

# SOCIETY FOR THE QUANTITATIVE ANALYSES OF BEHAVIOR

# DEVELOPMENTS

Volume 22, Number 1, Issue 1, May 22, 2015

---

## Society for the Quantitative Analyses of Behavior (SQAB)

### Meeting of the SQAB Board and other Officers of the Society

May 23, 2014 Lunch in the hotel at 12:15 pm

**Present:** Lewis Bizo, Darlene Crone-Todd, Rachel Enoch, Elizabeth Kyonka, William Palya, Christopher Podlesnik, Derek Reed, Vasily Safin, Federico Sanabria, Timothy Shahan, Lavinia Tan

Timothy Shahan presided over the meeting.

#### 1. Welcome and introduction of all participants

On behalf of the Board and Officers, Timothy Shahan extended a warm welcome to incoming Board member Derek Reed, membership coordinator Rachel Enoch and Student Council Representative Vasily Safin.

#### 2. The minutes from SQAB 2013, detailed in SQAB Developments Volume 21, were approved.

#### 3. Opening remarks by Timothy Shahan

Timothy Shahan delivered the Progress Report on SQAB Board activity since the 2013 SQAB Symposium.

Cynthia Pietras ended her term as Board Member.

Darlene Crone-Todd is retiring from her position as Executive Director. Derek Reed was nominated and approved by the Board via email and agreed to make the meeting arrangements for 2014, since Crone-Todd was on sabbatical. Derek Reed was then nominated and approved by the Board via email to be the next Executive Director.

#### 4. SQAB administrative authorities

Nonprofit organizations registered in Massachusetts must have an official Resident Agent in Massachusetts.

The Board discussed the logistics of changing Resident Agents and banking signatories as Officers terms end.

A motion to have the Treasurer, Executive Director and Secretary as signing authorities on the SQAB bank account was approved.

Rather than appoint a new Resident Agent at the meeting, a motion was made to have incoming and outgoing Executive Directors explore possible options for incorporation as a

nonprofit, considering the logistics of remaining in Massachusetts versus moving to another state. The motion was approved.

#### 5. Further Board discussion of the SQAB Officers

Liz Kyonka will be finishing her term as Secretary after this meeting. The Board discussed electing a replacement.

The term of the Treasurer, currently 8 years, was discussed.

#### 6. Coordinating with the Association for Behavior Analysis, International (ABAI).

The Board discussed issues introduced for SQAB by ABAI's pre-convention conference activities and how to address them for the future.

#### 7. Meeting of Officers of the Society (same lunch)

- Vasily Safin (Student Representative) presented a report of the activities of the SQAB Student Council. A motion to offer up to 15 preregistrations to student volunteers who covered the registration desk for at least two 2-hour shifts was approved.
- The Officers discussed the SQAB website, ownership of the website domain, and website content including the current SQAB logo.

### SQAB Business Meeting

Friday May 23, 2014, 5:00 pm

**In Attendance:** Lewis Bizo, Ludmila Miranda Dukoski, Adam Fox, Elizabeth Kyonka, Christopher Podlesnik, Federico Sanabria, Timothy Shahan, Lavinia Tan, Thomas Zentall

Timothy Shahan called the Business Meeting to order.

- All in attendance were asked to sign in.
- SQAB Developments, Volume 21, containing the minutes from the last Business Meeting and the current Treasurer's report was distributed. The minutes from the 2012 Business Meeting were approved by voice vote.

- Timothy Shahan announced that Darlene Crone-Todd is stepping down as Executive Director and thanked her for 14 years of service.
- Timothy Shahan announced that the Board had nominated Derek Reed as Board Member and Executive Director. Those attending the Business Meeting approved his election by voice vote.
- Lavinia Tan delivered the Treasurer's Report.
- A motion was made to allow the Board to explore what is needed to move SQAB's base of operations to KS and to vote and to act based on that information as regards banking and related financial operations, and the state in which SQAB is incorporated as a nonprofit. The motion was approved by voice vote.
- Timothy Shahan announced that the Board is looking for a new Secretary to serve a term 2016-2020, beginning with the 2015 Board meeting, that the Board was aware of issues with the current website, and that the organization is soliciting designs for a new logo.

## Special Meeting of the SQAB Board

January 14, 2015, 5PM CST by Conference Call

**Present:** Lewis Bizo, Rachel Enoch, Elizabeth Kyonka, Derek Reed, Federico Sanabria, Timothy Shahan, Lavinia Tan

Timothy Shahan presided over the meeting.

### 1. Timothy Shahan called the meeting to order.

### 2. Signatories on the SQAB bank account.

SQAB's bank account requires multiple signatories. There was verbal consensus among the Board that signatories should be active members of the Board.

A motion was put forward to remove Michael Lamport Commons, retired from active membership on the Board after decades of valued service, as signatory and to add Derek Reed instead. The motion passed.

## Progress Report since the 2014 SQAB Symposium

- Nominations for open positions (Board Member & Secretary, Board Member & Treasurer) were received and voted on by e-mail. The Board will act on the results during the 2015 Board Meeting, then pass their recommendation to the Business Meeting for final approval.

## SQAB: Financial Report January 1, 2014 to December 31, 2014

### INCOME

Balance 1/1/2014	Bank of America Total	\$18,071.60
	Preregistrations	\$ 3,393.60
	Onsite registrations	\$ 9,790.00
	Student Council Income (shirts)	<u>\$ 470.00</u>
	Total	\$14,045.84
	<b>Total</b>	<b>\$32,117.44</b>

### EXPENSES

Symposium		
Symposium expenses - catering, A/V, etc.		\$ 7,821.39
Misc. symposium expenses-signage, lunch, tape, receipts.		\$ 621.34
Program booklets		\$ 521.76
Plaque for Darlene		\$ 63.00
Reimbursement student funds to Vasiliy Safin		\$ 620.00
Tax preparation (Stephen Umana)		\$ 900.00
Annual report fee		<u>\$ 35.00</u>
		<b>\$ 10,582.49</b>

Bank Balance 12/31/2014	Bank of America	<b>\$21,534.95</b>
-------------------------	-----------------	--------------------