

BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION FRIDAY SEPTEMBER 21st, 2018

1. **CALL TO ORDER** – Meeting was called to order at 11:01 AM by Chairman Scott.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board Members present were Monty Blosser, Pete Fenton, Shannon Scott, Cindy Perelli and Jack Beale.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Scott asked for a motion to adopt the Agenda. Mr. Blosser made a motion to adopt the Agenda as written and Mr. Fenton seconded the motion. There was no discussion. Mr. Scott asked for a vote. Mr. Blosser, Mr. Fenton, Mr. Scott, Ms. Perelli and Mr. Beale all voted in favor of the Motion. The Motion passed.
5. **APPROVAL OF MINUTES** – Discussion and possible action to approve minutes from the September 21st, 2018 Board Meeting.
 - a. Mr. Scott asked for a motion to approve the Minutes of the September 21st. Ms. Perelli made a motion to approve the Board Meeting Minutes from September 21st as written, and Mr. Blosser seconded the motion. There was no discussion and Mr. Scott asked for a vote. Mr. Blosser, Mr. Fenton, Mr. Scott, Ms. Perelli and Mr. Beale all voted in favor of the Motion. The Motion passed.
6. **ANNOUNCEMENTS**
 - a. The next Board Meeting will be held Friday November 17th, 2018 at 11AM
7. **CALL TO THE PUBLIC**
 - a. There were no one who wished to speak.
8. **REPORTS AND CORRESPONDENCE**
 - a. Chairman's Report – Mr. Scott made a brief statement regarding posting for the one Board vacancy and suggested that a Board Vacancy Notice be posted in the beginning of November.
 - b. Chief's Report – Chief Paine gave a verbal report to those present. A copy this report can be seen in the Public Book at the Fire Station.

Chief Paine asked if there were any Board Members who would want to attend the AFDA Winter Conference in Laughlin January 17th, 18th and 19th. Mr. Scott, Ms. Perelli and Mr. Fenton said they would like to attend.
 - c. Other Reports –
 - I. Board Work Session update: Ms. Perelli stated that the Board meant for a Work Session on October 5th at 1PM. Purpose of the Work Session was to review the current Employee Evaluation Form for revision. With a markup copy from this meeting Ms. Perelli incorporated changes and distributed a working copy to Board Members for review. A second meeting will be scheduled to continue review and revision of the Form
9. **OLD BUSINESS** –
 - a. Discussion and possible action to plan a second Board Work Session to continue working on modification of the Employee Evaluation form.

Mr. Scott asked for a motion. Mr. Fenton made a motion to decide on a date to hold the second Board Work Session to continue working on revision of the Employee Evaluation Form. Ms.

Perelli seconded the motion. During the discussion it was decided to hold the next work session on November 9th at 1 PM at the Fire Station. Mr. Fenton amended his motion to include the November 9th date and time. Mr. Blosser, Mr. Fenton, Mr. Scott, Ms. Perelli and Mr. Beale all voted in favor of the Motion. The Motion passed.

10. NEW BUSINESS

- a. Discussion and possible action to approve the Financial Report for September 21st 2018.

Mr. Scott asked for a motion to approve the Financial Report. Mr. Blosser made a motion to approve the Financial Report for September 21st 2018 as presented. Mr. Fenton seconded the motion. There was no discussion and Mr. Scott called for a vote. Mr. Blosser, Mr. Fenton, Mr. Scott, Ms. Perelli and Mr. Beale all voted in favor of the motion. The Motion passed.

- b. Discussion and possible action to vote to go into Executive Session for the purpose of a semi-annual employee performance review, pursuant to A.R.S. 38-431-(A) (1).

Mr. Scott asked for a motion. Ms. Perelli made a motion to go into Executive Session and Mr. Beale seconded the motion. There was no discussion and Mr. Scott asked for a vote. Mr. Blosser, Mr. Fenton, Mr. Scott, Ms. Perelli and Mr. Beale all voted in favor of the motion. The Motion passed.

Board Meeting was recessed at 11:22 AM.

Board Meeting was reconvened at 12:44 PM.

11. AGENDA ITEMS OR NEXT BOARD MEETING

None from this meeting.

12. ADJOURNMENT

- a. The Public Meeting of the Blue Ridge Fire District Board was adjourned at 12:46 PM

Respectfully submitted: Cynthia C. Perelli Date: 10/21/2018
Cynthia Perelli, Clerk of the BRFD Board

Approved: _____
Cynthia Perelli, Clerk of the BRFD Board