



# SSPA SHOW DETAILS

Firstly thank you for being part of our annual show! A few things you all need to know so this show can run as smoothly as possible.

## SIGNING IN

EVERYONE MUST SIGN THEIR OWN CHILD IN AND OUT!!!! This is very important and a regulation from Surrey County Council. This will happen at the stage door which is located in the upstairs car park.

## ARRIVAL TIMES

Everyone aged 7 and above **MUST ARRIVE SHARPLY** at 9.30am at the stage door of the Harlequin. No one can enter before this time. Everyone else to arrive at 1.30pm. A note to remember: "If you are late we can't wait" Unfortunately we are running to a tight schedule and all chaperones will be very busy so will not be able to keep coming back and forward to the stage door.

## SIGNING OUT

At the end of the 6pm show it is very chaotic and everyone wants to leave as soon as possible. So this can be done, we will bring out children in separate Grades/Classes at a time starting with the youngest. This is the quickest and easiest option and if everyone waiting at the stage door can remember this it would help. If your child is in a higher grade please wait to the side so we can get everyone out quickly and safely. We estimate this to finish at 8.30pm.

## BETWEEN SHOWS

ALL CHILDREN need to be picked up between the two shows. It's very important for them to get air and some food. We estimate the first show to finish around 4.30 which will allow 1 hour break. Again this will require a prompt signing in and out procedure. All children will need to be back at 5.30 prompt. Again "If you are late we can't wait" If you give permission for your child to leave with another parent or on their own this must be given **IN WRITING BEFORE SHOW DAY** or they will not be able to leave. We can not deal with loads of letters on the day. Please do stick to this so chaperones can also eat between shows.

## YOUNG CHILDREN

Only those 6 and under can leave at the interval of the second show. Please email Aimee if you will be collecting your child at the interval or if they can stay for the final finale and thank you's. We estimate this pick up to be around 7/7.15pm if the show goes up on time. As soon as Act 1 is finished the chaperones will get your children ready and bring them to the stage door to be signed out.

For those who are worried about leaving them I want to assure you they will be looked after and kept very occupied. They will perform there number/numbers and then stay with a chaperone who has lots of games for them and DVD's.

## HAIR AND MAKE UP

All children need to come to the theatre like the following:

- Girls Hair in 2 French plaits with middle parting. Boys Neat Hair
- Little bit of show make up (no lipstick till showtime)
- We will have hair being done for a small charge of £5 toward our studio fund so please let us know in advance if you wish to sign up for this. Saves on the hairdresser cost. Please email if you want to book this as you will need to arrive earlier as there will be slots

## WHAT YOUR CHILD NEEDS

- Please see table on page 3 and 4 for what each individual classes need. This is the same as the photo day. Really important to have this on show day to participate.

- Costumes will be at the theatre ready for your child. These can be taken home after in the costume bag provided (These bags need to be returned to your first class after the show or £10 will be charged) Any hired costumes will need to be given back after the last time your children dance so we can send them back to the suppliers.
- All appropriate dance shoes
- Plain black trousers, leggings or jogging bottoms and black trainers, pumps, jazz shoes or plimsols for the finale. T-shirts are provided. NO white stripes. Must be plain black.
- Hair grips etc incase
- Plenty to drink. All in bottles. NO cans or cartons.
- Food for before first show for those there from 9.30 am
- IMPORTANT - Please can you make sure all shoes, tights, leggings etc are labelled clearly with your child's name. Anything left at the end of the day which is not labelled will be disposed off.

### COSTUMES

- Costumes are your children's to keep unless you have been told otherwise. All costumes need to be paid for which on average are around £10-£15 each. A separate email will follow with what fee is due.
- A reminder that the costume bags and hangers need to be bought back to your next class or £10 will be charged
- If you wear fake tan you will not be able to wear your hired costumes which means you will not perform that dance. (see table on page 3 and 4 for what costumes are hired)

### DO'S/DON'TS

- NO FAKE TAN, JEWELLERY, WATCHES/FIT BITS, LONG FAKE NAILS OR NAIL VARNISH. Any one with fake tan will not be able to participate if any of their costumes are hired.
- There is a strict no photography policy. Children are not allowed to take photos backstage. This regulation is set by the council. We are hoping to have the photographer take some photos backstage or we will try to have one SSPA source of photo taking
- No social media backstage
- Anyone caught by a chaperone taking photos or using social media will have their phone taken away for the remainder of the show
- Only licensed chaperones on the list are allowed backstage. No parents
- Anything that you worry may get lost or broken please leave at home
- Everyone MUST have fun :)

Programmes will be for sale on the day for £2.

All seats are allocated. All seats have to be paid for and we have a list of who has paid for tickets so please do not try to sneak in.

Reminder that photography and filming of the show is strictly prohibited. We have a photographer taking photos and the show is being filmed which you can buy after as a nice keepsake.

We hope this covers everything and we really hope to put on a great show! Above all we hope everyone has the best time, which we are sure everyone will have.

Any questions do not hesitate to contact me before show day as on the day is too late. Ideally by email so I can reply easier around teaching hours.

Many thanks

Aimee  
 SSPA Principal  
 Aimee@surreyschoolofperformingarts.co.uk  
 07805306529



# IMPORTANT

## WHAT YOUR CHILD NEEDS. (2 PAGES)

Please read all of the table for what your child needs. Please make sure you have read all of the above show letter too. In the notes section is a lot of what is hired. This must be returned to the chaperone of each room at the end of 6pm show.

Please can everyone make sure you have correct underwear. This is important for boys and girls. Girls make sure you have the correct bras for each dance costume as we do not want bra straps showing.

Class	What they need	Notes
Please note all classes need the correct dance shoes.		
Everyone will need the following for the finale:		
<ul style="list-style-type: none"> <li>• Black trainers, plimsoles or pumps</li> <li>• Black jogging bottoms, trousers or leggings</li> <li>• Black socks</li> <li>• No white stripes or logos on clothing</li> </ul>		
If your child has an SSPA t-shirt please can they wear it when they get to the theatre		
Twinkletoes	Ballet tights Ballet shoes	
Bright Horizons Ballet	Ballet tights Ballet shoes	
Mini Street Dance	Plain black trainers, plimsoles or pumps (same as finale) Plain white t-shirt, vest or leotard for under costume Plain white under wear for under costume	
Mini Irish	Irish shoes	
Pre-Primary	Ballet tights	
Primary	Ballet tights	
Grade 1	Ballet tights	Ballet Costume is hired
Grade 3	Ballet tights Flesh tights	Fergus Ballet costume is hired
Grade 4	Ballet tights Flesh tights	Ballet Costume is hired
Grade 5	Ballet tights	Ballet Costume is hired
Grade 6 & 8	Ballet tights Flesh tights	Tap Costume is hired Ballet Costume is hired

Thursday Musical Theatre	Boys need black smart trousers or black school trousers & back shoes or plimsoles/pumps Girls white nice shoes or white pumps	
Thursday Jazz Class	Jazz shoes Black leotard for girls	
Pointe	Ballet tights Pointe shoes	
Street Dance	Plain white trainers, plimsoles or pumps	Blazers are hired
Acrobatic Arts	Bare feet Footless flesh dance tights or bare legs	This costume will be new uniform so please do not loose it
Boys Dance	Black trainers, plimsoles or pumps and black socks	
Extra Tap Dance	Black Tap shoes Footless flesh dance tights	This costume is hired
Extra Contemporary Dance	Bare feet Footless flesh dance tights	This costume is hired

Any questions please do email Aimee in advance.

Many Thanks

Aimee

SSPA Principal

Aimee@surreyschoolofperformingarts.co.uk