

August 21, 2018  
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session August 21, 2018 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

MAYOR- INVOCATION

VISITORS

Karey Riddell with the Cynthiana Cemetery Project spoke about the plans for the cemetery revitalization. She reported that with donations and contributions from the community, the project will still cost approximately \$14,800.00. She is here to ask for \$1,300.00 for the grading of a path in the cemetery.

KAREY RIDDELL-  
CYNTHIANA CEMETERY  
PROJECT

Commissioner Mattmiller made a motion to give \$1,300.00 to the Cynthiana Cemetery Project for grading. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO DONTATE TO  
CEMETERY PROJECT-  
GRADING

Tara Farrar with the Harrison County Clothing Closet gave a brief report on exactly how they operate. She thanked the commission for the City's donation to the Clothing Closet this fiscal year.

TARA FARRAR-HARRISON  
CO CLOTHING CLOSET

Mayor Smith recognized Phillip Kelly with the Ned's Bike Night committee. Mayor presented Mr. Kelly with a certificate of appreciation for creating the Cynthiana Bike Night, which was a very successful event.

PHILLIP KELLY-NED'S  
BIKE NIGHT-CERTIFICATE  
OF APPRECIATION

Mayor Smith reported that there are minutes to approve.

APPROVAL OF MINUTES

Commissioner Mattmiller made a motion to approve the minutes of the August 7, 2018 meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: abstain; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

AUGUST 7, 2018

LEGALS

Commissioner Slade made a motion to withdraw for consideration ordinance #1586, an ordinance regulating the sale and use of fireworks in the city limits. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO WITHDRAW  
ORD #1586 FOR  
CONSIDERATION

Attorney Lair read the second reading of ordinance #1587 amending the policies and procedures to add a job description for a School Resource Officer/Police Officer with a grade of 25.

2<sup>nd</sup> READING OF  
ORDINANCE #1587  
ADDING SRO JOB

Commissioner Slade made a motion to accept the second reading of ordinance #1587 amending the policies and procedures to add

MOTION TO ACCEPT 2<sup>nd</sup>  
READING OF ORD #1587

School Resource Officer/Police Officer grade 25. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Attorney Lair read the first reading of ordinance #1588 setting the 2018 ad valorem tax rate.

1<sup>ST</sup> READING ORD #1588-  
AD VALOREM TAX RATE

Commissioner Mattmiller made a motion to accept the first reading of ordinance #1588 setting the 2018 ad valorem tax rate. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 1<sup>ST</sup>  
READING ORD #1588

Attorney Lair read the first reading of ordinance #1589 setting the 2018 real and personal property tax rate.

1<sup>ST</sup> READING ORD #1589-  
REAL & PERSONAL TAX  
RATES

Commissioner Mattmiller made a motion to accept the first reading of ordinance #1589 setting the 2018 real and personal property tax rate. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 1<sup>ST</sup>  
READING ORD #1589

MAYOR'S REPORT

Mayor Smith updated the progress on the Westside Redevelopment Project

UPDATE ON WSRP

- 210 W. Mill St is now under contract, should close this month.
- CHCHA constructing house #4 of project. Block foundation is being laid. There will be a call for volunteers in the near future AND a series of fundraisers to pay for construction.
- 206 W. Mill St remains unsold.
- Advertisement for bids will be in paper this week for two additional homes on Locust St. Bids will be opened on August 27<sup>th</sup> and awarded first meeting in September.
- CHCHA has agreed to be our builder for 2 more homes AND construct another one on the last lot (to complete our 7<sup>th</sup> home).

Mayor Smith made a motion to transfer ownership of lots 7, 8, and 9 (110, 112, and 116 N. Locust St) to Cynthiana-Harrison County Home Assistance Inc for the purpose of building 3 homes to satisfy Westside Redevelopment Grant requirements. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes. Motion carried.

MOTION TO TRANSFER  
LOTS 7, 8, & 9 TO CHCHA

Mayor Smith made a motion to authorize him to sign an agreement with CHCHA for the construction of 2 homes on lots 7 and 8 for a \$3,000 developer fee per lot. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

MOTION TO AUTHORIZE  
MAYOR TO SIGN  
AGREEMENT WITH  
CHCHA

Mayor Smith reported that applications are being taken now for the 2018 – 2019 Cynthiana Youth Council. The high school is working with the mayor to recruit and identify students that would like to

YOUTH COUNCIL

serve on this council.

SULLIVAN UNIVERSITY  
TUITION DISCOUNT

Mayor Smith announced that because we are a member of Licking Valley Adventures (\$250 annual dues), all our citizens are entitled to a 20% reduction in tuition from Sullivan University. Sullivan University is opening a Learning Center in Carlisle-Nicholas County this summer and is offering 20% tuition discount to all (9) LVA counties (which includes Harrison County).

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 98,388.35

Water & Sewer Fund \$ 50,259.02

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 371,353.85

Water & Sewer Fund \$ 123,039.82

Municipal Road Aid Fund \$ 130,603.65

Mayor Smith recognized Commissioner Slade

PUBLIC SAFETY REPORT

Commissioner Slade reported that the police and firefighter presence at the schools is greatly appreciated by the school staff and students.

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE  
REPORT

Commissioner Griggs reported that the recent rain has kept the mowing crews busy and delayed the paving that was scheduled for August. The paving will begin as soon as possible.

Commissioner Griggs made a motion to renew the contract with Central Kentucky Hauling for an additional two years with the same terms and conditions upon review by Attorney Lair. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO RENEW  
CONTRACT WITH  
CENTRAL KY HAULING

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES  
REPORT

Commissioner Judy reported that The Hospital Entrance Improvement Project is in full swing with the water main relocation nearing completion. The sewer force mains are still under construction. The Eastside Water Improvement Project is progressing with the design kickoff meeting with HDR being held today. The recent heavy rains have enabled water personnel to turn

off the Main Licking Pump Station and utilize water from the South Licking River. This reduces the electrical costs at the Water Treatment Plant by approximately \$10,000 a month. Normally, the Main Licking Pump Station would run through the end of September. The WWTP is experiencing high inflows due to the heavy rains. Fortunately, we have not had any real issues. The Sewer Rehab Project of 3 years ago is credited to the inflow reduction to manageable levels. Water Treatment Plant personnel have finalized the water quality analysis for the South Licking River. Water Treatment Plant personnel have treated water for the last 3 years without a single violation.

Mayor Smith read aloud the proclamation declaring September 8, 2018 as Cynthiana Day in the City of Cynthiana as the City celebrates its 225<sup>th</sup> birthday.

CYNTHIANA DAY  
PROCLAMATION

Mayor Smith made a motion to accept this proclamation. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO ACCEPT  
CYNTHIANA DAY  
PROCLAMATION

Commissioner Mattmiller made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

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Jamie D. Hutchison, City Clerk

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James Smith, Mayor

8/21/2018