

## **Recommended Changes to MOC By-Laws**

Upon recommendation of the Supreme By-Laws Committee, the following By-law changes are hereby submitted for review, discussion, and vote by the Supreme Scratch in Baltimore, Maryland.

**NOTE:** Changes to grammar, spelling, punctuation, or Cootie specific titles that did not change the intent of the by-law are not included in these changes. They are an acceptable function of the committee under the advisement of the Supreme Judge Advocate. All such changes were reviewed to ensure the intent was not altered, but rather that the language was cleaned up to reduce ambiguities or lack of clarity. For example, in ALL cases since the basic gathering of a Pup Tent is called a Scratch, whether it be local, Grand or Supreme, it has been modified to always be called a Scratch. The term meeting was stricken throughout.

### **B-1**

#### **Section 101. Active Members.**

- B. The application of any member of the Veterans of Foreign Wars who is not a member within the jurisdiction of the Pup Tent in which they are making application to join, shall be referred to the Adjutant of the Grand Pup Tent within which they hold membership in the Veterans of Foreign Wars for the purpose of investigation. A report shall be returned to the Pup Tent in which the application was filed with an appropriate recommendation of approval or disapproval and in the case of disapproval, a statement giving reasons.

#### **Recommendation – Removal**

**Rationale** - This section hinders the VFW by-laws requirement for Posts to investigate and elect Cootie candidates. Once a candidate is cleared by the Post, it is more efficient for the application to be forwarded directly to the Pup Tent of choice.

### **B-2**

#### **Section 102. Active Members-At-Large**

Any eligible member not within the jurisdiction of any Pup Tent may become a Member-At-Large upon application to the Adjutant of the Grand Pup Tent within which they reside. In the event of their residence outside the jurisdiction of a Grand Pup Tent, upon application to the Supreme Pup Tent after satisfactory proof of their membership and service in the Veterans of Foreign Wars has been submitted and upon payment of NINE (\$9.00) dollars to the Grand or Supreme Adjutant. In case of the payment of admittance fee to the Grand Adjutant they shall be entitled to become a member of any Local Pup Tent they may choose. Provided, they shall pay additional fees over NINE (\$9.00) dollars as may be in force in the Pup Tent, after making application and being approved as therein provided by said Pup Tent. The Grand Quartermaster will thereupon forward to the Local Pup Tent to which they were admitted the sum of two (\$2.00) dollars and to the Supreme Pup Tent the sum of two (\$2.00) dollars. Likewise, upon payment of Admittance Fee to the Supreme Adjutant, the member may become a member of any Local Pup Tent; provided they shall pay such additional initiation fee over NINE (\$9.00) dollars as may be in force in the said Local Pup Tent. The Supreme Quartermaster will thereupon forward two (\$2.00) dollars to the Local Pup Tent and one (\$1.00) dollars to the Grand Pup Tent.

#### **Recommendation – Removal**

**Rationale** - Grands do not have Members At-Large. Unnecessary section.

### **B-3**

#### **Section 111. Honorable Discharges.**

Any member in good standing upon written application to the Seam Squirrel at a regular meeting of the Pup Tent, shall

receive at the next regular meeting of the Pup Tent, an Honorable Discharge signed by the Seam Squirrel and attested to by the Hungry Cootie; provided that at the time of such application, they are not indebted to their Pup Tent. A member thus discharged may be readmitted in the manner prescribed for the selection of new members.

**Recommendation** – Removal

**Rationale** – This process is not utilized.

**B-4**

## Section 120. Life Memberships

### C. Life Membership Fee Plan C.

A. Through age 30	B. \$340.00
C. 31 – 40	D. \$325.00
E. 41 – 50	F. \$305.00
G. 51 – 60	H. \$275.00
I. 61 – 70	J. \$245.00
K. 71 – 80	L. \$190.00
M. 81 and up	N. \$150.00

**Recommendation** – Removed letter designations within the table.

**Rationale** – Unnecessary

Through age 30	\$340.00
31 – 40	\$325.00
41– 50	\$305.00
51– 60	\$275.00
61– 70	\$245.00
71– 80	\$190.00
81 and up	\$150.00

**B-5**

## Section 211. Suspension and Revocation of Pup Tent Charter.

- C. Establishment of Trusteeship.** Upon the imposition of any suspension under this section, the Grand Commander shall appoint a trusteeship to consist of from three to five trustees chosen by the Grand Commander, at least one of whom shall reside sufficiently near the Pup Tent, to effectively carry out the business and affairs of the trusteeship and who shall be willing and able to perform such duties. Pursuant to a written grant of powers and limitations, such trustees shall carry on the business and affairs of the Pup Tent during the period of suspension. The business and affairs of the Pup Tent shall be limited to current MOC activities. The actions of the trustees shall be subject to the approval of the Grand Commander who shall submit to the Supreme Commander a written report of the situation and the activities of the Pup Tent under suspension. While under suspension, Scratches shall be held in the name of the Pup Tent except for the sole purpose of the discussion of the cause, effect and removal of the penalty, and no funds of the Pup tent shall be expended or obligations incurred during and while the order of suspension is in force except as may be expended or obligated by the trustees appointed under this subsection. Any trusteeship appointed under these provisions shall remain in office until the suspension is lifted or the charter has been canceled and the Charter with monies and property of the Pup Tent have been recovered and forwarded through the Grand Quartermaster to the Supreme Quartermaster, or otherwise relieved by the Grand Commander.

**Recommendation** – Remove the identified phrase above.

**Rationale** – Too restrictive. If the assigned trustees are willing to travel, so be it

**B-6**

### **Section 213. Regular Scratches.**

The regular Scratches of each Pup Tent shall be held at least once a month at the location designated on the Charter, unless otherwise authorized by special dispensation, and will be called a local Scratch. The Pup Tent Charter must be displayed during all Scratches.

**Recommendation** – Add the following statement before the last sentence in this section:

**Pup Tents may incorporate the use of technology for Scratches provided that additional procedures are adopted pertaining to the conduct of Scratches and that it allows all participating members to communicate with each other simultaneously.**

**Rationale** - Provides for subordinate units to incorporate technology into MOC Scratches/ Meetings. This does not mandate, this only allows.

**B-7**

### **Section 219. Consolidation of Pup Tents.**

When two or more Pup Tents in good standing desire to consolidate, written or printed notice of such proposed action shall be given to all members in good standing at least two (2) weeks prior to date of meeting for consideration of such proposition in each of said Pup Tents. If such proposition shall then be adopted by a vote of two-thirds (2/3) of the members present and voting at such Scratch, the vote being records by ayes and nays; the fact shall through channels, be certified by resolution of each Pup Tent to the Grand Commander, or if no Grand Pup Tent exists, then to the Supreme Commander. When the resolutions are so approved by two (2) or more Pup Tents, the Grand Commander shall forward said approved resolutions to the Supreme Commander (where no Grand Pup Tent exists, the two Pup Tents shall send them directly to the Supreme Commander) who shall approve or disapprove, depending, and he or she will issue without charge a new Charter reciting the facts of such consolidation and bearing the names of such Pup Tents. The new Charter shall rank from the date of the senior numbered Pup Tent but the number shall be either number of the consolidating units agreed upon by the consolidating Pup Tents, and the new name shall be one agreed on by the consolidating Pup Tents, both of the foregoing having been agreed on by vote of two-thirds (2/3) of the members present and voting of any and all Pup Tents consolidating at a Scratch for the specific purpose of consolidation, due notice of at least two (2) weeks having been mailed all members of said Pup Tent concerned. The property of the consolidated Pup Tent shall be conveyed to the new Pup Tent and become the property thereof. All past officers in each shall be entitled to ranks as of date of service in their respective Pup Tent. Upon the consolidation of Two (2) or more Pup Tents, new officers shall be elected and installed. In the event two (2) or more Pup Tents consolidate, all officers of the consolidated Pup Tents having fulfilled their obligations shall be recognized as past officers, provided, however, the past Seam Squirrels of the consolidated Pup Tents for the purpose of representing either the Pup Tents consolidated, or for the new Pup tent formed by such consolidation at any District or Grand Scratch.

**Recommendation** – Rewrite as shown below.

**Rationale** – Clear up ambiguities and poor sentence structure.

When two or more Pup Tents in good standing desire to consolidate, written or printed notice of such proposed action

shall be given to all members in good standing at least two (2) weeks prior to date of Scratch for consideration of such proposition in each Pup Tent. If such proposition shall then be adopted by a vote of two-thirds (2/3) of the members present and voting, the vote shall be recorded by ayes and nays. The result shall be certified by resolution of each Pup Tent and forwarded to the Grand Commander, or if no Grand Pup Tent exists, then to the Supreme Commander. When the resolutions are approved by two (2) or more Pup Tents, the Grand Commander shall forward the approved resolutions to the Supreme Commander (where no Grand Pup Tent exists, the two Pup Tents shall send them directly to the Supreme Commander) who shall approve or disapprove the action. If approved, a new Charter will be issued without charge, reciting the facts of such consolidation, and bearing the names of such Pup Tents. The new Charter shall rank from the date of the senior numbered Pup Tent but the number shall be either number of the consolidating units agreed upon by the consolidating Pup Tents. The new name shall be one agreed upon by the consolidating Pup Tents, as agreed on by vote of two-thirds (2/3) of the members present and voting at a Scratch for the specific purpose of consolidation. The property of the consolidated Pup Tent shall be conveyed to the new Pup Tent and become the property thereof. All past officers in each shall be entitled to ranks as of date of service in their respective Pup Tent. Upon the consolidation of Two (2) or more Pup Tents, new officers shall be elected and installed. In the event two (2) or more Pup Tents consolidate, all officers of the consolidated Pup Tents having fulfilled their obligations shall be recognized as past officers.

## **B-8**

### **Section 315. Duties of the Shyster.**

The Shyster shall give the Seam Squirrel and the Scratch such legal assistance incident to the office, as they may request and perform such other duties as the By-Laws may require.

**Recommendation** – Remove the words “legal assistance” and replace with “counsel”.

**Rationale** – Most Shysters are not legally trained and should not be providing legal assistance.

The Shyster shall give the Seam Squirrel and the Scratch such counsel incident to the office, as they may request and perform such other duties as the By-Laws may require.

## **B-9**

### **Section 405. Meeting – Grand Scratch.**

- A. There shall be a meeting of the Grand Pup Tent held at the same time and place as that of the Department Convention of the Veterans of Foreign Wars within whose jurisdiction the Grand Pup Tent exists but the Grand Council may call additional meetings if it so desires.

**Recommendation** - Removal of the mandate to hold the convention together with the VFW convention.

**Rationale** - provides for more flexibility and better reflects what is actually taking place. This change also provides for subordinate units to incorporate technology into MOC Scratches/ Meetings. This does not mandate, this only allows.

- A. There shall be a Scratch of the Grand Pup Tent held once annually within whose jurisdiction the Grand Pup Tent exists. The time and place will be determined by the Grand Commander. Grands may incorporate the use of technology for Grand Scratches provided that additional procedures are adopted pertaining to the conduct of such Scratches and that it allows all participating members to communicate with each other simultaneously.

## **B-10**

### **Section 405. Meetings – Grand Scratch.**

- C. The Grand Pup Tent may hold an entertainment feature in connection with its stated meeting in the nature of a public Carnival or Mardi Gras to be known as the “Grand Finis la Guerre” parade.

**Recommendation** – Remove section in its entirety.

**Rationale** - No one knows what is a “Grand Finis la Guerre” nor is a description available in the ritual. If a Grand still does this, removal from the by-laws does not mandate it cannot take place.

## **B-11**

### **Section 412. Duty of the Adjutant**

- C. Expenditure Vouchers:** They shall prepare on forms as prescribed by Supreme Headquarters in duplicate, all vouchers authorizing the expenditure of Grand Pup Tent monies. Such vouchers shall be numbered in sequence and plainly set forth the name and address to whom the money is to be paid, shall be itemized in detail, what the expenditure is for, shall be approved by the Grand Commander, and the original forwarded to the Grand Quartermaster for payment.

**Recommendation** – Remove the requirement for specific forms or vouchers to be used within the Grand organization.

**Rationale** – Procedure for expenditure of funds within Grands should be made pursuant to Grand policies and Generally Accepted Accounting Practices. Moreover, Supreme HQ does not have a mandated form that covers all expenditures. They only have one for travel.

- C. Expenditure Vouchers:** Expenditure of funds shall occur as prescribed by the Grand’s by-laws or policy and dispensed using acceptable banking practices

## **B-12**

### **Section 413. Duty of the Grand Quartermaster.**

- B. Funds, Disbursements of:** They shall expend Grand Pup Tent funds only upon presentation of a proper expenditure voucher which must be numbered in sequence, designate clearly to whom payment is to be made, itemized in detail as to what the expenditure is for, and approved by the Grand Commander.

**Recommendation** - Removal of an antiquated process

**Rationale** – Process is not used nor is it required.

- B. Funds, Disbursements of:** They shall expend Grand Pup Tent funds only upon presentation of proper documentation and approved by the Grand Commander.

## **B-13**

### **Section 416. Duty of the Grand Judge Advocate.**

The Grand Judge Advocate shall give the Grand Commander, the Grand Council of Administration and Grand Scratch such legal assistance, incident to their office, as they may request and perform such other duties as the By-Laws may require.

**Recommendation** – Remove the words “legal assistance” and replace with “counsel”.

**Rationale** – Most Judge Advocates are not legally trained and should not be providing legal assistance.

The Grand Judge Advocate shall give the Grand Commander, the Grand Council of Administration and Grand Scratch such counsel, incident to their office, as they may request and perform such other duties as the By-Laws may require.

## **B-14**

### **Section 425. Duty of the Grand Council of Administration.**

- D. Meetings, Time and Place:** The Grand Council of Administration shall meet in session not less than twice a year and such other times as directed by the Grand Commander or Council By-Laws provide. The place of meeting shall be at the direction of the Grand Commander unless otherwise specified by the Council.



**Recommendation** – Include the use of technologies for conducting Council Scratches.

**Rationale** - This change provides for subordinate units to incorporate technology into MOC Scratches/Meetings. The change does not mandate, it only allows.

The Grand Council of Administration shall meet in session not less than twice a year and such other times as directed by the Grand Commander or Council By-Laws provide. The place of meeting shall be at the direction of the Grand Commander unless otherwise specified by the Council. Grand Councils of Administration may incorporate the use of technology for its sessions provided that additional procedures are adopted pertaining to the conduct of sessions and that it allows all participating members to communicate with each other simultaneously.

## **B-15**

### **Section 425. Duty of the Grand Council of Administration.**

- G. Quorum:** A majority of the Grand Council of Administration present shall constitute a quorum for the transaction of business; provided, however, that there shall be at least seven (7) members present.

**Recommendation** – Refer the reader back up to section 407 D. for finding the list of Council members.

**Rationale** – Refers the reader to the listing of council members instead of listing again.

- G. Quorum:** A majority of the Grand Council of Administration present, as described in Sec. 407D, shall constitute a quorum for the transaction of business; provided, however, that there shall be at least seven (7) members present.

## **B-16**

### **Section 503. Meetings.**

The stated meetings of the Supreme Pup Tent shall be held annually at the same time and place as that of the National Encampment of the Veterans of Foreign Wars of the United States.

**Recommendation** – Remove the reference to National Encampment; remove the stated requirement for same time and place as the national convention; and add the use of technology.

**Rationale** - The Supreme Convention cannot be held at the same time and place as the VFW Convention. This also updates the language from encampment to convention. The change also provides for incorporation of technology into the Supreme Convention. The change does not mandate, it only allows.

### **Section 503. Meetings.**

The stated meetings of the Supreme Pup Tent shall be held annually at the same general time and place as that of the National Convention of the Veterans of Foreign Wars of the United States. Such meetings may incorporate the use of technology provided that additional procedures are adopted pertaining to the conduct of such meetings and that it allows all participating members to communicate with each other simultaneously.

## **B-17**

### **Section 504. Eligibility to Office.**

All active third degree members in good standing shall be eligible to any Supreme office in the Military Order of the Cootie; provided, however, that said members have been active members of the Military Order of the Cootie for at least three (3) years and that no member shall hold more than one (1) elective office at any one time.

**Recommendation** – Add clarifier that this applies only to the Supreme organization.

**Rationale** – Removes the ambiguity of the section.

#### **Section 504. Eligibility to Office.**

All active third degree members in good standing shall be eligible to any Supreme office in the Military Order of the Cootie; provided, however, that said members have been active members of the Military Order of the Cootie for at least three (3) years and that no member shall hold more than one (1) elective office in the Supreme Pup Tent at any one time.

### **B-18**

#### **Section 505. Supreme Officers.**

- C. Supreme Council of Administration:** The Supreme Council of Administration shall consist of the following officers: All elected officers (see paragraph A.), the immediate Past Supreme Commander (as long as he is in good standing), Supreme Adjutant, Chief of Staff, Inspector, Hospital Commissioner, Shirt Reader, Provost Marshal, Jimmy Legs, and fifteen (15) additional members, one each to be elected for two (2) years (even numbered districts in even numbered years, odd numbered districts in odd numbered years), by the members present and representing the following districts:
- District No. 1: Maine, New Hampshire, Vermont, Massachusetts, and Rhode Island
  - District No. 2: Connecticut, New York, New Jersey
  - District No. 4: Maryland, Virginia, West Virginia, Pennsylvania, Delaware
  - District No. 5: North Carolina, South Carolina, Georgia, and Florida
  - District No. 6: Alabama, Mississippi, Louisiana, Tennessee, and Canal Zone
  - District No. 7: Ohio, Indiana, Kentucky
  - District No. 8: Michigan, Illinois, Wisconsin
  - District No. 9: Iowa, Missouri, Nebraska, Kansas, and South Dakota
  - District No. 10: Minnesota, North Dakota
  - District No. 11: New Mexico, Colorado, Utah, Wyoming
  - District No. 12: California, Arizona, Nevada, Hawaii
  - District No. 13: Idaho, Washington, Oregon, Alaska, Montana
  - District No. 14: Texas, Oklahoma, Arkansas
  - District No. 15: Grand Pup Tent of the Pacific Area
  - District No. 16: Grand Pup Tent of Europe
- D.** Each District will develop a rotational schedule to determine which Grand or Black Division Pup Tent is next in line to have the councilmember. The Supreme Councilmember will appoint a Deputy Council of Administration member from their State to be their replacement in the event of the death or resignation of the Supreme Councilmember. The Senior Vice Councilmember does not become the councilmember.
- E.** Each District shall elect a Senior Vice Council of Administration Member, and a Junior Vice Council of Administration Member for terms to run concurrent with the Supreme Council of Administration Member, the Senior Vice Member will be from the State next in line for a Supreme Council of Administration Member.

- F. Each District shall hold an annual District Scratch, at a central point, at least thirty (30) days prior to the National V.F.W. Convention and annual Supreme Scratch. The Supreme Council of Administration Member for the District shall preside and the regular form of V.F.W. business procedures shall be used. The District Scratch shall transact all business relative to the District; elect their Supreme Councilmember, Senior Vice and Junior Vice Members, with due respect to the States and in accordance with the approved rotational schedule. Each Pup Tent in the Supreme District Scratch shall be entitled to the same number of delegates as provided for at the Supreme Scratch.
- G. If the Supreme Councilmember is unable to attend the Supreme Scratch or Supreme Meetings, the Senior Vice Councilmember will take the place of the councilmember. In their absence or disability, the Junior Vice Councilmember shall discharge the duties the councilmember.

**Recommendation** – Replace C through G and add H as shown below,

**Rationale** - Eliminates the Supreme Districts and places the Grand Commanders as members of the Council of Administration. This change also creates two councilmembers to represent the various separate Pup Tents. Through the use of technology, these councilmembers can effectively administer their responsibilities without the requirement for travel. We must adjust our organization to reflect our decreasing size and empower those who are actually leading our subordinate organizations. Supreme Districts were only figureheads and never provided with a mandate of responsibility. This change does away with an unnecessary layer of bureaucracy which makes our organization flatter and more effective.

- C. Supreme Council of Administration: The Supreme Council of Administration shall consist of the following officers: All elected officers (see paragraph A.), the immediate Past Supreme Commander, Adjutant, Chief of Staff, Inspector, Hospital Commissioner, Shirt Reader, Provost Marshal, Jimmy Legs, all Grand Commanders, and two (2) councilmembers representing the separate Pup Tents. Each councilmember is elected for one (1) year terms
- D. When Grand Commanders are unable to attend the Supreme Scratch or Supreme Meetings, the Grand's Senior Vice Commander will take the place of the Grand Commander. In their absence or disability, the Grand's Junior Vice Commander shall discharge the duties the councilmember.
- E. An East Region Councilmember shall represent all separate Pup Tents east of the Mississippi River and a West Region Councilmember shall represent all separate Pup Tents to the west. In addition to representation, the councilmembers will provide administrative oversight, advice, counsel, and training as may be required by the Supreme organization. Each Region will develop a rotational schedule to determine which Black Division Pup Tent is next in line to have the councilmember-
- F. Each Region shall elect a Vice Councilmember for a term to run concurrent with the Supreme Councilmember-and will be from the Pup Tent next in line for a Supreme Council of Administration Member.
- G. Each Region shall hold an annual Scratch, at a central point, at least thirty (30) days prior to the National V.F.W. Convention and annual Supreme Scratch. The Supreme Council of Administration Member for the Region shall preside and the regular order of V.F.W. business procedures shall be used. Such Scratches may incorporate the use of technology provided that procedures are adopted pertaining to the conduct of such Scratches and that it allows all participating members to communicate with each other simultaneously. The Scratch shall transact all business relative to the Region, including election of the next councilmember and Vice Councilmember; with due respect to the approved rotational schedule. Each Pup Tent shall be entitled to the same number of delegates as provided for at the Supreme Scratch.
- H. If the Supreme Councilmember is unable to attend the Supreme Scratch or Supreme Meetings, the Vice Councilmember will take the place of the Council.

**B-19**

#### **Section 509. Duty of the Supreme Commander.**

- A. The Supreme Commander shall enforce the By-Laws, Rules and Regulations of the Military Order of the Cootie of the United States, and the orders of the Supreme Scratch and the Supreme Council of Administration and for this purpose, he/she may issue such orders as may be necessary. He/she shall preside in the Supreme Scratch and the Supreme Council of Administration, decide all questions of law or usage subject to an appeal to the Supreme Scratch, approve all warrants



properly drawn on the Supreme Quartermaster and shall hold all securities given by the Supreme officers as trustees of the Military Order of the Cootie of the United States. He/she shall appoint immediately after entering upon his/her office, the Supreme Adjutant, Supreme Chief of Staff, Supreme Inspector, Supreme Hospital Commissioner, Supreme Shirt Reader, Supreme Provost Marshal, Supreme Jimmy Legs, Supreme V.F.W. Booster Chairperson, and all other Supreme officers and committees not otherwise provided for, and may remove these officers at his/her pleasure; provided, however, if any such officers are salaried, the appointment shall be subject to the approval of the majority of elected and non-salaried members of the Supreme Council of Administration and such officers may be removed by a majority vote thereof; and shall receive such compensation as the Supreme Scratch may determine from time to time.

**Recommendation** – Remove the restating of the appointed officers/positions and refer to the previously stated list.

**Rationale** – Reduce unnecessary redundancies.

#### **Section 509. Duty of the Supreme Commander.**

- A. The Supreme Commander shall enforce the By-Laws, Rules and Regulations of the Military Order of the Cootie of the United States, and the orders of the Supreme Scratch and the Supreme Council of Administration and for this purpose, he/she may issue such orders as may be necessary. He/she shall preside in the Supreme Scratch and the Supreme Council of Administration, decide all questions of law or usage subject to an appeal to the Supreme Scratch, approve all warrants properly drawn on the Supreme Quartermaster and shall hold all securities given by the Supreme Officers as trustees of the Military Order of the Cootie of the United States. He/she shall appoint immediately after entering upon his/her office, all appointive officers as listed in Section 505B above, and all other Supreme officers and committees not otherwise provided for, and may remove these officers at his/her pleasure. If any such officers are salaried, the appointment shall be subject to the approval of the majority of elected and non-salaried members of the Supreme Council of Administration and such officers may be removed by a majority vote thereof; and shall receive such compensation as the Supreme Scratch may determine from time to time.

### **B-20**

#### **Section 512. Duty of the Supreme Quartermaster.**

**Recommendation** – Add the new section A to appoint an Assistant Quartermaster (AQ) and renumber the remaining sections accordingly.

**Rationale** - The position of Tomb Trek Committee chair requires the Cootie to have authority to expend funds, coordinate with external agencies, and commit the organization to contractual obligations. Following both the VFW and MOC by-laws, the Tomb Trek Chair should actually be an AQ to properly carry out those responsibilities; otherwise the Supreme QM must carry out these responsibilities.

- A. Upon entering into office, the Supreme Quartermaster may appoint an Assistant Quartermaster, subject to the approval of the Supreme Council of Administration.

### **B-21**

#### **Section 513. Duty of the Supreme Judge Advocate.**

The Supreme Judge Advocate shall be prepared at all times to give such legal counsel and advice as the Supreme Commander or Supreme Scratch may require. After each Supreme Scratch, he/she shall review the changes made in the By-Laws and see to it that all proper changes are made on the revision of the printed By-Laws. In this connection, he/she shall have the power to make necessary corrections to errors in spelling, grammar, punctuation and/or typographical arrangement without the necessity of a formal amendment to effectuate the same. He/she shall perform such other duties incident to his/her office.

**Recommendation** – Change the reference of legal counsel to parliamentary.

**Rationale** - Supreme Judge Advocate serves as counsel on interpretation of the by-laws and parliamentary procedure, not as a legal advisor.

### **Section 513. Duty of the Supreme Judge Advocate.**

The Supreme Judge Advocate shall be prepared at all times to give such legal parliamentary counsel and advice as the Supreme Commander or Supreme Scratch may require. After each Supreme Scratch, he/she shall review the changes made in the By-Laws and see to it that all proper changes are made on the revision of the printed By-Laws. In this connection, he/she shall have the power to make necessary corrections to errors in spelling, grammar, punctuation and/or typographical arrangement without the necessity of a formal amendment to effectuate the same. He/she shall perform such other duties incident to his/her office.

### **B-22**

### **Section 526. Duty of the Supreme Trustees.**

- D. In the event the Council of Administration directs or the Supreme Trustees require an additional independent investigative audit it will be the responsibility of the Supreme Trustees to select and recommend an auditing firm to do the independent audit and report the findings to the Council of Administration.
- E. The Supreme Trustees shall conduct a line-by-line audit of the books on a month by month basis at each audit session. It shall be the responsibility of the Supreme Quartermaster to provide the Supreme Trustees with the necessary records of the Supreme Pup Tent to insure that the audit can be conducted in a timely fashion.
- F. Travel allowance will be based on the rates prescribed by the current Supreme Policy, and shall be paid to the Supreme Trustees for each audit.

**Recommendation** – Delete sections D and F and renumber subsection E.

**Rationale** – This (subsection D) is a process inherent to the office of Trustee and not necessarily a policy that requires a by-laws mandate. Like any other item of business, if the trustees discover inconsistencies that require an external audit, they will bring it to the attention of the Council. If councilmembers discover inconsistencies in financial reports, they should bring it to the attention of the Trustees for further inquiry. (Subsection F) Trustees are Supreme Officers and do not require a separate budget line item. In the event travel is required, the funding can come from Supreme Officer travel line item which already exists.

### **B-23**

### **Section 601. Ritual – Distribution of.**

- A. The Ritual of the Military Order of the Cootie shall be supplied only to the Seam Squirrels of subordinate units, who shall be responsible for the distribution of rituals to the proper persons entitled to receive them.

**Recommendation** – Reword this section as shown below.

**Rationale** - Clarifies Seam Squirrel responsibility to distribute the ritual.

- A. Seam Squirrels shall be responsible for the distribution of rituals to the proper persons entitled to receive them.