



June 18, 2014 Meeting Minutes

Meeting called to order at 12:03 PM by Secretary, Sarah VanCleve

Attendance: Sarah VanCleve – Secretary, Chris Brunell – Member at Large, Sheryl Piercy, Kirsten Jewell, Clara Ann Ness, Sandra Paulino-Winborn, Manny Cruz, Becky Boughton, Monica Bernhard, Jenell DeMatteo, Diana Gilman, Linda Kerkes, Nancy Huseman, Trudy Stacy, Deborah Horn, Marian Sanders, Ginny Duff, Mara Holt, Terry Schroeder

Introductions were made around the table.

Agenda Review: No changes made.

Minutes: Chris Brunell moved and Manny Cruz seconded to approve the minutes from the April 2014 and May 2014 meetings as written. The motion passed.

Coordinated Grant Application/Coordinator Position – Sarah VanCleve: At the May meeting, the Coordinator position and budget, including money for WLIHA dues and incentives for Project Connect. The position was approved, as well as the dues for the WLIHA. There was discussion regarding the incentives and the WLIHA dues. It was finally decided to come back to the full CoCC regarding the incentives. Kirsten also talked with her boss, Mary McClure about whether the WLIHA dues and incentives should just be paid from KRCC and Mary felt that they should be included in the CoCC Coordinator grant request, due to the tight funding. Kirsten did indicate that it does appear that the recording fee money is down, due to less fees being collected, even though the number of documents that the recording fees are collected on was increased a bit. Kirsten best guesstimate is that the funding may be down about 30%. The Executive Committee recommended applying for the full \$3,000 in incentives and the WLIHA dues, expected to be \$1725. **Ginny Duff moved and Chris Brunell seconded to apply for funding as recommended by the Executive Committee. The motion passed.**

Agency Updates

Kitsap Transit – Trudy Stacy: The Free Ticket program is about to become permanent. Trudy has been invited to go to San Francisco to present information about Kitsap Transit's reduced fare program for low income persons.

Brain Injury Association of Washington (BIAW) – Nancy Huseman: Nancy introduced herself and said that she provides support to clients in Pierce, Kitsap and Thurston counties. She teaches about brain injury as well. She has seen an increase in more homeless clients. She passed around brochures for the BIAW.

Habitat for Humanity – Ginny Duff: They continue to look for families for their housing. They need at least 6 more families for the projects they have planned. They are in the process of

building 32 homes in Port Orchard and will be doing 10 houses the first part of next year. The income range to qualify for their program is 30-60% of the median income. The maximum mortgage is \$600/month as there is no interest and it is 30% of income. The homes they are building in Bremerton are a bit harder to fill as they are funded through CDBG and their requirements are a minimum of 51% of median income, but Habitat can only go up to 60%, so it's a much smaller income range.

Kitsap Recovery Center – Linda Kerkes: They currently have one 30-day crisis bed available, but will probably be filled before long.

Kitsap Legal Services – Becky Boughton: They are in need of more volunteers. Those who need assistance with getting disability should call KLS for assistance, 360-479-6125.

Agape Unlimited – Diana Gilman: They have openings for 2 male and 2 female, single adults. They also have some openings in their tenant based units. The person would need to meet the income requirements for the apartment, but the housing would be subsidized.

The Salvation Army – Sheryl Piercy: They have emergency assistance available. It can be given every other year, so it would only be available to those who did not receive assistance last year. They are doing a summer camp for youth and the transportation is provided by The Salvation Army. Sheryl is updating the Community Resource Guide.

Benedict House – Chris Brunell: They also have a couple of openings for single men and their family room is available for a single man and child(ren). Things are going well; men are finding jobs and getting into school.

West Sound Treatment Center: They received full funding for the Mental Health Tax Funding. They will be hiring three FTEs, 2 full time in the jail and one at Westsound Treatment Center in a program named New Start. In the jail they will do assessments on housing needs, vocational, discharge planning etc. Compass Vocational continues to grow and have positive outcomes.

A Hunter's Adventure – Marian Sanders: Marian is doing free foot care for elderly and disabled person at The Salvation Army on the third Tuesday of the month, from 12 pm to 3 pm. She will also do foot care for homebound elderly and disabled.

Meals on Wheels Kitsap – Deborah Horn: Meals on Wheels was previously known as Chuckwagon, but on their 40th anniversary they decided to rebrand, using Meals on Wheels Kitsap, as they serve more medically homebound seniors than in their community dining sites. Their meals are provided on a donation only basis, with a suggested donation of \$3 per meal. They have a contract with KCR, who provides the meals for both homebound and dining sites.

Parent Child Assistance Program – Clara Ann Ness: They have a waiting list for their program now. They would like to get a couple additional advocates. PCAP serves women who are pregnant or have recently delivered and used alcohol/drugs during pregnancy. They work with them for 3 years to make positive changes. About 1/2 to 2/3 of the women they work with are homeless when they enter the program. There was a suggestion to have a presentation done about this program. Clara Ann checked and the Director of the program for Kitsap would be available in August. This program is a pilot program through the University of Washington; there are similar programs in other states/countries.

Kitsap Regional Coordinating Council – Kirsten Jewell: They are working on their annual round of HMIS audits and will be providing technical assistance. Kirsten is working on a performance indicator review, looking at outcomes from the homeless systems in the county.

She will be looking at income, where do they go, is there a return to homelessness within 2 years. She also will be looking at the data quality. 2015 marks the 10 year anniversary of the Homeless Assistance Act. Kirsten would like to see the CoCC proactive in providing a report to the legislature regarding what we have done with the document recording fee money. It would be good to come up with major changes we've seen in the last 10 years and recognize the progress we've made.

Bremerton Housing Authority – Sarah VanCleve: Pearl at Oyster Bay, a new senior housing complex, **not owned or operated by Bremerton Housing**, will be opening in the fall. It is owned by American Baptist Housing of Washington and will have 82 one-bedroom units; 18 will be at market rate and the rest will be subsidized. They are located in Bay Vista. For an application, go to [The Pearl on Oyster Bay](#).

Housing Solutions Center – Monica Bernhard: There have been several transitions at the HSC. The SK Navigator took a temporary position so there is a new person in SK, Mike Reeser. The new person at NK Fishline is Shannon Rice. Shemelle Lopez is the new navigator in Bremerton. There currently is a wait list for women.

KCR – Homeless/Housing Programs – Jenell DeMatteo: KCR has openings for women and children at Family Place and some rental assistance money for prevention. Apply for either of these through Housing Solutions Center.

Kitsap Mental Health Services – Manny Cruz: They are starting a PACT 2 team to serve clients with severe and persistent mental illnesses that severely interfere with daily functioning. They have 93 beds in their housing program and all of those must be actively served by KMHS.

Project Connect – Sarah VanCleve: Project Connect is a huge undertaking and needs all of the CoCC to assist. There are many committees that need volunteers to assist; some need a chairperson, others need people to do specific tasks. We will put out a list of the committees, whether or not there is a chair, and the responsibilities of those committees. People can then sign up to help in an area that interests them. There was a question about the use of social media. It hasn't been used, but could be. Diana Gilman offered to take care of making and updating a facebook page. Nancy, with BIAW, indicated that she works with many people who have excellent skills and are often looking for ways to volunteer in the community, so she may be able to provide some volunteers for some of the tasks.

Coordinator Report – Terry Schroeder: Terry reported that she attended the Technical Assistance meeting and has completed her part of the application and it is being reviewed by Larry now, so it will be ready before the deadline.

The meeting adjourned at 3:45 pm.

Respectfully Submitted,

Sarah VanCleve, Secretary