changes

Present Conditions or Situation - What will be changed by the project?





Project Plan Page B



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you are unab your workbook. carry out your p review. Drawing	le to attach dema within this workbook, please put them in separate documents that you must Attachments reight include such things as additional plans, drawings, diagrams, maps, and picture acquict. They may also be helpful to your workers, your cooch, the project beneficiary, and ps, if needed, should be to scale. If you are planning an event or activity, something like a progress	sa that will help you d to your board :
you are unab your workbook. carry out your p review. Drawing	le to attach dema within this workbook, please put them in separate documents that you must Attachments reight include such things as additional plans, drawings, diagrams, maps, and picture acquict. They may also be helpful to your workers, your cooch, the project beneficiary, and ps, if needed, should be to scale. If you are planning an event or activity, something like a progress	sa that will help you d to your board :
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pour workbook o carry out your p resions. Drawing would be approp Permits and	le to attach dems within this workbook, please put them in separate documents that you much absolute an eligit include such things as additional plans, drawings, diagrams, maps, and pictus project. They may also be height to your workers, your coach, the project beneficiary, and point and the project beneficiary, and point and project the project beneficiary, and point of the project beneficiary, and project and project to activity, something like a programmatic.	sa that will help you d to your board :

Project Phases – Sequence details

Work Processes
Step by Step

Attachments
(Lists, diagrams, maps, drawings, photos, project documents, etc.)

Permits and Permissions





Project Plan Page C



Materials List each lient, description, quantity, unit cost, total cost, sool source. For donated them show value in cost columns. See example.

Plyecod ·	341, 418, 8-C interior grade	3	20,00	90,00	ABC Hardware Constin
tion	Description	Quantity	Divit Cost	Total Cost	Source
		-	_	-	-
				-	
				+	+
	•	Total cos	t of materials	2	

Supplies List each floor, description, quantity, and cost, total cost, and source. For stonated items show value in cost columns. See example.

Platietop	F x 12, 2mil think	2	4.00	8.00	ABC Hardware
Bern	Description	Quertity	Unit Cost	Total Cost	Source
(i	1	7.7	of supplies:		

Tools

Lital fools and equipment that must be purchased or rented; with quantity, and cost, total cost, source, and into will operate or use it. See example.

Circular power saw*	100	0.00	0.00	Mr. Smith	Wr. Sreth
Tool	Gasertiy	Unit Cost	Total Cost	Source	Who will operatelase?
	Total	ost of tools:			

Other Needs List outh item, description, quantity, out cost, total cost, and source. For donated items, above value in cost columns: See example

Printing	Marketing broofwre	2000	0.01	20.00	ABC Hardware
ben	Description	Quantity	Unit Cost	Total Cost	Source
		1 3			
		- 8			
		1 0			
		Total cost of a	other needs:		

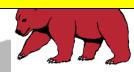
Project Plan Page C

Materials
Itemized with costs and provider

Supplies
Itemized with costs and provider

Tools
Itemized with costs,
provider & operator

Other Needs
Items or conditions





Project Plan Page D



Tripl materials (from above) Total copiles (from above) Total tools (from above) Total cost Giving Leadership Fit out the drust below, listing about specifically, how many helpers are markles, and	Describe addition to the matter of the second secon	. The skills received to its them, whether	will make for donation	ns of supplies.
Total dools (from above) Total cost Giving Leadership Fill out the shart below, telling about specifically, box many holpers are resource, and Job to Be Done	Deposits and in very service of the	e hour you will get the maney for you' at the effort and dan any requests you is, so: The effort and dan any requests you is, so: The skills received to six from, whether if any). For example: Auth discretelessystem, push to water	they make for donation Section Section Section Helippers	or may be I said 1 year
Total otter (from decent) Total cost Giving Leadership Fit out the short between taking about opening the short between taking about opening to the short of t	and it we make not to be done to	its the effect and also any requests you it to shill receive to outlean, whether if any). For example:	they make for donation Section Section Section Helippers	or may be I said 1 year
Giving Leadership Fit out the shart below, taking about specifyout, how many halpers are resorbed, and not at or war. Job to Be Done	(6) jobs that need to be done I have many you have so far j ARR to this is warroom	, the skills received to as there, whether if any). For example:	Zudatu Wijorn	I stid. I your
Giving Leadership Fit out the shart helps, telling about specific to the shart helps, telling about specific how many halpens are resocked, and recks on war. Job to Be Done	I have many you have so far (Maryl. For example:	Zudatu Wijorn	I stid. I your
Fit out the shart below, talling about speed routh, how many halpers are resocked, and not at or war	I have many you have so far (Maryl. For example:	Zudatu Wijorn	I stid. I your
July to Se Done			Helpers	Helpers
	Side Nector (Fary)	Adult or Yairth	Halpers Needed	
What are your plans for briefing helps				
What is your plan for communicating of till be on time and they will have with	with your workers to reak			ork, that they
Logistics How will the workers get to and Form the pi	dicte where the work will be a	tune7		
How will you transport materials, supp	ples, and took to and from	n the sile?		

Expenses & Revenue Totals by type

Giving Leadership

- Staffing by task Who will do what?
- Describe your "Leadership Team"
- Your "Training Plan"
- Your "Communication Plan"

Logistics

- Transporting workers
- Transporting materials





Project Plan Page E



How long will your neighers be working each o	ey? (Recommend no	more than eight hours per day)	
How will the workers be fed?			
Where will restrooms be located?			
Safety Will a first aid let be seeded for this project? Fee, s	chera will it be kept?		
	.,		
Will arry hazardous reaterials or chemicals he	used? If so, how will	you see that they are properly handled?	
		(2)((3)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)	
List hazards you might face. These could inc orderground utilities, surbum, etc. What will adults only." Protential Hazard	you do to prevent pro	wildlife, hazardous tools or equipment, overfload blanes? For assample, "Hazardous tools will be o to b prevent problems?	or perated by
underground utilities, surroum, etc. What will adults only."	you do to prevent pro	wildlife, hazardous tools or equipment, overhead blanks? For example, "Hazardous tools will be o to to prevent problems?"	or perated by
underground utilities, surroum, etc. What will adults only."	you do to prevent pro	blens? For example, "Hazardous tools will be o	or posted by
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underground utilities, sumburn, etc. What will adults only." Potential Hazard	you do to prevent pro	blens? For assample, "Hezpridous tools will be a to to prevent problems?	or pecated by
underground utilities, surecum, etc. What will adults only." Potential Hacard How its you plan to communicate these safet	you do to prevent pro What will you	blens? For example, "Hiszardous tools will be o to be prevent problems?	or perated by
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underground utilities, surburn, etc. What will adults only." Provertial Hazard How sto you plan to communicate these safet What personal protective equipment or suppli	you do to prevent pro What will you	blenis? For example, "Hezardous tools will be onto the prevent problems? to your helpers? For example, gloves, goggles, hardhats, etc.)	or peraled by
underground utilities, surecum, etc. What will adults only." Potential Hacard How its you plan to communicate these safet	you do to prevent pro What will you	blens? For example, "Hiszardous tools will be o to be prevent problems?	or peraled by

Logistics

- Tool use and safety
- Work Schedules
- Food and restrooms

Safety

- Potential hazards and proposed mitigation
- Safety communication
- Safety equipment
- Safety briefings
- Emergency access







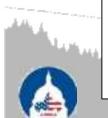
Project Plan Page E



What would cause postponers	eri or concellation of the project? What	will you do should this happen?	_
		AND COMPANY OF THE PARTY OF	
Comments From Ye	our Project Coach About in he extensely helpful in securing your	Your Project Plan	
		0.50.00.00.00.00.00	

Contingency Plans What if...

Review Comments From Your Coach









Beneficiary Review

The Workbook states:

"You should ... show your project plan to your <u>beneficiary</u> prior to carrying out your project."

"Remember, the project beneficiary has the authority to <u>require</u> and <u>approve</u> a project plan."





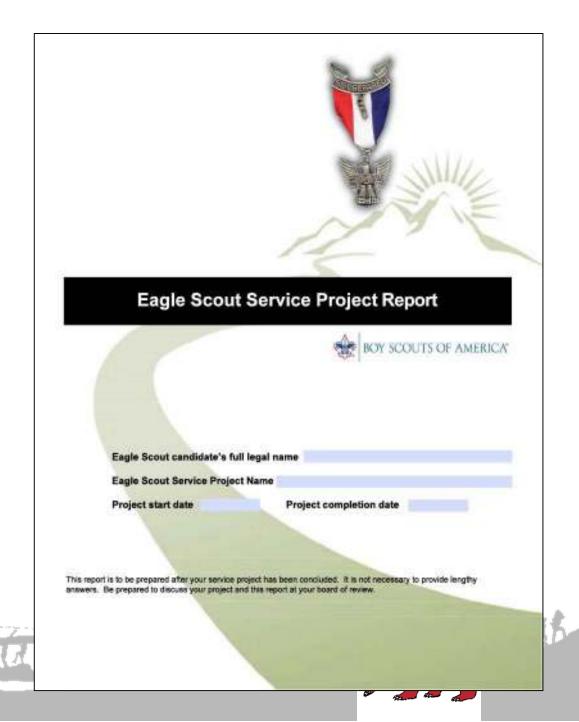


Project Changes

- Many projects require some changes from the approved Proposal.
- Changes could include improvements.
- If a major change is necessary, notify the Proposal approvers. Re-approval may be necessary.



PROJECT REPORT







Project Leadership

- The Eagle candidate must be the PROJECT LEADER.
- Others must be involved so you can demonstrate leadership.
- Don't permit adults to highjack your project. They should direct their suggestions to you for consideration.

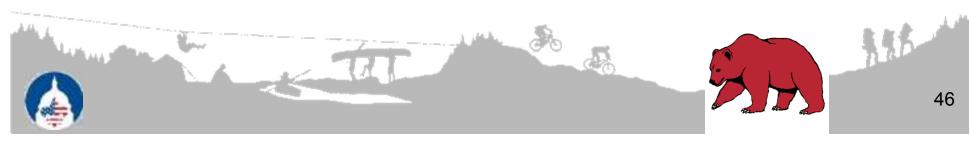






Completing The Project

- Complete the Project Report ASAP while your memory is fresh.
- The Candidate and Beneficiary must agree that the work is complete.
- The completion date will be entered on your Eagle Scout Rank Application (ESRA)





Project Report Page A



Description Histor a brief description of your project and the impact it will i	hove
	A PORTION
at you did after your proposal was approved to complete th	and the second s
as you are man you proposed was approved to company to	a parring or your project.
tions	
well?	
2025-0540	
hallenging?	
10	
estal projects require changes from the original proposal. V (be brief)?	What significant changes did you make and why did you
the minds.	

Project Execution

Project Description

- What was actually done
- Describe your planning process

Observations

- What went well?
- What challenges were encountered?

Changes Positive, neutral, negative





Project Report Page B



What wi	as most difficult about being the leader?			
77.000.00				
Marine Co.	Company on the Company of the Compan			
Victat mi	ss most newsrting about being the leader?			
What die	d you learn about leadership, or how were your leadership skills further develope	47		
What die	d you learn about leadership, or how were your leadership skills turther develope	67		
What die	d you learn about leadership, or how were your leadership skills further develope	er .		
What dis	d you learn about leadership, or how were your leadership skills further develope	er .		
What die	d you learn about leadership, or how were your leadership skills further develope	e7 .		
What die	d you learn about leadership, or how were your leadership skills further develope	<u> </u>		
What dis	d you learn about leadership, or how were your leadership skills further develope	er .		
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Mater	ials, Supplies, Tools, Other		'dis have?	
Mater	ials, Supplies, Tools, Other		dia hase?	
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Leadership:

- Demonsatrated?
- What was: Most Difficult? Most Rewarding?
- What did you learn?

Materials, Supplies, &Tools Too much? Too little?

Service Project Data:

- Number of workers
- Hours worked





Project Report Page C



	101-	N 22	C 00 000	
	11.5	12.77		
How much was collected?	- 13		much was spent?	
If your expenses exceeded fur	da available, explain why l	his happened, and how esces	sa expenses were paid.	
If you had money left over at th				en will that be done, or
If your beneficiary is not allowe	ed to accept the left over fu	nds, which charity will receive	them?	
N				
How were the donors thanked	r			
How were the donors thanked				
How were the donors thanked				
How were the donors thanked				
How were the donors thanked				
How were the donors thanked				
How were the donors thanked				
How were the donors thanked	2020			
Photos and Other Do	cumentation			
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Photos and Other Do If you have there, subset of may physically effect letters, a Candidate's Promise On my honor, I was the leader Signature Approvals in my opinion, thir dagle Scool se	cumentation olographs taken before, rape, handouts, printed en Sign below before you seek to of my Eagle Scout service Date	elements, or almiller fleene that m he other approvals. project and executed if as rep	right be helpful to your b ported here	

Funding

- Funds and materials collected
- Sufficient?
- Excess?
- Acknowledgments?

Attach Photos and Other Project Documents

Candidate's Promise

Completion Approvals

- Beneficiary
- Unit Leader







Project Report Page C



Scout Candidate's Promise Sign below before you seek the other approvals. On my honor, I was the leader of my Eagle Scout service project and executed it as reported here Sign and date before you seek other approvals. Signature Date Approvals In my opinion, this Eagle Scout service project meets Eagle Scout requirement 5, as stated on page 4 of this workbook. Unit leader name: Beneficiary name: Date Signature Signature Date **Unit Leader** Beneficiary 50





Final Project Approval

- Members of your Eagle Board of Review will decide if the project was completed properly.
- Be prepared to discuss:
 - How you demonstrate leadership.
 - How you directed others to accomplish the work.
 - What benefits were achieved.
 - What changes were necessary and why.











Questions?



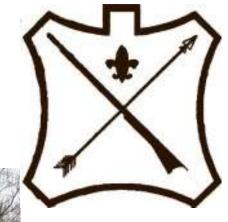




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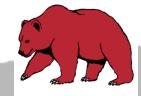
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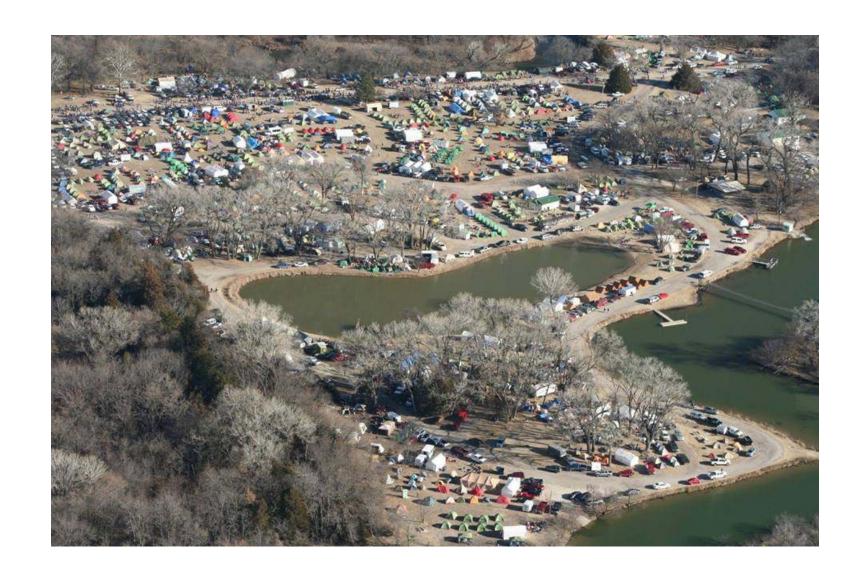








LITTLE RED BEAR







LITTLE RED BEAR