



Meadowlake Village Homeowner's Association

P.O. Box 1583
Mont Belvieu, Texas 77580

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October 21, 2021

NOTICE OF ANNUAL MEETING & ELECTIONS

You are invited to attend the 2021 Annual Meeting of the Members, which will be held on Monday, November 22, 2021, at Springhill Suites by Marriott located at 5619 I-10 East, in Baytown, Texas, 77521. The meeting will start at 6:00 p.m. Registration will start at 5:30 p.m. In order to have all homeowners registered prior to the start of the meeting, please arrive early for registration.

If you cannot attend the Annual Meeting in person, please return the enclosed proxy form as soon as possible so we can be assured of a quorum. The by-laws of the Association provide that at least ten percent (10%) of the Property Owners must be present in person or by proxy in order for elections to be held. Your dues **do not** have to be current to vote in the elections or submit your proxy form. Proxy forms can be mailed to:

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There is currently one position open on the Board of Directors. The seat is currently held by Gene Wueste, who will be seeking re-election. If you are interested in serving on the board, please submit your request and/or nominations in writing by November 15, 2021, to Meadowlake Village Homeowners' Association at the mailing address listed above or by email to meadowlakevillage@verizon.net so we may include your name on the ballot.

The agenda for the meeting is as follows:

- I. Establish Quorum.
- II. Call meeting to order.
- III. Approval of minutes from previous annual meeting.
- IV. Open Forum (limit of 4 minutes per homeowner)
- V. Enforce Security to present monthly report.
- VI. Review and take action on 3rd Quarter Financial Statements.
- VII. Review and take action to adopt 2022 budget and set annual assessment rate for 2022.
- VIII. Review and take action on proposal from Flock Security.
- IX. Review and take action on to open bank account at a new bank.
- X. Elections (1 open position)
 - a. Explanation of voting procedures
 - b. Nominations/Introduction of Nominees
 - c. Election
- XI. Results of Election.
- XII. Adjourn to Executive Session.
- XIII. Reconvene in Open Session.
- XIV. Action, if any, which may be appropriate as a result of closed session deliberations.
- XV. Adjournment.

We look forward to seeing you November 22, 2021.