

Western Ada Recreation District
Meeting Minutes

March 15, 2018 Regular Business Meeting

In Attendance:

Colin Moss, Director
Shaun Wardle, Director
Tyler Rountree, Director
Carol White, Secretary-Treasurer
Janea Walker, Pool Manager
Ryan Gratton, Park Staff

Other Attendees:

Bill Garcia, Ewing Company

The meeting was called to order by Director Wardle at 12:05pm

Director Moss moved to approve the agenda as presented. Director Rountree seconded and the motion passed unanimously.

Director Moss moved to accept the consent agenda as presented. Director Rountree seconded the motion and it was passed with a unanimous vote.

Fuller Park restroom renovation project update: Superintendent Cleve was not present, so Secretary/Treasurer Carol White presented in his stead. The contract for the project with Triple G Construction has been reviewed by the district's attorney, Mark Freeman. Minor changes/additions were made and Carol drew attention to those items:

- 1) Page 3, addition of liquidated damages. Mark had modified the contract to show \$1000 per day in liquidated damages, but Bill Garcia recalled that this number was stated as less on the proposal. The board asked that the contract be adjusted to add the liquidated damages rider, but make sure that it was matching the original proposal.
- 2) Page 6, Mark added state wages scale and local workers where possible.

Director Wardle moved that the board accept the contract with Triple G Construction, with changes suggested by the district's attorney and liquidated damages adjusted to match the original proposal. Director Moss seconded and the vote passed unanimously.

Upon these updates to the contract and acceptance by Triple G, the board authorized President Wardle to sign the contract on behalf of the district and directed Secretary/Treasurer Carol White to finalize the contract with Triple G Construction.

Director Wardle asked when the proposed start date was. Carol said that nothing was set yet, but that Triple G seemed anxious to get going. The date would be set by mutual agreement.

Pool Renovation Follow-up: Bill reported that the floors and walls were finished in the locker rooms, some minor touchup still needed to be done.

An engineer came out to look at the brickwork trying to come up with an explanation for the cracking. As of this date, there are no conclusions and no solutions presented.

Heat tape has been added to the eye wash station in the chemical room to prevent future freezing and a heater has been added to the elevator room to eliminate the elevator problems.

Carpet has been installed in pool manager's and secretary/treasurer office.

Pool Manager's report: Janea has nearly completed her summer hiring. Staff has been over-hired slightly in anticipation of regular attrition.

Janea requested that the board approve new signage for the year as scheduling will be different for the 2018 summer season. There are no changes to public swim pricing since prices were increased in 2017. Carol said that she had a pricing resolution ready for board approval. Since there were no changes, do we need to publish? The board asked that this be added to the April agenda. Discussion continued regarding the credit card fees added to transactions. It was decided that a 3% processing fee to credit card transactions and the board asked that this be added as a notation on the pricing resolution and signage.

Other additional signage will be added – real estate style signs for as needed changes and banners with scheduling for the season. This will help keep the public informed as to closures and special activities at the pool. Director Moss asked whether we had a way to email blast people from our registration software and Janea responded that we do have that ability, but the lesson people aren't the target for the signage. It is really the general public who need to be informed of closures, etc.

The new lane lines have arrived. Yay! Killer Whales are going to let us use their reel and they will get the use of our lane lines. We will build into the fall high school swim fees to cover their "rental" of the lane lines.

Dairy Days preparations have started. Janea has Mrs. Otter, the Idaho First Lady tentatively as one of our belly flop judges. Another judge will be a local author and Miss Teen Idaho. Still looking for a fourth judge. Donation letters have gone out for prizes for the belly flop.

Janea reported that her Ellis training was not completed due to illness. She suffered a bronchitis attack in the pool and was unable to finish. She has asked for a refund and will complete her training at a future date. We do have two other certified trainers, Dustin and Jacob who will be able to train our lifeguards for this year.

Janea and Laura will be going to Eugene next week for certification with the new swim lesson curriculum.

Park Superintendent Report:

Ryan was filling in for Rob. Things are going well out at the park. They have been working hard to keep it clean and the grass is looking wonderful. One of the carports has been enclosed to keep more equipment out of the weather. Another carport has been constructed with a lower profile to cover even more equipment. The more we are able to get equipment out of the weather, the more that is lasts.

Pathways are cleared and clean, trying to keep it nice for walkers. Staff also tries to keep goose droppings and dust swept so that neighbors and patrons have a pleasant experiences. Goose management is still going on. He comes with his dogs sometimes 3 or 4 times in a day to keep the geese on their guard. They aren't fearful of staff because they know they are safe in the water. But the dogs go into the pond after them. The lower number of geese is really helping the water quality of the pond.

Director Wardle asked that they put up a sign at the park to let people know what the project is with the restrooms.

Carol will also be ordering more porta-potties to be out at the park for the summer. There will be four, two regular and two handicap accessible.

Secretary/Treasurer Report:

Next meeting scheduled for April 26th.

Budget hearing date scheduled for Wednesday August 15th.

Carol has her annual budget training on May 17th, which would be the normal meeting date, so May meeting will be moved to Wednesday May 16th.

At the last meeting, the board asked Carol to work on a travel policy for the district. She has not yet had that opportunity. Rob forwarded her a copy of the State of Idaho policy, but it is 18 pages long and since our district does so little travel, that seems a bit much. Director Rountree said that he would get her a copy of the City of Meridian's policy to review as well. Carol believes that she can draft something that will meet the district needs.

Bounce house policy still needs to be reviewed. Carol will contact the city to get their pre-approved vendor list and present something at the April meeting.

Rob will be trying to find out a cost estimate for moving the drains on the Tammy St. lot. Carol has not had an opportunity to ask Mark how we go about selling/auctioning a piece of property.

Auditors were on site on 2/21 and had a couple of question on how to capitalize the pool renovation. Carol contacted the vendors that provided specific items and found expected useful lives for the slide (5-8 years)and fish (7-15 years). She recommends that these be listed on our schedule separately. The pool

itself will be given a life of 40 years. While we do not have this as “replacement cost”, we do calculate a set aside for future replacement based on current costs.

Carol made some changes to our CenturyLink account and should be able to drop the pool phone/internet bill by at least \$100 per month. Faxing has been moved to Cloud Fax, which drops a phone line and reduced the speed of one of our modems. We are currently under contract with them for another year and should review for other savings next year.

Carol presented an amended budget as requested by the board last month. This budget is being amended to increase the budget for the restroom renovation at Fuller Park and also to add the irrigation pump at the pool. This budget now reflects that the district will need to draw on savings instead of having a surplus.

Director Moss moved that the board accepted the amended budget resolution for fiscal year 2017-18 as presented. Director Rountree seconded the motion and it passed unanimously. The resolution was signed by President Wardle.

Miscellaneous items: The swim teams have requested an opportunity to speak with the board regarding additional storage sheds at the pool and the possibility of covering the pool with “a bubble”. Carol suggested that perhaps fall would be a better time for them to present. Janea said that they have a formal presentation they would like to share. Director Wardle said that we would be happy to hear from them, but that Janea should also encourage them to speak with the school district regarding these things. Director Moss said that he would be willing to meet with them to see what they are thinking. Janea said that she would provide him with contact information. Carol asked if one of the questions to West Ada School District is – does any of your new construction include pools? Our pool is pressing the limits of what we can do. We are currently “home” to 4 teams.

Director Moss asked that we talk a little about the mayor’s office requesting more information from us about the city integrating/merging/absorbing WARD. At our last meeting, it was brought up that one or more city council members were interested in absorbing WARD into the City of Meridian P&R. Carol looked into the process for dissolving the district with both legal counsel and also by asking Ada County Elections what this would look like. It is more involved than the city just wanting for that to happen. Director Wardle offered to sit down with the mayor and/or council president and share the information that we currently have, including what has been given by legal counsel. Director Moss thinks the mayor’s office just want to understand the process. Director Wardle said it also matters how we are serving the public, the taxpayers and the district employees. Our biggest concern is to continue to efficiently serve the public. The board is comfortable sharing whatever legal and procedural information that we currently have.

Director Wardle said that there is currently a legal situation being pursued with the West Elmore Recreation District which raised funds to build a community center that never got built. A citizen group is suing to prevent the distribution of assets.

Carol said that even if a measure got to the ballot, there is no guarantee it would pass and if the district transferred assets before that point, then what? Director Wardle said that the district could go to a zero budget and not levy tax. Carol agreed but said that this would have to happen for 3 consecutive years before the district could dissolve without a ballot measure. In the meantime, whoever received the assets would have to be willing to cover the operating costs. If the ballot measure passed, then the county would receive all the district assets and they would be theirs to distribute as they see fit. Director Wardle said that he will get together with city officials and have a general discussion.

Carol asked Director Rountree if the mayor's office having concerns regarding the district having fiscal concerns? Director Rountree said that there was concern that due to our de-annexation might have changed our fiscal position. There was also concern that there might be future de-annexation. The board agreed that they have been pretty firm that no further de-annexation would take place. Boise parcels were only de-annexed because they have public pool access through City of Boise. None of our remaining area has that available to them. Plus the AG's office has issued an opinion saying that we do not provide same or similar services. The board opted to lower our budget in 2017-18 specifically so that the remaining taxpayers would not bear additional cost.

Carol said that the mayor's office is always welcome to call and request our minutes and also to attend any of our meetings.

Hearing no other business, Director Wardle adjourned the meeting at 1:32pm

Respectfully submitted,

Carol White
Secretary Treasurer
Western Ada Recreation District.