

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

October 30, 2014

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Sandra Templeton, present; John Hayes, present; Judy Repcik, present; Kevin Biltz, present; Tim Paulus, present; Julie Bearss, present.

RESOLUTION 2014-207: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-208: A motion was made by Sandra Templeton to approve the minutes of the October 9, 2014 Regular Meeting as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, abstain; John Hayes, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

David Starcher, Farmer/Resident Thomas Repcik, Employee/Resident
Gary Stewart, Fire Dept./Resident Joseph Corbin, Employee
Vicki Kline, Candidate for Commissioner

Vicki Kline introduced herself and asked for support in her candidacy for Commissioner. She shared that she has been asked 1) why would she want to leave the treasurer's office and 2) what do the Commissioners do? She said the treasurer's position is probably the best elected position in the county—she has a great staff but the longer she's been there the more she realizes there needs to be someone in the commissioner's spot who understands finance, and has people skills because commissioners act as the liaison between the departments in Portage County and Portage County. The Commissioner also has to have negotiating skills; be a good listener; listen more than they talk and [have the ability to] appropriate a \$38 million budget. As far as she knows there hasn't been anyone in this position in the past that has had a lot of experience in budgeting and finance—she has over 30 years. She's been with corporations, families, nonprofits and individuals and she thinks she has what it takes to do a good job. She thanked everyone for their time.

CORRESPONDENCE

Tom gave a copy of an update regarding the 018A-15 Road Salt Contract to Kevin.

OLD BUSINESS

--Trunk-or-Treat Review

Everything went well. There were 37 cars and over 200 children who participated this year.

NEW BUSINESS

--One Cemetery deed was signed.

--Three Wood Bids were opened and read: 1) \$37.50 2) \$265.00 3) \$210.00. The winning bid was from Jason Proctor for \$265.00. Once his payment has been received, he will be given two weeks to pick up the wood by showing the receipt that Judy will give to him.

--Diane gave an insurance update regarding the new Road Department Personnel.

RESOLUTION 2014-209: A motion was made by Sandra Templeton to approve that health insurance coverage for the Road Supervisor and the Assistant Road Supervisor will go into effect after their 90-day probationary period; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

--Four EMS closure authorizations were signed. Tim said the State is still not accepting anything; there's a computer glitch that they [State] should have ironed out within the next couple of weeks. He asked Judy to fax a copy of the insurance rejection to Life Force, Chris Knapp regarding the question on the non-transport billing. This was received with the fourth denial from the insurance company.

DEPARTMENT REPORTS

Julie Bearss - Zoning Inspector

--She made/received 24 phone calls.

--Three permits were issued.

--She received a phone call from Portage County Health Department concerning the property at 4092 State Route 14 (fence company). After assessing the cleanup, they have now closed the case.

--She has sent information for a proposed resolution change to Chris Meduri. She asked the Trustees if any of them have been given any guidance or information on this subject by Chris. [The Trustees said that they have not.] She received a call last week from an appraiser looking for the Township's clause about the rebuilding of nonconforming structures. Diane recommended that she send a reminder email to Chris Meduri.

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John introduced Kevin Biltz to everyone and welcomed him aboard as Edinburg's Road Supervisor.

Kevin Biltz - Roads, Buildings, Cemetery and Park

--He reported that they've been picking up leaves and working at the park and the cemetery. The leaf machine had a bearing go out so that was replaced. A spark plug wire will need to be replaced soon too.

--He and Scott have been driving around the roads; trying to get familiar with them. The trucks have been tearing up Carlisle Way and there's a really bad hole there right now. Diane said First Energy will repair this. Tim has their contact number; Diane asked Tim to call them about the current issues.

--He asked if a portable generator could be purchased in order to work on equipment at the park garage. It is always very dark there so they'd like to run a light there and a portable air compressor. There is old equipment that could be sold to acquire income to purchase the generator.

It was discussed to install electricity in the park garage. Proper permits would be purchased if this is the route they will go. Diane and Sandy asked Kevin to get prices and present them at the next meeting.

--As he and Scott were driving around, they noticed there are several 'stop' and 'stop ahead' signs that are not at the legal height. They are supposed to be over 6 feet high. Judy said this has been a work in progress; replacing poles as the sign needed replacing. The Trustees instructed him to work diligently on this.

--He reminded them that the Trustees said they were going to put a computer at the garage. Tom is working on this.

--David Starcher asked him if he looked at the water issue on his property. Kevin said that he had and he will meet him out there one day and discuss options for clearing it up. They will also contact Mr. Griffiths about getting permission from him (in writing) for them to go on his property to deal with this issue.

--Tim will help Kevin set up call forwarding of Township business calls to his personal cell phone so he doesn't have to carry two phones.

--Diane asked him if he's found the Christmas lights yet. He said he was told where they're located. Diane and Sandy will weed out the decorations and make a plan for the lighting.

--He asked about the old, rusted dumpsters out by the towers—can they be scrapped? Tom will call Bill.

--The Christmas lighting is the first Saturday in December – the 6th at 6:00 pm.

Tim Paulus - Fire Department Report

Milton Fire

--Milton Fire has made a \$2,000 offer for the Township's two old Lifepak 12's which is \$50 more than another company quoted. If this offer is accepted the Township would be helping a local department. He believes this is a reasonable offer.

RESOLUTION 2014-2010: A motion was made by Sandra Templeton to accept the \$2,000 offer from Milton Fire to purchase the two used Lifepak 12's from Edinburg Township; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

Station Painting

--The station painting is about 98% complete. He complimented Captain Stewart, Joe and Tony on the excellent job they did. He also thanked Mike Currey of Currey Trucking for the use of their man lift to complete the job.

Employee

--He recommended that the Board hire David West to the Fire Department. David is an EMT-Basic and FFII.

RESOLUTION 2014-211: A motion was made by Sandra Templeton to hire David West for Fire Department Duty and Call Back Crew contingent on the results from the physical, drug screen and background check; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

--Joe Corbin has submitted his resignation from full-time (he wishes to remain part-time) to take a job with Summa Akron City effective November 9, 2014.

Grants

--The 2014 Fema Fire Act grant will open next week. He would like to apply for a replacement of turnout gear at a cost estimate of \$42,500. The match would be 5% or \$2,125.

He would also like to attempt to apply for the grant to replace the 1511 (International squad) again with a used squad at \$50,000 with a \$2,500 match with an additional \$2,000 to leverage for a total local contribution of \$4,500. Mr. Hayes would need to complete his NIMS IC-100 and 700 courses before he can legally apply. Diane said the budget needs to be addressed before this can happen. Tim said these matches would need to be taken out of the Township's general fund, otherwise he cannot apply.

Upcoming Association Events

--Breakfast with Santa: December 6 at the Townhall from 8am-12pm

--Christmas Food Drive: December 13 at Pettigrew's from 9am-1pm

--Fire Department Christmas Dinner: December 13 at the Townhall 5pm

Please bring a covered dish to share if you'd like to attend.

--Santa Toy Delivery: December 20 starting at 5pm

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Judy Repcik - Fiscal Officer Report

She presented the following:

--Year-to-Date Cash Summary

--Year-to-Date Departmental Report

--She told Kevin to come to the office and bring his departmental budget papers with him so they can go over them with him.

--She will get the numbers from Tim for the amendment to the 2014 Budget.

RESOLUTION 2014-212: A motion was made by Diane Austin to file the amendment with the Budget Commission to correct the revenue and appropriations in the 2014 Budget; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

TRUSTEE REPORTS

Sandra Templeton

--Tiffany Prewitt called her about using the Townhall (with no fee) for a 4-H one meeting a month. All agreed. She will have Tiffany call Noreen to schedule it.

Tim asked if something could be done to free up the Townhall if a group has booked it, for example, for the year and then they decide not to meet. There have been times when the Fire Department could have used it for training but it was booked by one of these groups and then they didn't show up.

Sandra will ask Noreen to tell the groups to let her [Noreen] know as soon as possible in advance when they're not going to use the Townhall so that other meetings could be scheduled.

--She congratulated Joe on his new job and said she's glad he'll stay on part-time with Edinburg.

John Hayes

--He had nothing further to report at this time.

Diane Austin

--She would like to work on the Fire Department budget at the next meeting.

--As soon as Chris Boring contacts her to tell her that the numbers are ready, she will set a date to meet and discuss the health insurance.

Sandra asked if the material from the old bleachers is still stacked down at the park. Scott said it has been taken B&B Recycling and a check is forthcoming.

Jim Hershberger is now no longer working for the Township and he will turn in his uniforms, phone, etc. soon.

RESOLUTION 2014-213: A motion was made by Sandra Templeton to approve the payment of the bills; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-214: A motion was made by Sandra Templeton that the meeting be adjourned at 8:22 p.m. this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

Diane Hargett Austin, Chairperson

John Hayes, Trustee

Sandra Templeton, Trustee

Judy Repcik, Fiscal Officer