



CITY OF GERVAIS

592 Fourth Street/PO Box 329, Gervais, Oregon 97026-0329

City Hall: 503-792-4900 Fax: 503-792-3791

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GERVAIS CITY COUNCIL AGENDA

The Gervais City Council will hold a Regular Meeting starting at 7:00 PM on Thursday, April 2, 2020

This meeting will be held by Conference Call due to COVID-19 Restrictions

Call-in Number: 978-990-5000

Access Code: 529998

1. Call to Order
2. Roll Call
3. Announcements/Appointments
 - a. Additions/deletions to the agenda
4. Public Comment:
 - a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.
5. Consent Calendar:
 - a. Approval of the minutes of the March 17, 2020 Special Session
 - b. Approval of bill list for February 25 – March 25, 2020

Requested Action: Motion to approve the April 2, 2020 consent calendar as presented.
6. Action Items
 - a. Review draft Intergovernmental Agreement with Marion County Concerning Storage of a CERT Trailer, authorizing City Manager to sign once final.
7. Staff Reports:
 - a. City Manager
 - b. Police Department
 - c. Public Works
8. Business from the Mayor or Council
9. Adjourn

Gervais is a charming, dynamic rural community with a rich cultural heritage, valuing the past and anticipating the future...a wonderful and tranquil place to work, play and live.

The City of Gervais is an Equal Opportunity Provider and Employer. Complaints of discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, DC 20250-9410

**MINUTES OF THE SPECIAL SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 6:30 PM ON MARCH 17, 2020**

1. Call to Order

The meeting was called to order at 6:30 PM.

2. Pledge of Allegiance

The pledge of allegiance was recited.

3. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Mark Chase, Public Works Superintendent John Robinson. Please see sign-in sheet for others who were present.

4. Announcements/Appointments

a. Additions/deletions to the agenda

1)Addition: Resolution 20-002, Declaring a state of emergency in the City of Gervais (9b)

5. Public Comment:

a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

1)Joe Budge of Woodburn Fire spoke to the council about the actions that the Department is taking in response to the outbreak of COVID-19.

6. Consent Calendar:

- a. Approval of the minutes of the February 6, 2020 Regular Session
- b. Approval of bill list for January 30, 2020 – February 24, 2020

Councilor Wagner made a motion to approve the March 17, 2020 consent calendar as presented. Seconded by Councilor Leiva. Motion is unanimously carried and so moved.

7. Presentations

- a. None

8. Public Hearing

- a. None

9. Action Items

a. Approve Temporary City Policy: Response to COVID-19

1)City Manager Susie Marston stated that this temporary city policy was drafted from a template created by the City of McMinnville. This policy states that the City of Gervais will be following the guidance outlined by the Governor’s Office, OHA, CDC and Marion County Health and Human Services. This policy also puts some added protections in place for employees who become affected by COVID-19. An additional leave of 80 hours is allowed so that employees who are ill or caring for an ill family member do not to have to use their normal accrued leave. This additional leave will be tracked separately. There was brief discussion about employees working remotely.

Councilor Wagner made a motion to approve the temporary city policy: response to COVID-19. Seconded by Councilor Leiva. Motion is unanimously carried and so moved.

b. Resolution No. 20-002

1)Mayor Platt stated that this resolution creates a temporary city policy that describes the procedures that Gervais can take in response to a declared emergency.

Councilor Wagner made a motion to adopt Resolution No. 20-002 declaring a temporary state of emergency within the boundaries of the City of Gervais and delegating authority to the city manager. Seconded by Councilor Gregory. Motion is unanimously carried and so moved.

10. Staff Reports:

a. City Manager

In response to the declaration from Governor Brown, the next two court dates will be canceled. City Hall will also be closed to the general public starting March 18th. Employees will still come to work with business be conducted over phone and via the drop box. . Information about the temporary closure will be posted on the City Hall doors and website.

There is a pre-construction meeting scheduled for next week for the Ivy Woods project. The meeting may be done by tele-conference. The 4th Street project has begun this week.

b. Police Department

Chief Chase encouraged everyone to gather information from the official channels to get the most accurate information regarding COVID-19.

c. Public Works

There will be minor changes to the designs for the 4th Street Project. The street is shut down to through traffic but is open to those living on 4th Street.

11. Business from the Mayor or Council

Mayor Platt spoke about the role of Gervais during the COVID-19 crisis and the impact of the virus. The School

District will be distributing lunches to student homes in Gervais during the time classes are canceled. The Mayor also talked about caring for the elderly citizens in Gervais. There was a brief discussion about CERT welfare checks in Gervais. Chief Joe Budge spoke about the welfare checks. Councilor Harvey asked about how City Hall will assist the public during the closure. Susie said that payments can be made through the drop box and mail. Councilor Harvey also asked about cleaning supplies at City Hall. There was a brief discussion about supplies.

12. Adjourn

- a. The meeting was adjourned at 7:01 PM.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON MARCH 17, 2020 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor

City of Gervais
Bill List February 25 – March 25, 2020

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
911 Supply	2/12/2020	Stryke Pants, Equip. - Virula	General Fund	Police	\$ 293.21
	2/17/2020	EarPhone - T. Virula	General Fund	Police	\$ 27.83
	2/18/2020	Blauer Armor Skin (2) - Virula	General Fund	Police	\$ 99.98
				TOTAL:	\$ 421.02
Backflow Management	1/29/2020	January 2020 Backflow Svcs	Water Fund	Backflow	\$ 610.50
	2/26/2020	February 2020 Backflow Svcs	Water Fund	Backflow	\$ 604.50
				TOTAL:	\$ 1,215.00
Baltazar Gonzalez	2/28/2020	Oct.-Dec. 2019 Stipend	General Fund	Council	\$ 40.00
	2/28/2020	July-Sep. 2019 Stipend	General Fund	Council	\$ 40.00
	2/28/2020	April-June 2019 Stipend	General Fund	Council	\$ 20.00
				TOTAL:	\$ 100.00
Beery, Elsner & Hammond LLP	2/3/2020	January 2020 Legal Services	General Fund	Admin	\$ 2,501.28
				TOTAL:	\$ 2,501.28
BioLynceus LLC	2/5/2020	ProBiotic Scrubber II - 30gal	Sewer Fund	Sewer	\$ 1,645.18
				TOTAL:	\$ 1,645.18
BlackPoint IT Services	2/28/2020	2020 SonicWall Firewall Renewal	General Fund	Admin	\$ 147.00
	2/28/2020	2020 SonicWall Firewall Renewal	General Fund	Police	\$ 147.00
	2/28/2020	2020 SonicWall Firewall Renewal	General Fund	Streets	\$ 42.00
	2/28/2020	2020 SonicWall Firewall Renewal	Water Fund	Water	\$ 42.00
	2/28/2020	2020 SonicWall Firewall Renewal	Sewer Fund	Sewer	\$ 42.00
				TOTAL:	\$ 420.00

Bread & Salt Catering	3/9/2020	Mental Health Training	General Fund	Police	\$	120.00
				TOTAL:	\$	120.00
Bretthauer Oil Co.	2/29/2020	February 2020 Fuel Charges	General Fund	Police	\$	596.31
	2/29/2020	February 2020 Fuel Charges	General Fund	Streets	\$	87.74
	2/29/2020	February 2020 Fuel Charges	Water Fund	Water	\$	87.74
	2/29/2020	February 2020 Fuel Charges	Sewer Fund	Sewer	\$	87.74
				TOTAL:	\$	859.53
CIS Trust	3/2/2020	EMPLOYEE/FAM MEDICAL INS	General Fund	Admin	\$	497.06
	3/2/2020	EMPLOYEE MEDICAL INSURANCE	General Fund	Admin	\$	190.08
	3/2/2020	MEDICAL/DENTAL B/C COPAY B	General Fund	Admin	\$	589.84
	3/2/2020	LIFE INSURANCE	General Fund	Admin	\$	2.75
	3/2/2020	EMPLOYEE MEDICAL INSURANCE	General Fund	Police	\$	764.16
	3/2/2020	EMPLOYEE/SP MEDICAL INS	General Fund	Police	\$	1,419.41
	3/2/2020	EMPLOYEE/FAM MEDICAL INS	General Fund	Police	\$	497.08
	3/2/2020	MEDICAL/DENTAL B/C COPAY B	General Fund	Police	\$	5,854.74
	3/2/2020	EMPLOYEE MEDICAL INSURANCE	General Fund	Police	\$	934.16
	3/2/2020	LIFE INSURANCE	General Fund	Police	\$	18.06
	3/2/2020	EMPLOYEE/FAM MEDICAL INS	General Fund	Court	\$	99.42
	3/2/2020	EMPLOYEE MEDICAL INSURANCE	General Fund	Court	\$	37.21
	3/2/2020	MEDICAL/DENTAL B/C COPAY B	General Fund	Court	\$	182.57
	3/2/2020	LIFE INSURANCE	General Fund	Court	\$	0.77
	3/2/2020	EMPLOYEE/SP MEDICAL INS	State Tax Street Fund	Street Improvement	\$	354.85
	3/2/2020	EMPLOYEE/FAM MEDICAL INS	State Tax Street Fund	Street Improvement	\$	198.83
	3/2/2020	EMPLOYEE MEDICAL INSURANCE	State Tax Street Fund	Street Improvement	\$	411.07
	3/2/2020	EMPLOYEE/FAMILY MED INS	State Tax Street Fund	Street Improvement	\$	876.01
	3/2/2020	LIFE INSURANCE	State Tax Street	Street	\$	2.28

			Fund	Improvement		
3/2/2020	EMPLOYEE/SP MEDICAL INS		Water Fund	Water	\$	461.31
3/2/2020	EMPLOYEE/FAM MEDICAL INS		Water Fund	Water	\$	298.25
3/2/2020	EMPLOYEE MEDICAL INSURANCE		Water Fund	Water	\$	279.95
3/2/2020	MEDICAL/DENTAL B/C COPAY B		Water Fund	Water	\$	252.79
3/2/2020	EMPLOYEE/FAMILY MED INS		Water Fund	Water	\$	438.00
3/2/2020	LIFE INSURANCE		Water Fund	Water	\$	3.38
3/2/2020	EMPLOYEE/SP MEDICAL INS		Sewer Fund	Sewer	\$	461.31
3/2/2020	EMPLOYEE/FAM MEDICAL INS		Sewer Fund	Sewer	\$	298.25
3/2/2020	EMPLOYEE MEDICAL INSURANCE		Sewer Fund	Sewer	\$	279.95
3/2/2020	MEDICAL/DENTAL B/C COPAY B		Sewer Fund	Sewer	\$	252.79
3/2/2020	EMPLOYEE/FAMILY MED INS		Sewer Fund	Sewer	\$	438.00
3/2/2020	LIFE INSURANCE		Sewer Fund	Sewer	\$	3.38
3/2/2020	EMPLOYEE/SP MEDICAL INS		Storm Drainage	Storm Drainage	\$	141.94
3/2/2020	EMPLOYEE/FAM MEDICAL INS		Storm Drainage	Storm Drainage	\$	99.41
3/2/2020	EMPLOYEE MEDICAL INSURANCE		Storm Drainage	Storm Drainage	\$	112.00
3/2/2020	MEDICAL/DENTAL B/C COPAY B		Storm Drainage	Storm Drainage	\$	126.38
3/2/2020	EMPLOYEE/FAMILY MED INS		Storm Drainage	Storm Drainage	\$	194.67
3/2/2020	LIFE INSURANCE		Storm Drainage	Storm Drainage	\$	1.29
				TOTAL:	\$	17,073.40

City of Salem	2/10/2020	Q3 2019-20 Police/Fire Comm.	General Fund	Police	\$	9,160.00
				TOTAL:	\$	9,160.00

Columbia Cardmember Services	1/27/2020	Get Well Flowers - Jentzsch	General Fund	Admin	\$	79.98
	1/31/2020	Business Cards (500) - Marston	General Fund	Admin	\$	30.99
	1/31/2020	C/H, P/D Office Supplies	General Fund	Admin	\$	206.97
	2/12/2020	City Hall Bathroom	General Fund	Admin	\$	178.55

Supplies					
	2/13/2020	City Hall Air Freshener	General Fund	Admin	\$ 13.16
	2/20/2020	City Recorder PC Mouse	General Fund	Admin	\$ 22.99
	2/20/2020	Pop-up Notes, Staples	General Fund	Admin	\$ 12.83
	2/11/2020	C/H Receipt Paper	General Fund	Admin	\$ 21.59
	1/31/2020	Black Nitrile Exam Gloves	General Fund	Police	\$ 74.90
	1/31/2020	C/H, P/D Office Supplies	General Fund	Police	\$ 88.25
	2/6/2020	Steris Foam Alcohol	General Fund	Police	\$ 49.90
	2/6/2020	Alcare Wall-Mount Dispenser	General Fund	Police	\$ 13.60
	2/12/2020	OACA Conference - Wiesner	General Fund	Court	\$ 200.00
				TOTAL:	\$ 993.71
Dan Marshall	2/28/2020	Child Passenger Training	General Fund	Police	\$ 46.80
	3/6/2020	GVP20-50 Debrief Lunch	General Fund	Police	\$ 37.35
				TOTAL:	\$ 84.15
DataVision Cooperative	3/1/2020	February 2020 Telephone Charges	General Fund	Admin	\$ 511.77
	3/1/2020	February 2020 Telephone Charges	General Fund	Police	\$ 262.88
	3/1/2020	February 2020 Telephone Charges	General Fund	Streets	\$ 70.91
	3/1/2020	February 2020 Telephone Charges	Water Fund	Water	\$ 70.91
	3/1/2020	February 2020 Telephone Charges	Sewer Fund	Sewer	\$ 70.92
				TOTAL:	\$ 987.39
Dell Marketing L.P.	2/15/2020	City Hall Main Server	General Fund	Admin	\$ 8,155.60
				TOTAL:	\$ 8,155.60
G.W. Hardware	1/30/2020	Black Nitrile Gloves	General Fund	Streets	\$ 5.32
	1/30/2020	Black Nitrile Gloves	Water Fund	Water	\$ 5.33
	2/13/2020	Batteries, Bulk Hardware	Water Fund	Water	\$ 34.91
	1/30/2020	Black Nitrile Gloves	Sewer Fund	Sewer	\$ 5.33
				TOTAL:	\$ 50.89
H.D. Fowler	2/25/2020	1-1/2" Meter Flange Gasket	Water Fund	Water	\$ 51.63

				TOTAL:	\$	51.63
HRA VEBA Plan	3/2/2020	HRA VEBA Contribution	General Fund	Admin	\$	32.34
	3/2/2020	HRA VEBA Contribution	General Fund	Police	\$	87.45
	3/2/2020	HRA VEBA Contribution	General Fund	Court	\$	8.04
	3/2/2020	HRA VEBA Contribution	State Tax Street Fund	Street Improvement	\$	47.23
	3/2/2020	HRA VEBA Contribution	Water Fund	Water	\$	43.91
	3/2/2020	HRA VEBA Contribution	Sewer Fund	Sewer	\$	43.91
	3/2/2020	HRA VEBA Contribution	Storm Drainage	Storm Drainage	\$	17.12
				TOTAL:	\$	280.00
Harden Psychological Associates	2/5/2020	Employment Psych - Virula	General Fund	Police	\$	395.00
				TOTAL:	\$	395.00
Hillyer's Ford	2/3/2020	2010 Charger Brakes, Bearing	General Fund	Police	\$	1,549.29
				TOTAL:	\$	1,549.29
Hubbard Cleaners	2/18/2020	Jan-Feb 2020 Cleaning Svcs	General Fund	Police	\$	90.00
	1/31/2020	Dec. 2019 - Jan. 2020 Cleaning	General Fund	Police	\$	30.00
				TOTAL:	\$	120.00
John Harvey	2/28/2020	Oct.-Dec. 2019 Stipend	General Fund	Council	\$	30.00
	2/28/2020	July-Sep. 2019 Stipend	General Fund	Council	\$	40.00
	2/28/2020	April-June 2019 Stipend	General Fund	Council	\$	20.00
				TOTAL:	\$	90.00
Johnson Engine Service	2/18/2020	Unit 3 Fuel Pump Replacement	General Fund	Police	\$	565.70
				TOTAL:	\$	565.70
Long Bros. Building Supply	2/19/2020	Water Pipe Fittings	Water Fund	Water	\$	45.86
				TOTAL:	\$	45.86

Michael Gregory	2/28/2020	Oct.-Dec. 2019 Stipend	General Fund	Council	\$	20.00
	2/28/2020	July-Sep. 2019 Stipend	General Fund	Council	\$	40.00
	2/28/2020	April-June 2019 Stipend	General Fund	Council	\$	30.00
					TOTAL:	\$ 90.00
Mid-Willamette Valley COG	2/11/2020	January 2020 City Planner	General Fund	Admin	\$	191.25
	2/24/2020	2020 Annual Meeting & Dinner	General Fund	Admin	\$	35.00
	2/24/2020	2020 Annual Meeting & Dinner	General Fund	Council	\$	35.00
					TOTAL:	\$ 261.25
Moonlight Maintenance	2/27/2020	February Janitorial/Chair	General Fund	Admin	\$	568.00
						TOTAL:
Northstar Chemical	1/31/2020	Sodium Hypochlorite 12.5%	Water Fund	Water	\$	544.50
	1/31/2020	Sodium Hypochlorite 12.5%	Sewer Fund	Sewer	\$	669.20
	1/31/2020	Sodium Bisulfite 38%	Sewer Fund	Sewer	\$	448.48
					TOTAL:	\$ 1,662.18
Oregon Peace Officers Association	2/26/2020	Forensic Document Training	General Fund	Police	\$	75.00
						TOTAL:
Pacific Office Automation	2/17/2020	March 2020 C/H Copier Lease	General Fund	Admin	\$	183.10
	2/12/2020	C/H Copier Usage	General Fund	Admin	\$	12.43
	1/30/2020	P/D Copier Usage	General Fund	Police	\$	108.14
					TOTAL:	\$ 303.67
Pitney Bowes	2/28/2020	Postage Meter 3/14- 6/14/20	General Fund	Admin	\$	105.00
	3/8/2020	February 2020 Postage	General Fund	Admin	\$	17.00
	3/8/2020	February 2020 Postage	General Fund	Police	\$	10.00
	3/8/2020	February 2020 Postage	Water Fund	Water	\$	11.50
	3/8/2020	February 2020 Postage	Sewer Fund	Sewer	\$	11.50

				TOTAL:	\$	155.00
Sonsray Machinery, LLC	1/31/2020	Loader/Backhoe 2000hr Service	General Fund	Streets	\$	668.21
	1/31/2020	Loader/Backhoe 2000hr Service	Water Fund	Water	\$	668.21
	1/31/2020	Loader/Backhoe 2000hr Service	Sewer Fund	Sewer	\$	668.22
				TOTAL:	\$	2,004.64
Susie Marston	2/26/2020	OSHA Training - Mileage	General Fund	Admin	\$	82.46
				TOTAL:	\$	82.46
Tetra Tech, Inc.	2/19/2020	February 2020 Engineering	General Fund	Admin	\$	746.83
	2/19/2020	February 2020 Engineering	State Tax Street Fund	Street Improvement	\$	271.69
	2/19/2020	February 2020 Engineering	Storm Drainage	Storm Drainage	\$	656.67
				TOTAL:	\$	1,675.19
V&V Manufacturing	2/26/2020	Police Badges Blue Enamel	General Fund	Police	\$	546.75
				TOTAL:	\$	546.75
Waterlab Corp.	2/3/2020	Water/Wastewater Testing	Water Fund	Water	\$	2,220.00
	2/3/2020	Water/Wastewater Testing	Sewer Fund	Sewer	\$	530.00
				TOTAL:	\$	2,750.00
Wesley Leiva	2/28/2020	Oct-Dec 2019 Stipend	General Fund	Council	\$	30.00
	2/28/2020	July-Sep. 2019 Stipend	General Fund	Council	\$	30.00
	2/28/2020	Apr.-June 2019 Stipend	General Fund	Council	\$	30.00
				TOTAL:	\$	90.00
				GRAND TOTAL:	\$	57,148.77
		General Fund	\$			40,905.99

State Tax Street Fund	\$
	2,161.96
Water Fund	\$
	6,775.18
Sewer Fund	\$
	5,956.16
Storm Drain Fund	\$
	1,349.48
Totals	\$
	57,148.77

INTERGOVERNMENTAL AGREEMENT PW-***-**
BETWEEN
MARION COUNTY
AND
CITY OF GERVAIS
FOR
COMMUNITY EMERGENCY RESPONSE TEAM TRAILER STORAGE

THIS AGREEMENT is by and between Marion County, by and through its Public Works Department, hereinafter referred to as "County" and the City of Gervais, hereinafter referred to as "City".

1. City Responsibilities:

- 1.1. City shall grant County authority to enter onto their property located at 35 Juniper Avenue, Gervais, OR 97026, for the purpose of storage of a trailer to remain there for use by County personnel and authorized volunteers including, but not limited to, members of a Community Emergency Response Team (CERT).
- 1.2. City shall provide access, twenty-four (24) hours a day, seven (7) days a week, to the storage location to County personnel and authorized volunteers including, but not limited to, members of a CERT.
- 1.3. City shall report any damage believed to be a result of County use of the City property immediately upon discovery. Direct such reports to the Emergency Manager at 503-365-3133. City shall not repair, nor have repaired, any damage prior to inspection, verification, and authorization by County to repair damage determined to be the result of activities of County.
- 1.4. City shall not hinder or deny access to the site unless prior arrangements have been made with County.

2. County Responsibilities:

- 2.1. County shall secure the trailer and be responsible for the theft or misuse of any items stored in the trailer.
- 2.2. County shall notify City of any damage to City property as soon as is practicable.
- 2.3. County shall be responsible for the repair of any damage to City property resulting from County use thereof. Any repairs made shall be made so as to return the property to, as nearly as possible, the same condition as existed prior to the use of the property by County. Every effort shall be made to repair reported damage within five working days from the date of report of the damage, and confirmation that the damage is a result of County activities.
- 2.4. County shall remove all materials and/or equipment upon sixty (60) days' notice from City. After all materials have been removed, County shall restore the property to, as nearly as possible, the same condition as existed prior to the use of the property by County.

3. General Provisions:

3.1. Indemnification:

Each agency shall agree to defend, indemnify, and hold harmless the other agency, its officers, agents, and employees from damages arising out of the tortious acts the other agency, its officers, agents, and employees acting within the scope of their employment and duties in performance of

this agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and the Oregon Constitution, Article XI, Section 7.

Nothing in this agreement shall be deemed to limit the right of either party to make a claim against the other for damages and injuries incurred by one party as a result of the actions of the other party's officers, agents and employees.

3.2. Term of Agreement:

This agreement shall be effective as of the last authorizing signature obtained below, and shall continue in effect through **December 31, 2024**. This agreement may be extended for an additional period of five years by agreement of the parties. Any modifications of the terms of such amendment shall be in writing.

3.3. Termination:

All or part of this agreement may be terminated by mutual consent of both parties; or by either party at any time for cause, upon sixty (60) days' notice in writing to the other party.

3.4. Notices:

Written or Electronic Notice shall be made to the following addresses:

City:

Gervais City Manager
592 4th St - P.O. Box 329 (Mailing)
Gervais, OR 97026

Phone: 503-792-4900
Fax: 503-792-3719
Email: **smarston@cityofgervais.com**

County:

Marion County Emergency Manager
5155 Silverton Rd. NE
Salem, OR 97305

Phone: 503-588-5036
Fax: 503-598-0943
Email: mcem@co.marion.or.us

3.5. Equipment Information:

Description: _____ Vehicle Number: _____

License Plate #: _____ Serial Number: _____

City of Gervais

Marion County

City Manager Date

Public Works Director Date

Printed Name

APPROVED AS TO FORM:

Title

Marion County Contracts Date

March 2020 Council Report From Public Works

The final water meter was installed at the Rectory. The water mains had to be shut down temporarily to replace a wheel valve. This completes the system upgrade.

The number two pump at the wastewater tree farm was pulled for repair. It should be back in early April.

Kyle Jentsch is returning to work this month on Monday the 30th.

With the Medical situation that we are facing, we are taking precautions to limit our contact with the general public as much as possible.

Thanks,
John Robinson Public Works Superintendent