

Thank you for allowing me to serve as District 25 Web Servant. I think it is a realistic goal that each GSR and District 25 officer memorizes the website address (District25AA.org). I hope you will agree and attempt to do so. I suggest you repeat it often during your next and every business meeting. Let it begin with you.

Website Address and Pages

Please take some time to look at the content on the website at: District25AA.org There are eight pages with a tab for each page at the top of each page, for the following: [Home](#) –, [Business Info](#) –, [Calendar](#) –, [District Officers](#) –, [Bulletin Board](#) –, [Donations](#) –, [Links](#) –, and [Archived Info](#) –. You can use any computer, phone, tablet, etc. to view it. We have useful information on the site and want people to use it.

Request Form for Bulletin Board and Calendar Page

The Information Should Include

Group Name: _____	Type of Event: _____	
Date of Event: _____	Day of Event: _____	
Start Time of Event: _____	End Time of Event: _____	
Will There be Food? Yes <input type="checkbox"/> No <input type="checkbox"/>	Is this a Free Event? Yes <input type="checkbox"/> No <input type="checkbox"/> (If No, please list fees in Comments Box Below)	
Location of Event: _____ (Name and Street Address of Building)		
_____ (City)	_____ (State)	_____ (Zip Code)
Title and Topics: _____		
Use the comment box at bottom of page for additional information		
Will there be a flyer with directions published? Yes <input type="checkbox"/> No <input type="checkbox"/> (If Yes, Please Attach a Copy of Event Flyer to This Form)		
Who is the contact person? _____ (first name and last initial)		
Contact's telephone number: () _____ - _____ (Required*)		
Contact's E-mail address _____ (Required*)		

The District Website (www.district25aa.org) contains a Calendar page with the dates of workshops, forums, conventions, and other AA events. This information is not limited to just District 25 sponsored functions, but also includes Group-hosted events as well as other AA events of interest to members. We do not publish personal anniversaries, but will include Group Anniversary celebrations. The Calendar is updated on a continuing basis as information is received. If your Group is celebrating an anniversary, planning a workshop or other AA function, or you know of some other AA event¹ that you wish to be included, please complete this form and send it to arrive no later than twenty-one (21) days in advance of the date that your event is scheduled to take place. The most important part is up to you -COMPLETE THE FORM-. Items submitted verbally cannot be proofread and often result in errors and misinformation. **DO NOT BE DISAPPOINTED – DO NOT WAIT UNTIL THE LAST MINUTE. PLEASE SUBMIT YOUR INFORMATION TO ME AS EARLY AS POSSIBLE.**

If your Group wants to add their information about virtual meetings and/or any other AA related event/announcement please do so with the [Bulletin Board Request form](#). The link for this is near the bottom of the Bulletin Board Page. Just because I may know about an event, doesn't mean it goes on the website. It is the responsibility of the GSR/Officer or member to request their information be posted to the web site.

The completed form needs to be saved and emailed to the Web Servant at webservant@district25aa.org. Please contact me if you have questions and/or need help with any of the steps.

District Officers Email Accounts

Each District 25 elected officer has an email, separate from their personal emails.

1. Diane M., DC dcm@district25aa.org,
2. Leroy L., ADCM adcm@district25aa.org,
3. Chris B., Secretary secretary@district25aa.org,
4. Kat L., Treasurer treasurer@district25aa.org, and
5. Lenny, Web Servant webservant@district25aa.org

There is one additional email that GSR's and others can use to contact all officers with this single email: DistrictCommittee@district25aa.org. If you send an email to this address it will be sent to all five listed above.

Contact Me for Help

Please call me at (215)849-5119 (home) or (215)929-6629 (cell) or by email webservant@district25aa.org to tell me what you like, don't like or just to discuss the website or other items of concern I may be able to help with.

Lenny T. - Web Servant, District 25