

CASCO TOWNSHIP BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING  
JULY 20, 2020 @ 7:00PM

Approved 08/17/2020

Call to Order: Overhiser called meeting to order at 7:04 PM.

Present: Overhiser, Macyauski, Brenner, Winfrey and Bob Sherwood, Vice Chair of the Fennville District Library Board.

Absent: Graff

PUBLIC COMMENT: Bob Sherwood asked if the next section of Blue Star Hwy is going to be done this year yet? Allan explained that the Allegan County Road Commission is waiting for paper work from EGLE.

**Reports:**

Police: No report

Clerk:

Cheri presented minutes from the Special Meeting on June 2, 2020 @ 1:00pm

Minutes of the Annual Meeting on June 15, 2020 at 6:00pm &

Minutes of the Regular Meeting on June 15, 2020 at 7:00pm

Paul made motion to approve all sets of minutes. Lu supported. No further discussion.

Roll Call Vote: Overhiser, Macyauski, Winfrey, Brenner

Yahs: 4

Nays: 0 with one person absent

Cheri made motion to amend the following accounts:

General Fund:

101-101-702	Trustee Wages	\$ .44
101-101-709	FICA-MEDICARE	\$119.85
101-101-725	Aflac Ins.	\$60.00
101-171-703	Supervisor salary	\$ .32
101-171-725	Aflac Ins.	\$60.00
101-215-703.001	Clerk Salary	\$ .32
101-215-704.000	Deputy Clerk	\$1,480.02
101-215-705.000	Web-site Co-Ordinator	\$29.64
101-215-709	FICA-MEDICARE	\$480.24
101-215-725	Aflac Ins.	\$90.00
101-253-703.003	Treasurer Salary	\$ .32
101-253-704.001	Deputy Treasurer Wages	\$252.98
101-253-709	FICA-Medicare	\$337.91
101-253-725.	Aflac Ins.	\$30.00
101-253-752	Misc. Supplies	\$774.04
101-253-861	Mileage	\$16.00
101-265-709	FICA-Medicare	\$28.16
101-265-850	Phone/Internet	\$1,225.66
101-265-852	Internet/Web	\$108.86
101-275-915	Membership & Dues	\$2,730.85
101-275-935	Other Activities-Ins. & Bonds	\$1,118.82

101-371-703.005	Inspection-Wages	\$2,792.76
101-371-709.	FICA/Medicare	\$404.47
101-401-709	Rental-FICA/Medicare	\$158.74
101-430-801.031	Legal Assistance Center	\$3,000.00
101-448-920	electricity	\$46.99
101-528.703.011	transfer station payroll	\$690.24
101-528-752	Misc. Supplies	\$9.63
101-528-803	Transfer Station-Refuse hauling	\$15,425.10
101-536-801.009	Other Activities-water/sewer	\$60.00
101-567-704.005	Cemetery Wages	\$2,000.40
101-567-705.002	Historical Records	\$74.00
101-567-709.000	FICA/Medicare	\$48.40
101-567-752	Aflac Ins.	\$60.00
101-567.802.002	Cemetery Maint-Mowing	\$1,441.28
101-595-801.011	Other activities- Airport	\$135.00
101-702-752	Misc. Supplies	\$396.25
101-702-955.000	Misc. Expense	\$305.00
<b>FIRE</b>		
206-336-990.001	Fire-USDA payment	\$18,312.10
206-651-801.018	Ambulance-contractural	\$2,774.50
<b>POLICE</b>		
207-301-759.00	Fuel- credit card	\$437.04
207-301-936	Auto Insurance	\$2,764.00
207-301-970	Capital Outlay	\$719.00
<b>PARKS &amp; RECREATION</b>		
208-751-702.003	Recreation Wages	\$1,509.10
208-751-709	FICA-Medicare	\$147.30
208-751-752.001	Supplies & Maint.	\$1,206.18
<b>CEMETERY</b>		
209-567-752	Misc. Supplies	\$173.32
<b>SENIOR SERVICES</b>		
290-673-725	Aflac Ins.	\$30.00

Paul supported. No Further Discussion  
Roll Call Vote: Overhiser, Winfrey, Macyauski, Brenner  
Yahs: 4  
Nays: none With one person absent

Cheri reported that we have sent out 533 ballots and have received 194 ballots back. I usually get 2 or 3 applications in my email daily.

Treasurer:

Balances on all accounts are as follows:

General Fund	Balance	\$648,605.24
Parks Fund	Balance	\$107,084.47
Senior Services Fund	Balance	\$110,432.05
Fire Dept. Fund	Balance	\$597,864.92
Road Fund	Balance	\$722,198.71

Police Fund	Balance	\$157,871.80
Cemetery Care Fund	Balance	\$114,113.96
Collected Tax Account	Balance	\$2,242.32
102 <sup>nd</sup> Ave. SAD	Balance	\$49,813.05
Beach Dr	Balance	\$48,456.98
Lakeview Paving	Balance	\$51,986.74
Lakeview Sewer	Balance	\$6,109.96
Lakeview Water	Balance	\$(453.87)
Pacific Sewer	Balance	\$8,167.12
Pacific Water	Balance	\$29,069.28
Orchard Sewer	Balance	\$22,520.53

Lu made motion to approve the following payments in the amount of \$159,933.35:

Orders Number 26241 – 26298

General Fund	in the amount of	\$69,062.94
Parks Fund	in the amount of	\$1,739.68
Fire Fund	in the amount of	\$52,470.00
Senior Fund	in the amount of	\$1,185.78
Police Fund	in the amount of	\$20,181.37
Pacific Sewer	in the amount of	\$15,293.58

Paul supported. No discussion or questions.

Roll Call Vote: Lu, Allan, Paul, Cheri

Yays: 4

Nays: 0 with one absent

ZBA: No meeting

Parks & Recreation:

Bruce Brandon, Chairperson Park Committee, reported that at their meeting on the 14<sup>th</sup>, all members were present as the committee toured the park properties. The committee convened the meeting at the Nature Preserve then went to Miami Park and adjourned the meeting after visiting 1<sup>st</sup> Street access. The committee members will compile their observations at the August meeting.

Senior Services Fund: No Report

Fennville Library:

Bob Sherwood reported that the library is open now for a limited basis. During the week 10:00am to 5:00pm on Thursdays 10:00 am to 7:00pm. Closed on weekends. Curbside service is still available. The staff has made the library very sterile to protect everyone from the covid-19.

Rental Update:

Kathy read her report for the meeting- 81 owners have 2020 registrations that have been processed. They are still trickling in and there are some unregistered that we are tracking down. A half dozen owners have ads on VRBO or Airbnb but their dates are blocked for the rest of the season or year.

Permits have been emailed to everyone who registered except a new one that arrived on Friday. The ones that bounced back will be snail mailed. The website list was updated a week ago.

Issues related to rentals during the Stay-At-Home order are in the hands of the prosecutor.

The Host Compliance website has identified 117 rentals in Casco.

- 81 registrations have been received
- 19 of the 81 are NOT showing up on HC site – so don't need to advertise or use off-line methods
- 6 are showing up on HC site as unregistered, but have their whole season blocked
- 18 are Sleepy Hollow, Sun n Sand, and B&B
- 11 are in AG, east of Blue Star
- 12 are showing up on the HC site – advertising & unregistered – Paul is pursuing

Complaints have been focused on several issues and Paul will discuss these issues – noise, renting more than once in a week, and trespassing. Other complaints for things that aren't illegal or against any township rules included trash cans, cigarette smoke, and parking on the street. We cannot follow-up with all the callers because the calls for the most part were anonymous.

The Host Compliance website is working well, but the hotline has some issues. The operators are being very inconsistent with their questions – recording names and street addresses. The call times don't appear to be correct. A list of questions was sent to Host Compliance last week and so far we haven't received a response. Kathy will follow-up with them this week.

Paul reported on different complaints that he followed up on, one was a complaint that they were renting more than once a week, with a response that the owner was staying at the home with the people. Another was too many cars parking in the street, parking in the street is not a violation, he did talk to the owners, and mentioned that they advertise that they have 4 parking spaces and if they would please use those spaces instead of the renters parking in the street.

There is a new owner that has two rental properties one is advertised that sleeps 24 people, that is in violation because 12 is the limit. He has contacted these people and they have been very compliant.

#### SHAES

They have been really busy with rip currents, fires and other things that have been going on around the City. Brandon Hinz, the new Fire Chief, is doing a good job and implementing some new things.

#### SHAWSA:

Passed their budget, and they did apply for the grant to replace the old stand pipe on Blue Star.

#### OLD BUSINESS:

- **Update on Casco Drain:**  
This is part of our road project, Blue Star is still on the schedule and 68<sup>th</sup> Street north to the Ganges Township line. The big question is 71<sup>st</sup> Street, they applied for a Eagle permit and the Road Commission hasn't received the permit yet. They are anticipating receiving it soon, then they will go out for bids and then possibly starting the drain work sometime in September.
- **Transfer Station Update:**  
We are trying to take care of people's needs while trying to watch the budget, trying to keep an operation going on for the public and still feasible for the township. Allan stated that we are probably the last township in the area that offers this service. We want to keep a cleaner transfer station and making sure that people are dumping in the proper way.

NEW BUSINESS:

- Outdoors Events Ordinance Fee:

We do have an Outdoor Events Ordinance and we never set a fee. Allan recommended that we set the fee at \$100.00, for someone to come in to apply for an outdoor event permit. Allan made a motion to set the fee at \$100.00. Paul supported. Any Discussion. Hearing none a roll call vote.

Roll Call Vote: Lu, Paul, Allan, Cheri

Yays: 4

Nays: 0 with one absent.

- Audit for 2019/2020 Calendar Year:

On the last page of the audit letter the amount is not to exceed \$9,200.00. This audit goes over everything, receivables, taxes, payroll, accounts payable, etc.

Cheri made motion to accept the audit with Siegfried Crandall not to exceed \$9,200.00.

Lu supported. No Discussion.

Roll Call Vote: Paul, Allan, Lu, Cheri

Yays: 4

Nays: 0 with 1 absent

PUBLIC COMMENT:

Valerie Baas asked if the Board had thought about going with the City of South Haven renting rules.

Allan said that we had not at this point.

Lu made motion to adjourn. Paul supported.

Meeting adjourned at 8:26pm

Minutes Respectively Submitted by:  
Cheryl Brenner, Township Clerk

