

# SUNRIVER SERVICE DISTRICT

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## MINUTES OF BOARD – SPECIAL MEETING

1:00 p.m. Tuesday, June 30, 2020  
Fire Department Training Room  
57475 Abbot Drive, Sunriver, OR 97707

**Call to Order:** Chair Bill Hepburn convened the meeting at 1:10p.m.

**Roll Call:** Dir. Schmid, Dir. Fister, Dir. Hepburn, Dir. Dishaw, Dir. Murray, Dir. Ralston Present. Dir. Stephens via Zoom.

**SSD Staff:** Administrator Baker, Admin. Asst. Trapp

**Police:** Chief Darling

**Fire:** Chief Moor

**Public Input:** None

Chair Hepburn began the meeting with a motion to approve Chair signature on GASB 75 Actuarial Services Agreement.

Dir. Dishaw moved to approve Chair signature on GASB 75 Actuarial Services Agreement; seconded by Dir. Murray. Motion passed unanimously.

Dir. Fister provided the Board with an updated draft copy of the Strategic Plan. The Strategic Plan has not been updated since 2013. The Board formed a committee in February of 2019 utilizing consultant, Scott Hayes. Board members included Dir. Fister and Dir. Joe Huseonica, Chief Moor, Chief Darling and Administrator Baker. Since that time, Dir. Huseonica is no longer on the Board and Scott Hayes no longer able to assist with the project.

Dir. Fister prepared a draft for discussion at this meeting. He identified the major Strategic Issues which are as follows:

- Staffing and Demographic Fit
- Facility and Equipment
- Financial Diligence
- Potential Revenue Expansion
- Emergency Preparedness
- Stakeholder Relationships

Dir. Fister went through assumptions and discussed action steps. The Board reviewed each section of the draft offering feedback. He said he would make edits and provide the Board a copy for further discussion at the July regular SSD meeting.

**The Special Meeting was adjourned at 3:00pm.**

SSD Chair, Bill Hepburn  
Office Assistant, Candice Trapp