



<b>Job Title</b>	<b>Care Manager (PSW)</b>	<b>Job #</b>	<b>1904025</b>
<b>NOC / NAICS</b>	4412 / 623310	<b>Date</b>	April 25, 2019
<b>Location</b>	<b>AURORA:</b> Yonge / Wellington	<b>Wages</b>	Competitive
<b>Experience (Yrs.)</b>	<input checked="" type="checkbox"/> 0-1 <input type="checkbox"/> 1-3 <input type="checkbox"/> 3-5 <input type="checkbox"/> 5+	<b>Hours/Week</b>	16 hours/week
<b>Employment Type</b>	<input checked="" type="checkbox"/> Perm <input type="checkbox"/> Temp <input type="checkbox"/> Seasonal <input type="checkbox"/> FT <input checked="" type="checkbox"/> PT	<b>Schedule Availability</b>	2 x Evenings 2pm-10pm
<b>Benefits Available After Probation Period</b>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes:		
<b>Workplace / Physical Requirements</b>			

**Company**  
 This nurturing assisted-living community offers resident-centered elder care in a top-notch facility overlooking a beautiful golf course and lush property. Their mission is to champion quality of life for all seniors, and residents receive top-quality care and attention. Care Managers provide Individualized Service Plans, and life enrichment managers add a personal touch with delicious, nutritious meals prepared by culinary professionals.

**Position Summary / Candidate Profile**  
 A senior residence opportunity located in Aurora. This role is responsible for providing quality care and an ideal candidate is caring and competent.

- Job Duties**  
 The Care Manager is responsible for providing the highest degree of quality care and services to a consistent group of residents and their families in our assisted living and reminiscence neighborhoods
- Reviews Daily Log to document and learn about pertinent information about residents
  - Participates in the development of the Individualized Service Plans (ISP) and monthly updates
  - Reviews designated assignments
  - Responsible for their designated group of residents during the shift, knows where their residents are and physically checks on them throughout the shift
  - Observes, reports and documents symptoms and conditions of residents for changes in condition such as skin, behavior, alertness, weight, dietary and participation in activities
  - Attends daily Cross Over meetings by the lead care manager
  - Notifies supervisor & resident care director if a resident has increased care needs
  - Informs supervisor of any resident changes of condition
  - Responds to security system and resident call bells promptly and immediately. Takes appropriate action including resetting call bells
  - Greets guests, family members, residents and team members
  - Answers, directs and/or responds to phone calls in a timely, courteous and professional manner
  - Assists with continence management and disposes of all continence products properly to ensure sanitation of resident suite and community restrooms using standard care procedures
  - As a Designated Care Manager, communicates with families and is a resource as needed
  - Helps residents maintain independence, promote dignity and physical safety of each resident adhering to the standards of Resident Rights and Sunrise Principles of Service
  - Actively participates/leads and assists residents with activities of daily living (ADLs) and Invite, Encourage, Assist (IEA) residents to activities as indicated on the ISP
  - Supports Housekeeping, Laundry, and Dining services for residents
  - Engages residents in the life skills and other life enrichment activities throughout the day in reminiscence
  - Strives to understand and respond to each resident with empathy, always remaining mindful of the resident's unique communication patterns or history, and basic human needs
  - Maintains an atmosphere of warmth, personal interest and positive emphasis as well as a calm environment
  - Ensures the established safety regulations are followed at all times
  - Practices routinely good Standard Care Precautions of cleanliness, hygiene and health standards
  - Host and engage in activities with the residents on a daily basis

#### Requirements / Candidate Profile

- **High School diploma / GED accepted and may be required per provincial regulations**
- **Must maintain required provincial certifications**
- **Must be at least 18 years of age**
- **Previous experience working with seniors preferred and desire to serve and care for seniors**
- Ability to make choices, decisions and act in the resident's best interest
- Ability to react and remain calm in difficult situations
- Ability to handle multiple priorities
- Possess written and verbal skills for effective communication and a level of understanding
- Competent in organizational, time management skills
- Demonstrates good judgment, problem solving and decision-making skills
- As applicable, all Sunrise team members who drive a Sunrise vehicle must sign the Driver job description and understand the key essential duties for safety and regulatory compliance

#### How to apply

**To apply please submit resume to [HRQR@rncces.ca](mailto:HRQR@rncces.ca) for pre-screening and consideration.**

**Include a note indicating why you are a good fit for this position.**

#### Disclaimer

*RNC Employment Services reserves the right to submit applicant resumes in their sole judgement directly to employers only following registration. Registration in itself does not determine applicant job posting eligibility. Further RNC is not responsible for employer hiring decisions which may pre-empt registration.*