

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday January 9, 2018 AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- Approve minutes of December 26th, 2017 meeting
- Sign Orders
- Budgets
- QuickBooks Transition
- Preparing for Town Report
- Other Business

SELECTBOARD:
Richard Pion- Chm.
Alden Warner
Dwight Richardson

MINUTES
SELECT BOARD MEETING
TOWN OF LOWELL
Meeting held on January 9, 2018 at 5:30 p.m.

Board members present:

Richard Pion/Chair, Alden Warner, Dwight Richardson

Christy Pion/Select Board Clerk

Calvin Allen/Road Commissioner

Sandy LaDeau/Town Clerk & Treasurer

Meeting was called to order at 5:30 p.m.

Guest:

- Charles Boulmetis-Zoning Board Member

Discussion:

- Board reviewed minutes of December 26th, 2017 meeting, approved unanimously.

Sign Orders:

- All Financial Orders were signed by the Select Board, approved unanimously.

Other Business:

- Charles Boulmetis came on behalf of the Zoning Board to discuss a new Zoning By-Law to be implemented into the Zoning By-Laws Book. The Zoning Board would like to change procedures for property owners that do not obtain a building permit. The Board all agreed that they would like to see a 30-day notice be sent to the person, then after the 30 days are up a \$100.00 fine will be issued, and will continue every 30 days till it reaches \$ 500.00. After the amount reaches \$500.00 then there will be a lean put on the property till paid in full and permit is done. He also asked if the Listers had had a chance to look at the Blittersdorf property and Solar Farm property to be evaluated for taxes. To the offices knowledge neither has been done yet.
- Charles presented to the Board a ruff Draft of the Zoning District Map to be approved by the Board before continuing with the project with NVDA.
- Sandy gave the Board and update on delinquent taxes.

- New Town Policy- After discussion it was decided unanimously by the Board that purchases for furniture/equipment under \$2000 will be an expense while anything for \$2000 or above will be considered an asset to be depreciated.
- Christy presented to the Board the new Certificate of Highway Mileage. The Board looked it over, there were no changes from the previous year, and was signed unanimously.
- Calvin gave the Board an update on the Loader, that it was fixed and back to the garage.
- Calvin discussed with the Board leasing vs hired equipment, Selectboard authorized the research into this.
- Per the Select Board A. J. Sicotte's pay was brought up to the standard starting pay.

Budgets:

- Sandy discussed with the Board to set up Budget meetings. The first meeting has been scheduled for January 11th, 2018 at 5:30 p.m.

QuickBooks Transition:

- Priscilla Matten updated the Board on her and Sandy's progress in switching over to QuickBooks.

Preparing for Town Report:

- Sandy discussed with the Board what she has been working on to be put in the Town Report.

Board Warrants:

General Order #45-	\$	5,845.72
Fire department # 27-	\$	1,401.88

Signed by the Board for the Treasurer to draw checks totaling - **\$ 7,247.60**

Meeting adjourned at 7:45 p.m.

Next meeting date: January 23rd, 2018 at 5:30 p.m.

Richard Pion- Chm.

Christy Pion – Selectboard Clerk

Alden Warner

Dwight Richardson