

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON DECEMBER 6, 2018**

1. Call to Order

Mayor Shanti Platt called the meeting to order at 7:04 pm.

2. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Peter Spirup, Utility Worker John Robinson

Others Present: Joe Budge, Woodburn Fire District; Republic Services Staff; Ted Woodruff

3. Pledge of Allegiance and Recognition of George H.W. Bush

4. Announcements:

a. Additions/deletions to the agenda

1) Add Tree City USA Discussion, New Business 7(e)

5. Public Comment:

Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

Ted Woodruff of 260 Alder Avenue asked for updates on the speed signs. He stated that people are still speeding into town on Checkerboard Road. Chief Spirup stated that speed signs will soon be installed on Checkerboard Road.

Chief Budge told the council about a grant that was recently received by the Woodburn Fire District. This grant is a Federal grant for the recruitment and retention of volunteer fire fighters. Chief Budge would like to find local volunteers from Gervais for the purpose of creating a local fire station in Gervais.

6. Consent Calendar:

- a. Approval of the minutes of the November 1, 2018 Regular Session
- b. Approval of bill list for October 25 – November 28, 2018

Councilor Wagner made a motion to adopt the consent calendar as presented, seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.

7. New Business

- a. Consideration & Approval of Interim Recycling Surcharge by Republic Services – Jay Lawson, Operations Manager

Drew, from Republic Services, came before the council to discuss and ask for approval for a recycling surcharge. This surcharge would be charged to the residents on their regular bills. Republic is coming back after appearing before the council on October 4th. Drew reviewed his report with the council about the need for a recycling surcharge in Gervais. He stated that commodity pricing is driving an increase in recycling costs for trash haulers.

Mayor Platt asked about how long the surcharge would be in place, to which Drew responded that Republic would review the surcharge on a yearly basis. There was a brief discussion about the length of time the surcharge would be in place. Drew discussed the way the fee would be labeled on the bill. Councilor Wagner asked Drew whether other local cities have been talking with Republic about this surcharge. Mayor Platt suggested arranging a conference meeting with other local city managers and mayors to discuss the surcharge with Republic. Drew stated that the surcharge start date for each city will be staggered as it is approved by each individual council. The council asked that the surcharge discussion be tabled until more local cities have discussed this fee with Republic. Drew made comments about how that will affect the profits of Republic Services. Drew also agreed to come back at a later date after discussions have been completed with more local cities.

- b. Discussion on Use of Proceeds from Sale of Old City Hall Building

Susie mentioned that Councilor Harvey requested this discussion at the last council meeting. She also mentioned that the sale of old City Hall has closed and been finalized. A down payment of \$20,000 was received, minus fees, and there will be monthly payments of approximately \$1,400 made to the City. Susie mentioned that a decision needs to be made about what to do with the proceeds.

Councilor Harvey suggested that the proceeds be put into an emergency fund to only be used when absolutely necessary. There was general discussion about how to use the funds from the sale of the old City Hall. Susie mentioned an idea for constructing a new building at Public Works to house equipment and possibly a fire apparatus. The council discussed the idea of Woodburn Fire bringing a fire apparatus to Gervais. Susie suggested creating a separate fund for the sale proceeds and bringing an ordinance to the January 2019 council meeting. There was discussion about how to describe the use of the proceeds when creating the new fund. The council agreed that an ordinance be brought before the council and then a decision be made how to use the sale proceeds. All councilors gave consensus by stating “yes”.

c. Adopt November, 2018 Election Results

City Recorder Timothy Rhyne read the results of the November 6, 2018 General Election results.

Councilor Wagner made a motion to adopt the results of the November 6, 2018 General Election. Seconded by Councilor Gregory. Motion is unanimously carried and so moved.

d. Observance of Martin Luther King Day

Susie brought information to the council about the cost to the City if Martin Luther King Day were to be added to the list of observed holidays. The increased cost comes from the police officers and their schedules. There was a discussion among the council about paid holidays that the City currently allows.

Councilor Harvey made a motion to leave the current observed holidays the same, seconded by Councilor Gregory. Motion is unanimously carried and so moved.

e. Tree City USA Discussion

Susie stated that the council is the City's tree committee and that a report is due to Tree City USA every December that recaps all tree-related activities in Gervais. One requirement to maintain Tree City USA status is to spend \$2/capita on tree maintenance. This can be made up of actual expenditures and also time spent on tree-related work and events. Susie gave details about activities and events relating to Tree City USA. Since the tree committee needs to meet once per year, this report and meeting counts as the required annual meeting.

8. Staff Reports:

a. City Manager

Susie reminded the council about upcoming dates. Susie and Heidi Bell from Donald are arranging government and ethics training from COG. The government training will be held in Gervais on Saturday, January 26th from 8:30am-4pm. Part of the training will be on land use. The cities of St. Paul, Mt. Angel, Scotts Mills, Aurora and Hubbard have been invited to attend the training. The COG will bill for the training and the cost will be split among the cities. The ethics commission training will be held on March 5th from 6:30pm-9pm to be most likely be held in Donald. Susie was asked by the Chamber director if Gervais would host one of their Greeters events in January. Susie agreed to host on January 11th at 7:30am. These Greeter meetings are meant to promote local businesses. There is also an Elected Essentials workshop and Budget Law training coming up as well. There was a brief dialog about council discussions of land use matters.

b. Police Department

Chief Spirup updated the council on Officer Palmer's recovery after a recent auto accident. He also mentioned that the department has a program in place to help with drug overdose situations. There was a brief discussion about the program and equipment for drug overdose situations. Councilor Wagner asked about the insurance status of the wrecked patrol vehicle and Chief Spirup gave details regarding the status of the insurance claim.

c. Public Works

Susie started by mentioning that the recruitment process for Public Works Superintendent has been completed and that staff member John Robinson was chosen for the position. For his report, John Robinson mentioned that the pumps and controllers in the 4th Street lift station were recently replaced. Councilor Wagner asked about the status of the painting project over at the Public Works building. John replied that the contractor never finished the job and just left. Susie stated that the project should get completed sometime in the Spring. Mayor Platt asked about recruitment of a new Public Works worker and Susie replied that she is waiting until February to start recruitment.

9. Business from the Mayor or Council

Mayor Platt talked with the council about upcoming Christmas activities. Councilor Wagner also spoke to the council and gave additional details about the Christmas events. Mayor Platt encouraged the council members to attend training events if possible. She also mentioned that Dollar General is interested in doing a toy drive for the Christmas events.

10. Executive Session as allowed under ORS 192.660 (2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

- a. The executive session was opened at 8:58 pm
- b. The executive session was opened at 9:18 pm

11. Adjourn

The meeting was adjourned at 9:19 pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON DECEMBER 6, 2018 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor