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NO SHOW & CANCELLATION POLICY NOTICE

Effective **September 1, 2014**, patients who do not keep their scheduled appointment or provide notice of cancellation will be subject to a No Show documentation in their patient profile. Failure to cancel the appointment without notice is considered a “No Show”. After **3** No Show appointments on different days by individual within a year or **5** No Show appointments within a year by family, we reserve the right to dismiss the patient and the family from the care of Kidz Biz Pediatrics. The purpose of this policy is to assure that patients have access to care when needed by maximizing the utilization of available appointments. When you do not show for an appointment, it prevents other children from being seen and receiving care.

We understand circumstances may arise which make it impossible for you to keep a scheduled appointment. Should this happen in the future, please provide the office a **24 hour notice** of cancellation or rescheduling. If cancellation occurs less than 24 hours prior to appointment time, charges incurred by outside facilities charged to this office for services not provided by our office will be the responsibility of the patient’s responsible party.

Thank you for your understanding,
Kidz Biz Pediatrics