

Minutes of Franklin Township**Regular Meeting****Held at 2193 Frank Road****January 14, 2016**

Chairman Cook called the regular meeting of the Franklin Township Board of Trustees to order at 6:30 P.M. January 14, 2016 at 2193 Frank Road.

The Pledge of Allegiance was given.

Chairman Cook gave the welcome.

ROLL CALL: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook introduced Chaplain Bill Snodgrass. He asked that the Chaplain of the Fire Department and the Police Department alternate in non-denominational prayer before the meetings when they are available. Everyone agreed and Chaplain Snodgrass led in prayer.

Chairman Cook turned the meeting over to the Fiscal Officer, Lisa A Morris. The purpose of this meeting is the re-structuring of the 2016 Board of Trustees. Lisa opened the nomination for the 2016 Chairman of the Franklin Township Board of Trustees. John Fleshman nominated Don Cook as Chairman of the Board. Don Cook has been nominated Chairman of the Board. John Fleshman seconded the nomination. Vote taken: Fleshman, yes, Cook, yes, Horn, yes. Don Cook is the 2016 Chairman of the Board.

Lisa opened the nominations for the Vice-Chairman of the Board. Ralph Horn nominated John Fleshman for Vice-Chairman of the Board. John Fleshman has been nominated the 2016 Vice-Chairman of the Board. Chairman Cook seconded the nomination. Vote taken: Fleshman, yes, Cook, yes, Horn, yes. John Fleshman is the 2016 Vice-Chairman of the Board.

Fiscal Officer Lisa A Morris turned the meeting over to the new Chairman of the Board Don Cook.

MINUTES

Chairman Cook made a motion to approve the Regular Meeting Minutes for December 3, 2015, for December 28, 2015 and January 2, 2016.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Guest Speaker

Gina is the Literacy Coach at Franklin Woods Elementary and Finland Middle school. Gina feels that children deserve to have books to read. Gina wants to promote the Little Free Library.

Chairman Cook made a motion to approve the locations of Station 192 and Station 193 for the Little Free Library. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Hari Ruiz and Rita Cabral was also in attendance, they discussed the business of the Trabue Road project. No decisions have been made.

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Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-012

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE CHAIRMAN OF THE BOARD IS HEREBY AUTHORIZED TO APPLY TO OPWC, THE CLEAN OHIO CONSERVATION PROGRAM FUNDS. SECTION 2, THE CHAIRMAN IS AUTHORIZED TO ENTER INTO ANY AGREEMENTS AS MAY BE NECESSARY AND APPROPRIATE FOR OBTAINING THIS FINANCIAL ASSISTANCE.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Vice-Chairman Fleshman moved for the adoption of the following Resolution.

RESOLUTION # 16-001

PAYROLL

The Board approves payroll in the amount of \$107,553.93 from check #38771 to check #38834.

Chairman Cook seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Vice-Chairman Fleshman read the purchase orders:

EMS:16-026-F-DON CASEY-M193 PM \$582.50, 16-025-F-RUSH TRUCK-XM 193 WIPER ARM \$23.03, OPEN POS FOR EMS-16-012-HERITAGE-SUPPLIES \$6000.00, 16-013-BOUNDTREE-SUPPLIES \$6000.00, 16-014-GEER GAS-MEDICAL O2 \$3000.00, 16-015-TUFFY \$1500.00, 16-016-NAPA-VEHICLE MAINTENANCE \$1000.00, 16-017-STAPLES-OFFICE SUPPLIES \$1000.00, 16-018-BUCKEYE MEDICAL-MEDICAL WASTE \$500.00, 16-019-PH&S-EMS GLOVES \$2500.00,16-020-VERMED-PHYSIO SUPPLIES \$1000.00, 16-021-ARROW INTERNATIONAL-IO NEEDLES \$3000.00, 16-022-LAKE ERIE-EMS SUPPLIES \$5000.00, Fire Department:16-023-F-OHIO STATE FIREFIGHTER ASSOCIATION-MEMBERSHIP DUES \$100.00.16-004-F-SUTHERLAND LBR \$13.90, OPEN POS-16-001-ZEP-STATION CLEANING SUPPLIES \$1600.00, 16-002-LOWES-STATION SUPPLIES \$1000.00,16-003-BATTERIES PLUS-BATTERIES \$1500.00, 16-004-SUTHERLANDS-STATION SUPPLIES \$300.00, 16-005-SAMS-STATION SUPPLIES \$1500.00, 16-006-ROY TAYLOR-UNIFORMS-\$4000.00, 16-007-B&C-RADIO REPAIR \$2000.00, 16-008 COLUMBUS PEST-PEST CONTROL \$500.00,16-009-TRANS UNION-PREVENTION USE \$400.00, 16-010-TRISH'S STITCHES-UNIFORMS \$4000.00,16-011-BOEHM-PAR TAGS AND HELMET STICKERS \$500.00, General Fund:16-001-G-PAUL PETERSON COMPANY-ADDRESS SIGNS AND NUMBERS \$141.00, 16-002-G-OHIO TOWNSHIP ASSOCIATION-MEMBERSHIP DUES \$150.00, 16-003-G-STAPLES-CALENDAR AND BASE \$35.16, 16-004-G-

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SUPER LAUNDRY-DRAIN VALVE,FUSE, LABOR, TRAVEL \$367.01, 16-005-G-FIREPROOF-FILE BOUND STORAGE \$50.00, 16-006-G-STAPLES-FLOOR MATS,15-6 STRATS CARRIERS, LOGIN BOOKS, OFFICE BUDGET BOOK \$128.72, 16-007-G-HANLEY PRINT & PROMOTIONS-BLANK W'2 FORMS, W'2 ENVELOPES, \$75.97, 16-008-G-SAMS CLUB-PAPER TOWELS AND WINDEX \$36.90.Police Department: 16-03-P-SAMS CLUB-LYSOL, HAND SANITIZER \$22.96.Road Department: 16-06-R-ZETTLER HARDWARE-FOR ROUTING WIRE ON F-350, AND BOLTS FOR SIGNS \$35.23, 16-02-R-FASTENAL-DRILL BIT SET \$45.66, 16-05-R-HOME DEPOT-DEWALT CORDLESS DRILL \$118.25, 16-07-R-LIBERTY TIRE \$74.63, 16-08-R-NAPA-BATTERY TERMINALS, TAIL LIGHT FOR F-550 \$20.03, 16-01-R-SAMS CLUB-SHOP SUPPLIES AND TOILETRIES \$54.87.

Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-002

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, OHIO, THAT THE BOARD APPROVES TO PAY BROSIUS LAW OFFICE IN THE AMOUNT OF \$4203.00 FOR SERVICES RENDERED.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-003

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES TO PAY CAPITAL FIRE COMPANY IN THE AMOUNT OF \$1367.00 FOR FIRE EXTINGUISHER MAINTENANCE.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-004

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES TO TRANSFER \$3120.25 FROM GENERAL FUND TO 2231 PERMISSIVE MOTOR VEHICLE DEPARTMENT.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

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RESOLUTION # 16-005

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES TO PAY VECTOR DISEASE CONTROL IN THE AMOUNT OF \$1817.50 FOR SERVICES RENDERED.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-007

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES TO PAY THE FISCAL OFFICER AT THE FIRST OF THE MONTH.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-008

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES TO PAY THE TRUSTEES AT THE LAST PAY PERIOD OF THE MONTH.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-009

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES THE FISCAL OFFICER TO MOVE FUNDS AROUND WITHIN DEPARTMENTS TO PAY BILLS AND PAYROLL.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-010

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES THE FISCAL OFFICER TO PAY ALL RE-OCCURRING MONTHLY VENDOR PAYMENTS.

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Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.
RESOLUTION # 16-016

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES THE PARKING REGULATIONS FOR THE PARKING OF UNAUTHORIZED VEHICLES IN FIRE LANES AND ON STREETS AND RIGHT-OF-WAYS IN FRANKLIN TOWNSHIP, FRANKLIN COUNTY OHIO.

WHEREAS, the Board of Trustees of Franklin Township, Franklin County, Ohio, has determined the public safety and welfare would be served by the following parking regulations, and,

WHEREAS, the State of Ohio has granted townships the authority to pass resolutions regulating the parking of vehicles on township roads pursuant to Ohio Revised Code (O.R.C.) Section 505;17 and,

WHEREAS, the regulation does not conflict with the Uniform Traffic Act, and is applicable only to the unincorporated areas of the township;

THEREFORE, BE IT RESOLVED by the Board of Trustees of Franklin Township, Franklin County (the"Board"), that:

Section 1, No person shall stop, stand, or park any vehicle in an area designated by traffic control devices. Including signage, as a fire lane located on commercial property. Police and fire personnel may park vehicles in such areas in the performance of their official duties.

Section 2, No person shall stop, stand, or park any vehicle in an area designated by traffic control devices, including signage as a fire lane located on property other than commercial property. Police and fire personnel may park vehicles in such areas in the performance of their official duties.

Section 3, No person shall stop, stand, or park any vehicle in an area designated by traffic control devices, including signage, as a no parking area other than a fire lane.

Section 4, Owners of vehicles parked in violation of parking regulations will be notified by having a parking ticket affixed to the vehicle by the Franklin Township Police Department or Franklin County Sheriff's Office in a manner apparent to the driver of the vehicle and/or receipt of a summons from the Franklin County Municipal Court Clerk of Court. The ticker to be used pursuant to this Resolution shall be the "Ohio Uniform Traffic Ticket."

Section 5, Pursuant to O.R.C. Section 505,17€, parking infractions shall be considered criminal offenses and a person who commits such a violation shall be guilty of a minor misdemeanor.

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Section 6, Pursuant to O.R.C. Section 505.17(D), the Board or its designated agent may order into storage any vehicle parked in violation of these regulations. The owner or any lienholder of a vehicle ordered into storage may claim the vehicle upon presentation of proof of ownership, which may be evidenced by a certificate of title to the vehicle, and payment of all expenses, charges, and fines incurred as a result of the parking violation and removal and storage of the vehicle.

Section 7, For violations of Section 1 of these parking regulations, the fine for a first violation shall be \$45.00; the fine for a second violation shall be \$70.00; and the fine for a third or more violations shall be \$100.00. All fines must be answered within ten (10) business days of the offense. Fines may be paid in person at the Franklin County Municipal Court; Clerk of Court during business hours or mailed to 375 South High Street, Columbus, Ohio 43215.

Section 8, For violations of Section 2 or Section 3 of these parking regulations, the fine for a first violation shall be \$65.00; the fine for a second violation shall be \$90.00; and the fine for a third or more violations shall be \$100.00. All fines must be answered within ten (10) business days of the offense. Fines may be paid in person at the Franklin County Municipal Court; Clerk of Court during business hours or mailed to 375 South High Street, Columbus, Ohio, 43215.

Section 9, These regulations are subject to the limitations, restrictions and exceptions in O.R.C. Chapter 505, Sections 4511.01 through 4511.76, Sections 4513.02 through 4513.37.

Section 10, The parking areas regulated as stated above shall be designated by the installation of traffic control devices conforming to O.R.C. Section 4511.09. Vehicles and owners may be exempt from certain restrictions created by this Resolution on the holidays enumerated in O.R.C. Section 511.10 and further specified in Section 1.14.

Section 11, The Township Fiscal Officer is directed to post these regulations in five (5) conspicuous public places in the Township for thirty (30) days and publish the same in a newspaper of general circulation in the Township once a week for three (3) consecutive weeks.

Section 12, It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action took place in meetings open to the public, in compliance with all legal requirements, including O.R.C. Section 121.22.

Section 13, This resolution shall take effect thirty (30) days from the date of passage.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

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Chairman Cook moved for the adoption of the following Resolution.
RESOLUTION # 16-006

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES TO SEND 2015 YEAR END BUDGET AND 2016 BUDGET TO BE APPROVED AS STATED BELOW.

Fund Number and Description	Unencumbered Balance 1/1/2016	2016 Total
General Fund	\$533,652.38	\$1,574,349.87
Motor Vehicle License Tax	\$15,841.85	\$39,104.85
Gasoline Tax	\$22,017.24	\$177,917.24
Road and Bridge	\$35,048.52	\$258,086.93
Fire Levy	\$31,210.88	\$3,607,440.33
Police Levy	\$212,636.01	\$1,415,406.35
Fire SAFER Grant	\$20,620.41	\$1,420,620.41
Permissive Motor Vehicle License Tax	\$27,493.83	\$122,492.89
Law Enforcement Trust	\$4,727.63	\$10,227.63
Enforcement and Education	\$9,411.32	\$14,411.32
Ambulance and Emergency Medical Services	\$58,903.70	\$1,254,458.70
Mis Special Revenue - FEMA Grant	\$2,015.19	\$2,015.19
Building Department	\$125,012.21	\$292,512.21
Permanent Improvement	\$8,834.19	\$473,834.19
	\$1,107,425.36	\$10,662,878.11

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.
RESOLUTION # 16-011

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES AN ADVANCE ON 2016 PROPERTY TAXES FOLLOWING DATES AS OF JANUARY AND FEBRUARY.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

FIRE DEPARTMENT / CHIEF WELCH

Chief Welch asked for a resolution to accept Larry Geiger’s retirement. Larry Geiger has written a letter, it will be in the book as an attachment.

Chairman Cook made a motion to accept Larry Geiger’s retirement effective January 26, 2016. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

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Chief Welch asked the board to re-new the contract with Valley view.

Chairman Cook moved for the adoption of the following Resolution.
RESOLUTION # 16-014

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD ACCEPTS THE FIRE CONTRACT WITH VALLEY VIEW AS TYPED 01/01/2015 THRU 12/30/2018.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chief Adams asked the board to use another vendor for the Ambulance Cots. He said it is a onetime fee for the year. He compared the prices and this is the best cost.

Chairman Cook moved for the adoption of the following Resolution.
RESOLUTION # 16-015

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD APPROVES THE CONTRACT WITH MEDPRO NOT TO EXCEED THE AMOUNT OF \$1395.00 ANNUALLY.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chief Adams gave a report on the number of fire runs for December per Chairman Cook. The Fire Department made 753 runs.

ROAD DEPARTMENT / JIM STEVENS

Jim said he has been looking for speakers for the meeting room. He said the back of the room has a hard time hearing.

Chairman Cook made a motion to authorize Jim Stevens to purchase speakers and microphones for the meeting room not to exceed the amount of \$500.00.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Jim Stevens also brought up the issues with the International 7400 Dump Truck. He has brought it up more than once he said that the truck is too big for some places they have to go into to remove Snow. He has received some appraisals on the truck. He has a couple of trucks that he is interested in that would be more efficient and effective. The Board gave Jim Stevens the approval to look at trucks and move forward with putting the International 7400 on Government Websites for Auction.

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POLICE DEPARTMENT / CHIEF SMITH

Police Chief Smith said they would like to purchase a Dodge Charger from the Police Department. He has a picture of it and the cost is \$6500.00.

Chairman Cook moved for the adoption of the following Resolution.
RESOLUTION # 16-017

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD AUTHORIZES CHIEF SMITH TO PURCHASE A 2010 DODGE CHARGER FROM THE CLINTON POLICE DEPARTMENT FOR A PRICE NOT TO EXCEED \$6500.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook made a motion to allow El Quarco to extend their license to a D3A. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Fleet Safety review found that Fire Fighter Paul Shambaugh was at fault for an accident. Disciplinary action was taken. A verbal reprimand was given and will stay in his file for one year.

Chairman Cook made a motion to accept the recommendation of the review board. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Jessica from the Sheriff's Department mentioned that they would continue to work with the Township.

The Board discussed a parcel of property that is located at 3550 Briggs Road. The property owner has said they would like to donate that parcel of property to the Township.

Chairman Cook made a motion to accept a parcel of property that was donated located at 3550 Briggs Road. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Prairie Township has been having meetings to discuss the beautification project at West Broad Street. The Board has agreed that they would like to assist Prairie Township, the Casino and the Friends of the Hilltop with some money for the beautification project at West Broad Street.

Chairman Cook made a motion to present Friends of the Hilltop with \$1500.00 for fertilizing the trees. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

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Chairman Cook made a motion to donate \$2000.00 towards the I-270 and West Broad Street Interchange. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

The Board has agreed that they would like to get the community to clean up the abandoned cars out of their yards and off the streets. They also would like to see the abandoned properties taken care of in the Township. Jim Stevens said he has sent out letters to the property owners. He went to check on the properties and the properties have been cleaned up. Havenwood apartments want to start using parking permits. Franklin Township will be responsible for enforcing the permits.

The Board has agreed that in the past there was some decisions made that were not in the best interest of the Township. The Board has decided they would like the attorney to look at some of these contracts and reevaluate.

Chairman Cook made a motion to contact the attorney to get the contract business of the Township taken care of.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook made a motion to get a brass plaque for the property that was donated at 1963 Harrisburg Pike.

Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook brought up the possibility of starting more Block watches. At this time, Juanita Kaufman is the only community member that has an active block watch. He would like to see more community members get involved. The Board members agree with Chairman Cook. The Board has agreed to do away with the burn permits. The Board members have agreed that once a month is enough for the Department heads to attend the meetings. Chairman Cook was asking Lisa Morris about inventory. Jim Stevens stated that Crystal always gave them an inventory list of property. The Ohio Revised Code states that we need to have an inventory turned in by the second week of January.

Chairman Cook made a motion to contact the Township attorney about Township business to assist in keeping cost down. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Chairman Cook moved for the adoption of the following Resolution.

RESOLUTION # 16-018

BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP, FRANKLIN COUNTY, AND OHIO, THAT THE BOARD AUTHORIZES THE PRICE OF THE GREEN REFLECTIVE HOUSE SIGNS COST OF \$10.00.

Vice-Chairman Fleshman seconded the Resolution. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

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The Board has discussed that the Departments make a list of old Township equipment to get it ready to sell. They also brought up the past loans to the Fire and Police Department and would like the departments to pay the loans back. We will not be reading the bills at the meetings instead, we will start printing them on the back of the agenda. The Board has agreed this will save time at the meetings to discuss issues. Chairman Cook said he wants to have a quarterly meeting with the department heads to take care of any issues and the Board agrees that this is a great way to communicate with the departments and gain a better understanding of what the departments may need.

The Board has decided to have the Secretary Melissa Schopp, do all the ordering for all the departments. Trustee Horn asked about a running tab of what is ordered. He also took a minute to thank the community for voting him into office.

Chairman Cook made a motion with no further business to discuss to adjourn the meeting. The meeting adjourned at 9:30pm. Vice-Chairman Fleshman seconded the motion. Vote taken: Fleshman, yes, Cook, yes, Horn, yes.

Don Cook, Chairman

John Fleshman, Vice-Chairman

Ralph Horn, Trustee

Lisa Morris, Fiscal Officer