

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday May 14, 2019 AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- **Sign Orders**
- **Approve minutes from April 16, 2019**
- **Charles Boulmetis**
- **Other business**

SELECTBOARD:

Richard Pion- Chm.
Alden Warner
Dwight Richardson

MINUTES
SELECT BOARD MEETING
TOWN OF LOWELL
Meeting held on May 14, 2019 at 5:30 p.m.

Board members present:

Richard Pion/Chair, Alden Warner, Dwight Richardson

Priscilla Matten/Treasurer-Assist. Clerk

Christy Pion/Select Board Clerk-Town Clerk

Calvin Allen/Road Commissioner

Meeting was called to order at 5:30 p.m.

Guest:

- Charles Boulmetis-Zoning member
- Samuel Thurston-Zoning member

Sign Orders:

- Orders were approved and signed by the Board unanimously for the Treasurer.

Approve minutes for April 16, 2019:

- Minutes from April 16, 2019 meeting were approved and signed by the Board unanimously.

Charles Boulmetis:

- Two Zoning Board members, Charles Boulmetis and Sam Thurston, joined the meeting to discuss the matter of updating the Town Plan. Charles had explained that it was time to update the plan and get some input from the Selectboard on things they may want to change or see happen within the town to implement into the plan. Charles presented the Board with The Town Plan Element Review papers to review. The Board agreed to take this home to review and revisit this matter at the next Selectboard meeting.

Other Business:

- Sam Thurston spoke to the Board on behalf of the Historical Society. He had talked about a woman named Bethany Dunbar, who has been writing about the history in the Town of Lowell. He had asked the Board if they would be willing to let Bethany interview them on some of the history that they know of the town. They all agreed that they would be willing to be interviewed.
- Priscilla presented to the Board the final cash flow report from the State of Vermont.
- Rolf Koob had asked Priscilla to bring his concern to the Board, as he would be unavailable for the meeting. He noted that there are properties in Lowell that have accumulated large amounts of trash. He recently removed a large number of garbage bags off a property, which was beside the roadside. Rolf was inquiring what the Selectboard could do regarding Ordinances, fines, etc. in the attempt to control the issue. A copy of the policy was given to the Board members for review. They have agreed to look over the policy and revisit this issue at the next Board meeting.
- Municipal Truck Weight Permits were approved and signed by the Board Chair for the following: E.C. Morrison Trucking & Excavating, LLC, and James A. Donovan Trucking.
- Priscilla talked to the Board about signing documents as the Town Clerk. She noted that Christy provides all the documentation and Priscilla is uncomfortable signing documents when she has no knowledge of the basis. She noted that Christy has had responsibility of the Clerk position since she started employment here and there have been compliments, made by the attorneys and people doing real estate research, on the status of the records. Priscilla also noted that Christy managed the payroll and accounts receivable during Priscilla's extended vacation and the work was done without error. Finally, it was noted that, because no one in the office needs group ins. at this time, it has saved the town over \$5,000 in the last 4 months. The town will still be saving thousands after bringing Christy's salary level up to the previously designated level for the Town Clerk. This notation was followed by a motion by Alden to provide the title of Town Clerk, with appropriate pay rate, to Christy Pion. It was seconded by Richard and all agreed. The Board approved the 3% raises to be utilized as approved for the 2019 budget. The raises to be affective May 12, 2019.

Board Warrants:

General Order #62-	\$	3,885.05
General Order #63-	\$	7,773.09
Payroll #37-	\$	5,325.39
Fire Dept. #38-	\$	1,342.00
Fire Dept. # 37-	\$	1,292.74

Signed by the Board for the Treasurer to draw checks totaling - \$ 19,618.27

Meeting adjourned at 6:54 p.m.

Next meeting date: May 28, 2019 at the Lowell Town Office Building

Richard Pion- Chm.

Christy Pion – Selectboard Clerk

Alden Warner

Dwight Richardson