

OFFICIAL PROCEEDINGS OF THE MAYOR AND BOARD OF ALDERMEN TAKEN AT A REGULAR TOWN MEETING HELD ON APRIL 17, 2018 AT 6:00 P.M. AT THE ARNAUDVILLE COMMUNITY CENTER, 271 GUIDROZ STREET, ARNAUDVILLE, LA 70512

Present: Mayor, Kathy M. Richard

Aldermen: Annette Bramlett, Jamie Huval, Todd Meche, Louis Stelly, Jr., Suzanne Stelly

Town Clerk: Dolores R. Quebedeaux (Absent)

Accounts Payable Clerk: Cindy Romero (Minutes)

Town Attorney: Katie Ryan

Engineer: Kenny Boagni

Utility Superintendent: Todd Abshire (Absent)

Police Chief: Eddy LeCompte

Parks and Recreation: Zelma Jackson (Absent)

Called to Order: Mayor, Kathy M. Richard

Prayer: Annette Bramlett

Pledge: All

Accept March 20, 2018 Minutes—Mayor

Jamie Huval moved to accept the March 20, 2018 Minutes seconded by Todd Meche, unanimously carried.

Accept March 2018 Expenses—Mayor

Louis Stelly, Jr., moved to accept the expenses seconded by Suzanne Stelly, unanimously carried.

Utility Report—Mayor

A Report was handed out to the Mayor and Board Members.

Police Chief—Eddy LeCompte

The Police Department is near the start of the Etouffee Festival on April 27, 2018. Chief will be present as well as three Arnaudville Police Officers, four St. Landry Parish Sheriff's Deputies and four St. Martin Parish Deputies. Special permission will be granted to those who wish to use their golf carts to travel from their residence to the festival grounds. Anyone interested in using their golf cart should go to the Arnaudville Police Station and fill out a form which they will be required to have on the cart while it is in use. Failure to have a form submitted into the office will result in a citation.

Signs have been made to designate Front Street from Tiger Touchdown #6 at Main Street and Guidroz Street all the way to the corner of Front Street and Union Street as well as Olive Street from Pine Street to Guidroz Street as "ONE Way". These portable signs will be put up during the hours of operation of the Festival, probably one half hour prior to the opening and after the close. The signs will then be moved to the side of the road and out of the way at all other times.

There will be a Drug Take Back program sponsored by the DEA occurring on April 28, 2018. Thrifty Way Pharmacy will act as the drop off point. Fliers have been posted at local businesses. Everyone is encouraged to bring unused or outdated prescription medication to the Pharmacy between the hours of 8 AM until 11 AM. Once completed the boxes will then be sealed and transported to the Police Department for alter pickup and disposal be DEA. On the 10th of this month a Neighborhood Watch meeting was held. Approximately 25 people were in attendance. Guest speakers included the Assistant Chief of the Arnaudville Fire Department who discussed fire safety, Neighborhood Watch representatives of both St. Landry and St. Martin Parishes speaking about the importance of having a good program in place and the owner of Bayou Teche Gun Shop addressed gun safety and conceal/carry regulations. Chief is in the process of preparing the employee evaluations. All will be completed and discussed with the employee before the next Council meeting.

Chief petitioned the Council to approve the promotion of Dispatcher Kirsten McBay to the position of Patrol Officer at a pay rate of \$9.93 per hour. Patrol Officer McBay should complete her training by the end of this month. As soon as the next St. Martin Parish POST Academy is announced, Patrol Officer McBay will be enrolled.

Chief petitioned the Council to approve the hiring of Mr. Dylan Scott-Ford from the position of interim to permanent Patrol Officer effective immediately at a pay rate of \$9.93 per hour. Patrol Officer Scott-Ford will begin training immediately and should be eligible for the POST Academy in January 2019. Finally he petitioned the Council to approve the hiring of Ms. Courtni Mouton from the position of interim to permanent Dispatcher effective immediately at a pay rate of \$8.56 per hour. She will be replacing Ms. Kirsten McBay who is being promoted to Patrol Officer.

During the upcoming weeks Chief will be relocating the files into the new storage area in the room that was used for the Town Council meetings. Once the move has been made he will be converting the current file room into a coffee and snack room thus freeing up space in the office.

Chief is currently reviewing the policies and procedures and will institute revisions in the near future that will serve to increase the efficiency and accuracy of the Department and its employees. These revisions should also assist in improving the interactions and coordination with St. Landry and St. Martin law enforcement agencies.

Statistics for the Arnaudville Police Department for the month of March: 29 Citations, 13 FIC's, 58 MIC's, 3 arrests and 127 calls for services.

"Employee of the Month" for the month of March is Dispatcher Cynthia Guilbeau.

Jamie Huval moved to accept the promotion of Dispatcher Kirsten McBay to the position of Patrol Officer at a pay rate of \$9.93 per hour (Pay Grade 2, Step 2) Approve the position interim to permanent Patrol Officer Mr. Dylan Scott-Ford at a pay rate of \$9.93 per hour (Pay Grade 2, Step 2) Approve the position from interim to permanent Dispatcher Ms. Courtni Mouton at a pay rate of \$8.56 per hour (Pay Grade 1, Step 28) seconded by Suzanne Stelly, unanimously carried.

Parks and Recreation—Zelma Jackson (Absent)

Games have started at the park, all is going well. Zelma is very busy at this time.

Blighted Property—Cooney Richard

Blighted Property—Perry Jones (Absent)

Adopt Ordinance 01-2018 Implementation of Codes—Mayor

Suzanne Stelly motioned to table the Ordinance and to have Special Meeting on April 30, 2018 at 5:00 P.M. seconded by Annette Bramlett, unanimously carried.

Street Signs—Jamie Huval

Jamie stated that some of the signs at the entrances to the corporate limits are down. Mayor Richard stated there are signs and the Utility Department is waiting on the poles.

NuNu's Sewer Request/Update—Chad LaComb (Acadiana Planning Commission) Kenny Boagni (Town Engineer)

An evaluation was done for the sewer project. Possibly the town would take over the grant. This would be no cost to the Town. No numbers are set in stone at this time. Suzanne Stelly motioned to enter into an agreement seconded by Jamie Huval, unanimously carried.

Kenny Boagni turned in the bids for the Bushville project and Point Claire project 5 bids were turned in low bidder was Trek at \$95,000. Suzanne Stelly moved to accept Trek's bid seconded by Jamie Huval, unanimously carried.

Citizens' Concerns

Announcements Etouffee Festival April 27, 28, 29, 2018

Executive Session—Arnaudville Recreational Park (Land Discussion)—Attorney and Kenny Boagni

Todd Meche moved to go into Executive Session seconded by Jamie Huval, unanimously carried.

Jamie Huval moved to enter into the Regular Town Meeting seconded by Todd Meche, unanimously carried.

Adjourn

Todd Meche moved to adjourn the Regular Town Meeting seconded by Jamie Huval, unanimously carried.

Attest

Dolores R. Quebedeaux, Town Clerk

Kathy M. Richard, Mayor